

REGISTRAR

Rc.No.AffIn.V(3) / 59331 / 2017

Dated:15.12.2017.

To

The Institutions for starting the New Course

Sir / Madam,

Sub:	Affiliation Wing – The Tamil Nadu Dr. M.G.R. Medical University, Chennai – Grant of Affiliation for Starting new course conducted by Institution – Documents - Regarding.
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It is informed that the following documents need to be submitted to this University along with the Application Form to start new courses which are conducted by this University.

1. University prescribed Application form with necessary Fee.
2. Registered Trust Deed.
3. Registered Sale Deed.
4. If rented building, provide copy of the registered Lease Deed.
5. CMDA / DTCP Approved Building Plan with proceeding Order issued by the competent authority.
6. Legal Opinion from Government Pleader for Land documents with Proceedings.
7. Building Completion Certificate for Ready Built Area obtained from Government Engineer / Collectorate Panel Engineer / PWD Engineer / Licenced Surveyor along with the authority letter for who is a competent.
8. Latest Encumbrance Certificate for a period of not less than 30 years.
9. If the building is old one, submit Structural Soundness Certificate obtained from the Govt. Engineer / PWD Engineer/ Collectorate Panel Engineer /Licenced Surveyor along with the proceeding Order.

P.T.O.

10. Fire Certificate from Fire Service Department.
11. Sanitary Certificate from the Competent Authority of the Government.

The application submitted along with above documents, if not the same will be rejected summarily. Kindly refer the University web site for the Affiliation Statutes governing the respective courses for such specific details.

REGISTRAR

To

The System Analyst
University Computer Cell

Copy to

1. Assistant Registrar (Nursing)
2. Assistant Registrar (Pharmacy)
3. Assistant Registrar (PG & MBBS)

/TRUE COPY/

**ASSISTANT REGISTRAR
AFFILIATION**