

Cost of Application Form – Rs.100/-

The Tamil Nadu Dr. M.G.R. Medical University,
69, Anna Salai, Guindy, Chennai – 600 032.

APPLICATION FOR ISSUE OF ELIGIBILITY CERTIFICATE

ALLIED HEALTH SCIENCES -

B.O.T
Read the instructions carefully and fill up all the columns and attach relevant original certificates along with the application form. Add Rs: 100 along with the prescribed fee if the application form is downloaded from the website.

Serial No:

From (Self Address)

RTGS/ Challan No:
Date of RTGS/Challan:
Name of Bank:
Amount :
RTGS/ Challan No:
Date of RTGS/Challan:
Name of Bank:
Amount :

To

For Office Use Only :
a) Application Received by:
b) Signature of the Assistant & Supdt
Checked the E.C Application

The Registrar, The Tamil Nadu Dr. M.G.R. Medical University,
Chennai 600 032.

Sir/Madam,

I request you to kindly issue me the Eligibility Certificate for seeking admission in I **B.O.T.** degree course in the affiliated institution of this University for the academic year 201_ - 201_.

1. Name of the Course :
2. Name of the applicant : Thiru/Tmt/Selvi/
(In **BLOCK LETTERS** as per records) :
3. Name of the Father / Guardian :
4. Nationality :
5. Date of birth & age as on 31st December :
(Enclose Original Birth / Transfer Certificate)

6. (a) Name of the examinations passed with main subjects :

(b) Register Number, month and year of passing :

(c) Name of the School studied & place :

(d) Name of the Board of Examination & place

(e) Total Number of academic years of study :

7. Whether admission is sought for under the seats :

a) Reserved for MBC/BC/SC/ST Quota (Community Certificate issued by the competent authority in Original to be enclosed)

b) Reserved for NRI Quota :
(Passport/Student Visa/NOC for foreign Students)

8. Please Tick the Original Certificates enclosed with the application:

Higher Secondary Statement of Marks	Transfer Certificate	Community Certificate	Other Certificates if any

9. Whether the eligibility certificate is required in person or to be sent by post or to others with authorization letter :

10. Address to which the E.C is to be sent :
(In BLOCK LETTERS)
(Attach self addressed sufficiently stamped Envelope)

DECLARATION

I hereby declare that all the particulars furnished in the application form is correct to the best of my knowledge.

PLACE :

Signature of the Applicant
Signature of the Applicant

DATE :

Instructions to the Candidates to apply for issue of Eligibility Certificate for admission to I.B.O.T. Course .

1. Candidates who have passed any qualifying examination other than the Higher Secondary Course Examination conducted by the Government of Tamil Nadu shall obtain an Eligibility Certificate from the University.
2. Candidate has to submit duly filled in Eligibility Certificate Application Form downloaded from the Website of The Tamil Nadu Dr. M.G.R. Medical University (www.tnmmu.ac.in & www.tnmgr.ac.in) either in person or by post.
3. Candidate has to remit a sum of Rs.1,200/- towards the cost of application and Eligibility Certificate Fee. The amount should be paid through online RTGS or the I.O.B. Challan to be paid at the Tamil Nadu Dr. M.G.R. Medical University premises. The date of payment should not be earlier than one month from the date of application.
4. The amount once remitted by the candidate to the University will not be refunded at any cost.
5. Candidate has to furnish the following documents in original and one set of Xerox copies of
 - a) Statement of Marks of
Higher Secondary School certificate Examination
(+2 Course or Equivalent Examination)
 - b) Transfer Certificate.
6. The University will issue the Eligibility Certificate from 1st June of every year.
7. The last date for applying for the Eligibility certificate for I **B.O.T** Degree course is 30th September of every year. If 30th September falls on a holiday, the candidate has to apply for the eligibility certificate on the next working day.
8. The candidates who have passed +2 qualification from the Central Board of Secondary Examination in the State of Tamil Nadu has to get the Eligibility Certificate.
9. The candidates who have passed Higher Secondary School Examination under vocational stream are not eligible to join I **B.O.T** degree course.
10. Institutions / Agents / Mediators are not allowed to apply for the eligibility certificate on behalf of the candidate.

Eligibility Criteria

- a. Candidates belonging to all categories of admission to the Bachelor of Occupational Therapy course should have passed in all the subjects of the qualifying examinations of the Higher Secondary Course conducted by Tamil Nadu State or equivalent examination (Academic Stream) with following subjects of Physics, Chemistry and Biology/ Botany and Zoology.

AGE LIMIT FOR ADMISSION

A Candidate should have completed the age of 17 years at the time of admission or would complete the said age on or before 31st December of the year of admission to the **B.O.T.** Course.

Eligibility Certificate for Foreign Candidates

1. Candidates who have passed Advanced Level Qualification and Central Board of Secondary Examination in Foreign Countries has to remit a sum of US \$ 500 and Foreign National US \$ 2000 towards the cost of application and Eligibility fee. The amount should be drawn in favour of the Registrar, The Tamil Nadu Dr. M.G.R. Medical University payable at Chennai.
2. Candidates who have passed Advanced Level Qualification in foreign countries has to get Equivalency Certificate from the Association of Indian Universities, New Delhi - these Qualifications are EQUATED with 12 Year Senior School Certificate of Central Board of Secondary Education, Delhi/
other Boards in India.

The Foreign candidates seeking admission in self-financing colleges should apply before the cut-off date for admission to I B.O.T. degree course through the Principal of the college only and have to strictly follow the following prescribed guidelines:

1. The Institutions admitting candidates from the Foreign countries should obtain the documents from the candidates in original along with the Photocopies of i) Passport ii) No Objection Certificate from the Embassies of the concerned foreign countries iii) +2 Statements of marks issued by the Education Department in the country of their origin.
2. The candidate has to obtain an endorsement in the General Secondary School Certificate +2 Statement of marks from the both Embassies (i.e. Foreign and India).
3. After obtaining the original documents from the candidate, the Institution has to forward the 'No Objection Certificate' to the Embassies of the concerned foreign countries and get the genuineness certificate from their Embassies.
4. Also the +2 Statement of marks has to be forwarded to the Education Department of the countries origin and get the genuineness of the documents duly certified.
5. The Institution has to obtain and furnish a certificate from the Department of Police as to whether there is any criminal case pending against the candidate in the State of Tamil Nadu (or) any other State of India.
6. The institution should forward the genuineness of the certificates along with other original documents such as Passport, No Objection certificate from their Embassies, +2 Statements of marks along with the Police verification certificate and the required fee to this University, Also a copy to be marked to the SECRETARY, FOREIGN AFFAIRS MINISTRY, GOVERNMENT OF INDIA, NEW DELHI.
7. The Institution must themselves apply and get the genuineness of the certificates from the concerned authorities and should not allow the candidate or his representative or any mediator to apply for genuineness of the Certificates.
8. The Intuition has to give an undertaking to this effect that the institution only had applied to the concerned authorities and not the candidate.

9. If the genuineness of anyone of the certificate(s) of the candidate is found to be bogus action will be taken against the institution in the form of withdrawal of the **Provisional affiliation granted** to the institution for conducting the course.

10. The institution which admits those said candidates after following these procedures are **SOLELY** responsible for the proper conduct of the candidates till he/she passes out of their courses.

11. Any Crime committed by the candidates of those mentioned countries, the institution should take severe disciplinary action even amounting to the discharge of the candidate from the course to be done with the intimation to this University.

Candidates seeking admission under NRI quota in self-financing colleges have to strictly follow the following prescribed guidelines :

1. Candidate should be of Indian Origin settled in Foreign Countries.

(OR)

Candidate who were born in foreign countries and whose parents are of Indian Origin.

(OR)

Children of Indian Citizen stay abroad for employment, business.

(OR)

Children of Indian citizens deputed abroad by Public Sector Undertaking

(OR)

Children of the Official of the Central / State Government on deputation to abroad.

2. The candidate should have completed 17 years on or before 31st December of the year of admission.

3. The candidates seeking admission to NRI Quota should have held Indian Passport

4. Candidates seeking admission to **B.O.T.** course under NRI Quota should have passed H.Sc., Examination (10+2 pattern / equivalent)

5. The candidate should have obtained the minimum of 50% marks in Biology or Botany and Zoology taken together and the minimum of 50% marks each in Physics and Chemistry.

6. The medium of instruction should be in English.
7. Admission under Non-Resident of India scheme may be made on the basis of the marks obtained in the qualifying examination as prescribed in clause 4 & 5 above.
8. The duration of the course will be 4½ years including Six months O.T. Intern for **B.O.T.** course.
9. The seats under NRI quota should be utilized by the bonafide NRI's only and for their children or wards. Therefore, the NRI financially supporting the candidates should either be the parent (Father or Mother) of the candidate or legally declared as guardian of the candidate by the Court as per provisions in 'The Guardians and Wards Act 1890.
10. Candidates admitted under 'NRI' quota should submit the following documents:
 - a) NRI status of the financial supporter issued by the Indian Embassy of the respective country under their seal.
 - b) Certificate of relationship between the NRI financial supporter and the candidate issued by the competent authority, valid Indian Passport of the NRI financial supporter.
 - c) NRE (Non Resident External) Bank Account Pass Book of the financial supporter.
 - d) Evidence for payment of Development charges US \$ 1000/- to the college by the NRI financial supporter (One time payment at the time of admission only)
11. The candidates should furnish equivalent marks for the grades awarded at the qualifying examination. If not, the minimum marks will be taken into consideration.
12. No NRI sponsored candidates are allowed under NRI Scheme.
13. A sworn in affidavit on Rs.20/- Non-Judicial Stamp Paper signed by the candidate stating that he / she will not have any right to approach the court of law in case he / she was confirmed as a fraudulent student with bogus certificate, etc.,
