

**THE TAMILNADU Dr. M.G.R. MEDICAL UNIVERSITY,
CHENNAI – 600 032**

**Prof. Dr. T. Balasubramanian, M.S., D.L.O,
Registrar**

Siddha / 04416 / 2017

Date:18 .08.2017

To
The Dean/Principal
All Colleges Affiliated to this University.

Sir/Madam,

Sub: Dept. of Siddha – The Tamil Nadu Dr. M.G.R. Medical University,
Chennai – One day Workshop on “Hands on Training in Excel” for
Faculties and Post Graduate Students on 22nd September 2017 –
Registration for Workshop –Intimated.

This is to inform that the Department of Siddha of this University has proposed to conduct a “Hands on Training in Excel” for Faculties and Post Graduate Students on 22nd September 2017 (Friday).

A brochure with regard to the workshop is enclosed, which may be circulated among the Faculties members and Post Graduate Students of your institution who are interested in the basic knowledge of Excel. The Brochure may also be displayed in a Notice Board of Hospitals / College. The registration will be on "First Come first serve" basis and only a limited number of participants can be registered for this workshop.

sd/-

REGISTRAR

Encl: Brochure & Registration Form

The Tamilnadu Dr.M.G.R. Medical University

#69, Anna Salai, Guindy, Chennai – 600032

Department of Siddha

Ist One day workshop on “Hands on Training in Excel”

Date : 22nd September 2017 (Friday)

Time: 10 am to 5pm

Venue: The Tamil Nadu Dr.M.G.R. Medical University,
69, Anna Salai, Guindy, Chennai – 600 032.

Objectives:

Now a day's, Research is very essentials for every system of Medicine. Every Faculty and Post Graduate Student should know something about Data Analysis.

Excel is a spread sheet developed by Microsoft for Windows, macOS, Android and iOS. It features calculation, graphing tools, pivot tables, and a macro programming language called Visual Basic for Applications. It has been a very widely applied spreadsheet.

Potential Participants:

Faculty members and Post Graduate Students of Medical, Dental, AYUSH and Allied Health Sciences.

Content of the program:

Lectures covering the following areas will be delivered during the program.

- Excel Overviews and uses
- Structured Data entry in Excel

- Performing Calculation using Excel
- Graphs in Excel
- Role of Excel in Biostatistics

Registration:

Participants must bring their own laptop (with windows OS).

Registration is limited to 50 participants on first come first service basis. A fee of Rs.1000/- (Rupees One thousand only) will be charged towards study materials, Refreshments. The payment may be made in the Demand Draft from any nationalized bank in favor of 'The Registrar, The Tamil Nadu Dr.M.G.R. Medical University' payable at Chennai. The application in the format given below along with Demand Draft may be sent to the Professor & Head, Department of Siddha, The Tamil Nadu Dr.M.G.R. Medical University, 69, Anna Salai, Guindy, Chennai-600032 to reach us on or before 20.09.2017.

Contact Person: Dr.N.Kabilan,MD(S), Ph.D

**Professor & Head,
Department of Siddha**

**The Tamil Nadu Dr.M.G.R.Medical University,
69,Anna Salai, Guindy, Chennai-32**

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**THE TAMIL NADU Dr.M.G.R. MEDICAL UNIVERSITY,
69, ANNA SALAI, GUINDY, CHENNAI - 600 032
Ist One day workshop on “Hands on Training in Excel”
22nd September 2017 (Friday)**

Registration form

1. NAME (In block letters):

2. AGE & SEX:

3. QUALIFICATION:

4. DESIGNATION / COURSE:

5. INSTITUTION:

6. ADDRESS FOR

CORRESPONDENCE:

Mobile No. :

Email ID:

7. DETAILS OF ONLINE

PAYMENT OR DEMAND DRAFT:

I am willing to participate in the program.

SIGNATURE OF THE PARTICIPANT