

**DIPLOMA IN MEDICAL RECORD SCIENCE
FIRST YEAR
PAPER I – MEDICAL RECORD SCIENCE**

Q.P. Code : 841301

Time : Three hours

Maximum : 100 marks

Answer all questions.

I. Elaborate on:

(3 X 10=30)

1. Define hospice, identify agencies which establish standards for hospices and describe medical record content appropriate for hospice programs
2. Identify the sources of legal requirements and explain how to obtain information on various laws?
3. Describe the different ways that hospitals can monitor quality

II. Write Short notes on:

(10 X 5=50)

1. Describe the various types of quality monitors?
2. Explain-Purging of files
3. Explain colour coding of record folders
4. List out and explain the various personalities who have contributed medical record information from the Egyptian and the Greek period
5. Explain the three primary steps in goal setting technique
6. How you are expected to behave when you conduct as a witness?
7. Describe the advantages and disadvantages of Unit numbering system
8. When a patient is placed in seclusion, what data must be recorded in the patient's record?
9. Explain-Problem-oriented medical record
10. Explain the family numbering system

III. Short Answers on:

(10 X 2=20)

1. Define Strategic plan
2. What is the purpose of medical record?
3. Define ECT records
4. List out the content of the disease index
5. Define 'Subpoena'
6. Who is Joseph Juran?
7. What do you mean 'Vital Signs?'
8. Define 'Standards'
9. What do you mean by Simulation?
10. Define 'Serial-Unit numbering'
