

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

CHENNAI 600 032.

TENDER DOCUMENT NO. 03, DATED 16.05.2017

TENDER FOR THE SUPPLY AND INSTALLATION OF 63
NOS. OF FIRE ALARM SYSTEM AND SMOKE DETECTORS
IN VARIOUS LOCATIONS OF THIS UNIVERSITY

Tender No.SIII(3)/47443/2016, Dated : 16.05.2017.

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY

No.69, ANNA SALAI, GUINDY, CHENNAI – 600 032.

**TERMS AND CONDITIONS FOR THE SUPPLY AND ISNTALLATION OF 63 NOS.
OF FIRE ALARM SYSTEM AND SMOKE DETECTORS IN VARIOUS
LOCATIONS OF THIS UNIVERSITY.**

1. SCOPE OF WORK

- a. The tenderer / contractor shall supply and install the Fire alarm system and Smoke Detectors as required by this University and as mentioned in the commercial bid as per the rates agreed between the contractor and this University.
- b. The tenderer / contractor shall ensure that all the equipments installed by the contractor provide the desired results all the time without any inconvenience to this University.
- c. It is the responsibility of tenderer / contractor to provide training on the usage of fire alarm system and smoke detectors to the concerned officials of this University from time to time.
- d. The products shall have three years onsite comprehensive warranty with same day support from the contractor.
- e. During the warranty period of all the products, the contractor shall be in a position to provide necessary replacements of the equipments or parts of the equipments as well as timely support to this University through qualified manpower on the same business day.
- f. The tenderer / contractor shall be able to provide maintenance of all the products and support thereof to this University after expiry of warranty period through an Annual Maintenance Contract as per the terms and conditions agreed between the contractor and this University.
- g. The tenderer / contractor shall be in a position to provide required installation, maintenance and and support services of all the products / equipments during the warranty as well as the post warranty periods through maintenance contracts and service level agreements.

2. DUE DATE AND TIME:

The sealed tenders should reach the Registrar, The Tamil Nadu Dr. M.G.R Medical University, No.69, Anna Salai, Guindy, Chennai- 32 before 2.00 p.m. on **02.06.2017**. Tenders received after the due date and time will be summarily rejected.

3. MODE OF DESPATCH OF TENDERS:

The tenders should reach the Registrar, The Tamil Nadu Dr. M.G.R Medical University, No.69, Anna Salai, Guindy, Chennai-600 032. by designation and should be sent in sealed covers only by Registered Post with Acknowledgement due or by Courier or in person and the University shall not be responsible for any delay in transit in such cases. Tenders received in ordinary covers without sealed duly will not be considered and be summarily rejected.

4. SUPERSSCRIPTION:

The sealed tender cover should be superscribed as "Tender for supply and installation of 63 nos. of fire alarm and smoke detectors in various locations of this University due on **02.06.2017**". The tender covers received without such superscription and seal will not be considered and will be summarily rejected. Further the tenders submitted by facsimile (fax) or by electronic mail will not be accepted. The tenderer shall be responsible for proper superscribing and sealing the cover in which the tender is submitted to the University and the University shall not be responsible for accidental opening of the covers that are not properly superscribed and sealed covers as required in tender documents before the scheduled date for opening the tender.

5. EARNEST MONEY DEPOSIT :

Each tender should be accompanied by Earnest Money Deposit to the total value of 1% of the quoted price supply and installation of 63 nos. of fire alarm and smoke detectors in various locations of the Tamil Nadu Dr.M G R Medical University, Chennai by way of e-payment to this University A/c. No. 167901000000666 (IFS Code IOBA0001679) of the Tamil Nadu Dr.MGR Medical University, Chennai. The tender documents received without EMD will be summarily rejected. The above EMD will be held by this University till it is returned to the unsuccessful tenderer. It will not earn any interest therefor. The EMD to the unsuccessful tenders will be returned after the acceptance of the successful tender at the expenses of the tenders within a reasonable time consistent with the rules and regulations prescribed in the Tender Transparency Act. The EMD of the successful tenderer will be returned only after the successful completion of the tender period.

The Small Scale Industrial Units in the State of Tamil Nadu registered with the SIDCO or anywhere in the country registered with the National Small Industries Corporation are exempted from payment of EMD / Security Deposit for the Tenders called for by the University. The S.S.I Units registered in the state of Tamil Nadu are also exempted from payment of E.M.D / S.D. subject to the submission of existence certificate and capacity certificate for the particular item of tender issued by the Director or the General Managers of District Industries Centers. SSI Units registered in other States except those registered with NSIC will however not be eligible for the aforesaid concessions of payment of E.M.D / Security Deposit. The SSI Units will however be required to execute proper agreement including a clause to the effect that in the event of non-fulfillment or non-observance of any of the conditions stipulated in the contract, the SSI Units shall pay penalty of an amount equivalent to E.M.D / Security Deposit or an amount equal to the actual loss incurred by the University.

6. DETAILS TO BE FURNISHED AND MODE OF PRESENTATION:

a) The tenders should contain particulars like the name and address of the tenderer.

b) The rates should be quoted for each item with specifications and should be indicated clearly both in words and figures. The tenderer should sign with full signature and attest any scoring or overwriting. The rate quoted should be free from erases, overwriting, smudging etc., The rate quoted by the firm should be final and should not be subjected to any variation clauses.

c) The rate quoted should be kept valid for 90 to 120 days.

d) A copy of audited annual accounts duly authenticated by Chartered Accountant showing the details of annual turnover exclusively in the work / business should be produced.

e) Evidence such as Registration Certificate issued by competent authority for the establishment of business as proof.

7. OPENING OF TENDER:

The tenders received up to 2.00 p.m. on **02.05.2017** will be opened by the Registrar, The Tamil Nadu Dr.M.G.R Medical University, or any other officer authorized on behalf of the Registrar, The Tamil Nadu Dr. M.G.R Medical University, Chennai-32 at 4.00 p.m. on **02.05.2017** in the presence of such of those tenderers or their authorized representatives who may present at the time of opening. The representatives of the tendering firms who are attending the opening of tenders should bring a letter of authority to identify their representative.

8. AGREEMENT:

a. The successful tenderer should execute an agreement for the due fulfillment of the contract on the stamp paper of the value of Rs.20 (Rupees Twenty only) within **five** days from the date acceptance of the tender for the above said work.

b. The expenses incidental to the execution of agreement shall be borne by the successful tenderer.

c. The conditions stipulated in the agreement form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of the University and to recover any consequential loss from the successful tenderer.

9. SECURITY DEPOSIT:

a. The successful tenderer will be required to execute an agreement after remitting the Security Deposit equivalent to 1% (one percent) of the value of the work order within (5) five days from the date of receipt of communication intimating the acceptance of the tender on or before executing the tender by way of e-payment to this University A/c. No. 167901000000666 (IFS Code IOBA0001679), The Tamil Nadu Dr.M G R Medical University, Chennai. If the accepted tenderer fails to remit the Security Deposit within the above said period, the Earnest Money Deposit remitted by him will be forfeited to the Tamil Nadu Dr. M.G.R Medical University, Chennai-600 032 and his tender will be held void. Work order will be released after execution of the above agreement by the successful tenderer and after the remittance of Security Deposit.

b. The Security Deposit furnished by the successful tenderer will be returned to him only after the successful completion of the work subject to the condition that the tenderer has rendered service to the fullest satisfaction of the Tamil Nadu Dr.M.G.R Medical University, Chennai-600 032 without any complaint from the University. If the tenderer fails to fulfill the same, the work will be carried out by the University by engaging third party and the expenses incurred therefor will be recovered / adjusted from the Security Deposit amount and balance if any shall alone is refundable.

10. PAYMENT OF COST:

- a. The Contractor should furnish the bill in triplicate after completion supply and installation of 63 nos. of fire alarm and smoke detectors in various locations of this University. The Assistant Executive Engineer (Civil) of this University will supervise the above work and will be taking measurements / quantity for each item of work done and the payment will be made based on the same.
- b. 95% of payment of the total value of work will be paid to successful tenderer after completion of work and the balance 5% of payment retained for a period of one year and the said balance amount will be returned after one year. Income Tax and Labour Welfare Fund will be deducted from the contractor bill as per rules in force.
- c. Cheque will be handed over to the contractor on production of stamped receipt.

11. FORFEITURE OF EARNEST MONEY DEPOSIT:

If the accepted tenderer fails to act according to the tender conditions or backs out after his tender has been accepted, his 1% E.M.D will be forfeited to the Tamil Nadu Dr. M.G.R. Medical University, Chennai- 600 032.

12. ACCEPTANCE AND WITHDRAWAL:

a. The final acceptance of the tender is entirely vested with the Registrar, the Tamil Nadu Dr.M.G.R Medical University who reserves the right to accept or reject, any or all of the tenders without assigning any reason whatsoever. There is no obligation on the part of the Tamil Nadu Dr.M.G.R Medical University to communicate with rejected tenders. After the acceptance of the tender by the Tamil Nadu Dr.M.G.R Medical University, the tenderer shall have no right to withdraw his tender or claim higher price.

- b. Tender with incomplete information will be summarily rejected.

13. PENALTY FOR NON-FULFILMENT OF CONDITIONS:

The supplier agrees that in the event of non-fulfillment or non-observance of any of the conditions stipulated in the contract, the supplier shall pay as penalty an amount equivalent to 10 (Ten) percent (%) of total value of the work or equal to the actual loss incurred by the University whichever is greater.

14. MODIFICATION:

Any modification to the terms and conditions shall be made only with the mutual consent of both the parties to the agreement.

15. TERMINATION CLAUSE:

During the contract period, if the Tamil Nadu Dr.MGR Medical University is not satisfied with the services of the contractor, or the contract is transferred to the third party, the contract will be terminated and the contractor shall pay back the proportionate amount of the maintenance charges of the University. In such cases, the University shall give an advance intimation of not less than 30 days to the

Contractor. In the event of unsatisfactory maintenance, the University reserves the right to claim damages for non-fulfillment of contract.

16. LEGAL JURISDICTION:

The Legal Jurisdiction shall be the court at Chennai only.

17. GENERAL:

The tenderers while sending their tenders should enclose a copy of the condition stipulated duly certified and attested by them in token of accepting the tender conditions that they understood and accepted them fully. Tenders received without the certified copy of the conditions shall be rejected summarily.

REGISTRAR

The Tamil Nadu Dr. M G R Medical University, Chennai – 32.

From:

To

The Registrar,
The Tamil Nadu Dr.MGR Medical University,
No.69, Anna Salai,
Guindy, Chennai – 32.

Sir,

I / We have gone through the terms and conditions of the tender as mentioned in the tender documents from para 1 to 17 in the Tender No.03 and will abide by them as laid down above.

Place:

**SIGNATURE OF THE TENDERER
WITH SEAL.**

Date:

ANNEXURE II

COMMERCIAL BID

NAME OF THE WORK: SUPPLY AND INSTALLATION OF 63 NOS. FIRE ALARM SYSTEM AND SMOKE DETECTORS WITH THREE YEARS WARRANTY IN VARIOUS LOCATIONS OF THIS UNIVERSITY.

Sl · No.	Description	Qty.	Rate in Rs.	Amount in Rs.
1	Towards the supply and fixing of four loop addressable fire alarm panel (MOF714001242) D x C4, 4 analogue loops, LPCB approved, 6 x 40 characters blue Liquid Crystal Display with illumination.	1 No.		
2	Towards the charges of supply and fixing of Addressable optical smoke detector and base for mounting	63 Nos.		
3	Towards the charges for supply and fixing of Isolator Module	4 Nos.		
4	Towards the charges for supply and fixing of addressable sounder cum strobe	12 Nos.		
5	Towards the charges for supply and fixing of addressable call prompt	12 Nos.		
6	Towards the charges for supply and fixing of base for detector mounting	63 Nos.		
7	Towards the charges for supply and laying of 2C x 1.5 sq.mm. armoured cable with mounting saddles screws etc. for fixing	1200 Mtrs.		
	TOTAL			

Place:

**SIGNATURE OF THE TENDERER
WITH SEAL.**

Date:

ANNEXURE I
TECHNICAL BID

THE TAMIL NADU Dr. M G R MEDICAL UNIVERSITY, CHENNAI – 32.

**TENDER SCHEDULE FOR SUPPLY AND ISNTALLATION OF 63 NOS. FIRE
ALARM SYSTEM AND SMOKE DETECTORS AT VARIOUS LOCATIONS OF THIS
UNVERISITY.**

Sl. No.	Particulars	
1	Name of Tendering Company/ Firm/ Agency (Attach certificates of registration)	
2	Name of Proprietor/Director of Company/ Firm/Agency (Attach certificates of registration)	
3	Full Address of Registered Office with Telephone No. Fax and E.mail / Mobile / Website together with that of branch offices, if applicable (Attach certificates of registration)	
4	Receipt / DD /Pay order of Tender Fee	
5	Demand Draft / Pay order of EMD	
6	Proof of Financial Turnover for last three years	
7	An undertaking to deposit a performance security deposit as prescribed in this tender document in case selected as successful bidder	
8	PAN / TAN No.(Attach attested copy)	
9	Affidavit stating that the agency is/has not been black listed by Central / State Government / PSU / Society / Trust / Public Ltd. / Private Company	
10	Attested Photocopies of income Tax returns for the last 3 financial years.	
11	A statement to have read, understood and agreed to the terms and condition of this tender together with a copy of this tender documents signed and stamped on each page by the bidder/authorized representative.	
12	Attested Photocopies of similar contract executed with Central Government offices / PSUs / Private Institute of Repute during last 3 financial years with certificates from such offices for successful	

	performance of the work.	
13	Year of Establishment- Date. Month. Year.	
14	Whether contractor already had business transaction with the University.	

**Signature and seal of the
Proprietor of the firm**

Place:

Date: