

## WEB MESSAGE

Due to the prevailing COVID19 Pandemic, the Ph.D. Public viva voce examination shall be conducted through video conferencing by strictly adhering the following procedures:

a. The date of the Ph.D. Public Viva -Voce Examination shall be fixed with the approval of the Controller of Examination and the viva voce examination be held in the institution (University / College /Research Institute) where the candidate has conducted research.

b. The Ph.D. viva voce examination announcement must be uploaded in the University website 15 days before the date of the viva voce. The announcement should include details of the date, time and venue of examination, app or software to be used for the video conferencing with meeting ID, password and the contact person for technical help if required.

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c. The supervisor, public viva-voce examiner and candidate must be physically present at the **venue** of the viva voce examination . For candidates, who have gone abroad on research fellowship or Job, special permission is required to be obtained from the University to take the viva voce examination through video conferencing from abroad.

d. All necessary safety measures such as physical distancing, use of face masks and covers, sanitisation should be taken care for the participants present at the venue .No food, snacks or beverages will be permitted in the viva voce hall.

e . The entire proceedings must be recorded and a copy of the video - audio recording must be submitted along with the hard copy of the Ph.D. viva voce report. The list of members who participated through video conferencing duly certified by the thesis supervisor and the viva voce examiner must also be submitted.

The copies of reports of the Board of Examiners and the Thesis copy may kindly be returned to Controller of Examinations on the day of viva without fail.

**CONTROLLER OF EXAMINATIONS**