

**PROCEEDINGS OF THE FINANCE OFFICER,**  
**THE TAMIL NADU Dr.M.G.R. MEDICAL UNIVERSITY, GUINDY, CHENNAI -32**

**PRESENT: V. VIMALA, B.Sc., M.A.**

**Proc.No.F.V&VI/03725/2020**

**DATED:13.03.2020**

**Sub: Finance – The Tamil Nadu Dr. M.G.R. Medical University – Enhancement of Remuneration - Increase of remuneration for invigilator and supporting staff involved for the conduct of University examination – approved in the Finance Committee/ Governing Council.**

**Ref: Governing Council Resolution No.253(48) dt.29.06.2017**

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**ORDER:**

The Governing Council in its 253rd meeting held on 29.06.2017 under Resolution No.253(48) has resolved to enhance the rate of remuneration for invigilator and supporting staff involved in University examination conducted by the affiliated institutions. The list is enclosed to this proceedings.

**V.VIMALA**  
**FINANCE OFFICER**

**/TRUE COPY/FORWARDED/BY ORDER/**

**ASSISTANT REGISTRAR**

**Encl: Annexure**

**To**

- 1. All the Deans/Principals of Institutions  
affiliated to this University – through website**
- 2. The P.S.A. (UCC) – Display through webiste**

**THE TAMIL NADU Dr.M.G.R. MEDICAL UNIVERSITY, GUINDY, CHENNAI – 32**

**Tml V. VIMALA, B.Sc., M.A.  
FINANCE OFFICER**

**Phone No.22353594**

**Letter No.V&VI/03725/2020**

**Dated:13.03.2020**

**To  
All Deans/Principals of all  
Institutions affiliated to  
this University.  
(THROUGH e.mail)**

**Sir/Madam,**

**Sub: Finance – The Tamil Nadu Dr.M.G.R. Medical University -  
Chennai – Revised rates of remuneration payable to examiners  
etc., - Communicated – Reg.**

**Ref: Governing Council Resolution No.253(48) dt.29.06.2017.**

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**I am sending herewith the revised rates of remuneration payable to  
invigilators of supporting staff involved in conduct of university examinations for  
information.**

**V.VIMALA  
FINANCE OFFICER**

**/TRUE COPY/FORWARDED/BY ORDER/**

**ASSISTANT REGISTRAR**

**Encl: Annexure**

**Copy to:**

**The P.S.A. (UCC) – through website**

**ANNEXURE**

Sl.No.	All Courses	Revised Rs. (per session)
1.	Chief Superintendent	400.00
2.	Additional Chief Superintendent (if the number exceeds 250 per session)	200.00
3.	Assistant to Chief Supdt. (or) Invigilator for every 25 candidates (or) part there of subject to minimum of 20 candidates	150.00
4.	One Servant (irrespective of number of candidates)	100.00
5.	Clerk (For every 100 candidates or part thereof. The above rate \ should be calculated on the largest number of candidates who attended for any one session of each examination day)	100.00
6.	Waterman (for every 300 candidates or part thereof, subject to a maximum of 3 waterman)	100.00
7.	Preliminary arrangement (for every 100 candidates or part thereof calculated on the largest number of candidates who attended for one session of any day of the Examination period)	100.00
8.	Sewing cloth covers (stitching charges)	50.00
9.	Sweeper	50.00
10.	Stationery items (Wrapping paper, string for packing answer paper packets, cloth for packing, gum or paste, match box, candles, needles copying pencil, thread for stitching and sealing wax only will be allowed, provided they are supported by the original cash bills from the regular shops countersigned by the Chief Superintendent (payment will not be made on other items such as pin, spirit, mud pot, tumblers or Tin vessels and coolly charges for taking answer paper packets to railway – station or post-office)	Rs.5/- per candidate with Minimum of Rs.250/- will be paid (per Exam Session)
11.	Contingent expenses	(1) Local colleges Actual amount should be paid on producing vouchers/ cash bills. (2) Mofusil Colleges Existing=Rs.50/- Revised=Rs.100/- Rs.5/- per answer scripts
12.	CENTRE AT UNIVERSITY (A) Cheif Superintendent (B) Additional Cheif Superintendent (C) Assistant Cheif Superintendent (D) Conveyance charges ( Other than the Examiners of the same Institution	400.00 200.00 150.00 100.00

**V.VIMALA,  
FINANCE OFFICER**