

[LH 0815]

AUGUST 2015

Sub. Code: 2432

**BACHELOR IN PROSTHETICS & ORTHOTICS (BPO)  
THIRD YEAR  
PAPER II – P AND O WORKSHOP MANAGEMENT**

*Q.P. Code: 802432*

**Time: Three Hours**

**Maximum : 100 Marks**

**Answer all Questions**

**I. Elaborate on:**

**(3 x 10 = 30)**

1. What is integrated materials management approach? What is the role of MIS in successful integration of systems in an organisation in performing materials management function?
2. What are the features of a good organization?
3. Explain with examples ways of creating, filing and maintaining patient information system in a Prosthetics and Orthotics workshop.

**II. Write notes on:**

**(8 x 5 = 40)**

1. Explain the receiving techniques in inventory management.
2. What is the need and role of an audit system in inventory management?
3. Explain VED analysis.
4. Write short notes on the fundamentals of effective supervision.
5. Explain organisation chart.
6. Write short notes on human resource management.
7. What are the objectives of costing?
8. Discuss the types of industrial hazards.

**III. Short answers on:**

**(10 x 3 = 30)**

1. Goods received note.
2. Dead stock.
3. EOQ.
4. Opportunity cost.
5. State the meaning of organisation manuals.
6. Principle of order.
7. Euthanasia.
8. Accreditation.
9. Industrial hazard.
10. Cost control.

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