

**THE TAMIL NADU DR.M.G.R MEDICAL UNIVERSITY,CHENNAI-32.**

**XXIX -CONVOCATION - 2017**

**INSTRUCTIONS TO “IN PERSON” CANDIDATES**

The convocation is a solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum. The following instructions may please be noted.

1. All the Medal candidates will be allowed to receive Medal and Award certificate “In-Person” at the Convocation. The degree of the Medalist candidate will however be awarded either ‘In-Person’ or ‘In-Absentia’ according to their original application as approved by the parent Institution.
2. Candidates attending the Convocation must be properly and decently dressed.
3. **The male candidates shall wear formal dress like FULL SUIT OR SAFARI SUIT. The female candidates shall wear SAREE AND HAIR SHOULD BE GROOMED PROPERLY.** All are required to pay due regard to formality and uniformity in their dress, in their respective academic robes.
4. Candidates not following the prescribed Dress Codes **WILL NOT BE ADMITTED** to the Convocation.
5. **At the venue in the respective stalls with an online payment. The candidates are hereby requested to remit below mentioned charges for Convocation robes hiring through payment gateway system for the students and others under the head of “on-line remittance system” available at homepage of the University web-site. [www.tnmgrmu.ac.in](http://www.tnmgrmu.ac.in)**

click  Type as Convocation Robe Hiring Charges and then pay the fees through online.

<b>U.G. Degree</b>	<b>- Rs. 1,200/-</b>
<b>P.G. Degree / Diploma</b>	<b>- Rs.1,700/-</b>
<b>Ph.D</b>	<b>- Rs.2,200/-</b>

**The candidates are strictly instructed to submit the copy of the remittance receipt showing the payment status along with photo ID proof for receiving their Convocation robes on the occasion of the Convocation to be held on 06.09.2017 at the Centenary Auditorium, University of Madras from 7.00 A.M. onwards. The robes should be returned before leaving the venue.**

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6. The Candidates are instructed to be seated inside the auditorium from **9.00 A.M** onwards. No Candidates will be allowed to enter the auditorium after **10.00 A.M.** Convocation will start at 11.00 A.M.
7. Candidates should not bring children of any age inside the Auditorium.
8. Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Cameras, iPods, Note Pads, Weapons and Electronic Gadgets will not be allowed inside the Auditorium.
9. Candidates will also be allowed inside the Auditorium on showing the Admit card on their mobile phone.

**II. ALL THE CANDIDATES HAVE TO PRODUCE ANY ONE OF THE FOLLOWING DOCUMENTS AT THE VENUE FOR THE PURPOSE OF IDENTIFICATION:**

- 1 Original Provisional Pass Certificate for U.G. and Original U.G. Degree Certificate for P.G.

**III. INSIDE THE HALL**

- 1 Candidates should **REMAIN STANDING** when the Chancellor and Members of the Governing Council enter the hall till they are seated.
- 2 Every candidate shall wear the robes for his / her degree and shall occupy the seat allotted to him/her in the Auditorium.
- 3 *The Degree Certificates will be issued by Random Number of “ In-Person” candidates only at the convocation venue at the Auditorium of University of Madras. The names of the candidates chosen are available in the University Web-site.*

**IV - PHOTOGRAPH:**

Candidates are requested to contact the University official photographer Mr.Sampath, to take Photos in the Convocation venue (Mobile.No.9840386637,9444188328). University will not take any responsibility for claims by any unauthorized outside Photographer

4. As the names of Recipients of Medals, Degree Certificates are called, they shall one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor, obtain the degree and descend the dais by the steps on the right and resume to their seats.
5. For other candidates when the particular degrees are being presented they shall **STAND** and **REMAIN STANDING** till the Chancellor admit them to their degree.
6. Candidates are specially requested to **REMAIN STANDING** and to repeat the pledge audibly when the Chancellor reads out the pledge.
7. After the close of the Convocation, the National Anthem will be played and all the candidates shall **STAND UP** and continue to **REMAIN STANDING** till the Chancellor and others come down from the dais and leave the Auditorium.
8. Candidates are required to maintain **STRICT SILENCE** during the entire programme.

**No.69, Anna Salai, Guindy,  
Chennai – 600 032.**

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REGISTRAR**

**THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY, CHENNAI-32**

**29<sup>TH</sup> CONVOCATION ON 06<sup>TH</sup> SEPTEMBER , 2017**

**KIND ATTENTION TO THE INVITEES:**

- *Invitees are requested to be in their seats by 10.30 a.m.*
- *All present will stand when the academic procession enters the hall and remain standing till members of the procession have taken their seats*
- *When the Convocation is over, all will remain standing in their places till the procession leaves the hall.*
- *Invitees are requested not to bring children with them.*
- *Official Photographers will alone be allowed to take photographs during the ceremony.*

**SECURITY INSTRUCTIONS:**

- *Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Cameras, Weapons and Electronic Gadgets will not be allowed inside.*
- *Invitation Card is Non-Transferable.*

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REGISTRAR**