

[LH 0815]

AUGUST 2015

Sub. Code: 1722

B.Sc. MEDICAL RECORD SCIENCE

THIRD YEAR

**PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION MEDICAL
ETHICS AND CONSUMER PROTECTION ACT**

Q.P. Code: 801722

Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on:

(3 x 10 = 30)

1. Responsibilities of a Head of Department [HOD].
2. Hospital Pharmacy.
3. Materials Management Department.

II. Write notes on:

(8 x 5 = 40)

1. Leadership styles.
2. Planning.
3. Common problems of Medical Records Department.
4. Consumer Protection Act 1986.
5. Objectives of Nursing Service.
6. Outpatient Department [OPD].
7. Paramedical specialties.
8. Radiology Department.

III. Short answers on:

(10 x 3 = 30)

1. Motivation.
2. Problem solving.
3. Casualty [Emergency Department].
4. Advantages of performance appraisal.
5. Chief Executive Officer [CEO].
6. Super speciality service units.
7. Biomedical Engineering Department.
8. Human Resources Development Department.
9. Medical Audit.
10. Hospital Security department.
