

Regulations of attendance for Under Graduate and Post Graduate Degree Courses:-

I. UNDER GRADUATE IN MEDICAL & DENTAL COURSES:

1. The classes for Under Graduate students will commence from 1st August of every year and the University examination will commence from 1st August of the subsequent year. Therefore, the attendance will be calculated for the Under Graduate students from 1st August of the same year to 31st July of the next year including examination period.

2. The total number of Working days for the Under Graduate students during one academic year is as follows:-

Total No. of days in a year - 365

a) No. of weekly off (Sundays)- 52

b) No. of Vacation)

c) No. of Second Saturdays)

d) No. of Government)

Holidays) 73

125

Total No. of Working days

Including examination period

240

3) 85% of attendance on 240 Working days (i.e 204 days) is mandatory for Under Graduate students to appear for the University Examination from August, 2013 examination onwards.

4) The Under Graduate students can avail the remaining 10% on 240 Working days (viz) 24days leave in an academic year. Any kind of leave including Medical leave for more than 24 days in an academic year will not be allowed.

5) If the candidate is lacking attendance in any one of the subject(s), he/she will be detained for the subject(s) in which the candidate lacks attendance but will be permitted to appear for the rest of the subjects in which the candidate is having minimum required percentage of attendance.

6) There shall be no condonation of any leave for any reason including Pregnancy, Child Birth, Medical conditions of any nature. This is because incompleteness of the required term days will result in incomplete training, jeopardizing the life of human beings. HUMAN LIFE CANNOT BE COMPROMISED ON ANY ACCOUNT.

- 7) The candidate shall not carry over the unavailed leave of that academic year to the subsequent academic years.
- 8) In case of failed students where there is a break in the course of study, the candidate has to put in again the required percentage of attendance and then only the candidate will be permitted to appear for the subsequent examination in the failed subjects.
- 9) The Dean/Principal of the institutions has to furnish the attendance particulars indicating the number of working days attended by the candidate every quarter i.e. up to 31st October, 31st January, 30th April & 15th July through online to this university. The hard copy of the attendance particulars has also to be sent to the Controller of Examinations of this university.
- 10) Before the commencement of examination, the Dean/Principal of the Institution has to furnish the consolidated attendance particulars of the candidates indicating the number of days in each month for a period of one year to this University.
- 11) There are no study holidays permissible by the University.
- 12) For calculating working days, the period of examination is considered as working days.
- 13) The attendance particulars for the examination session for the respective study period has to be submitted 15 days prior to the commencement of the examination. As the candidate has paid the fees for the particular examination, it is presumed that he/she will attend the rest of the classes for the next 15 days after submission of attendance particulars to the University and appear for the examination.

II. a) POST GRADUATE DEGREE / DIPLOMA IN MEDICAL & SUPER SPECIALITY (D.M./M.Ch.) COURSES:

1. "All the candidates joining the Post Graduate training programme shall work as 'Full Time Residents' during the period of training and shall attend not less than 80% (Eighty percent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facets of the educational process."

6. The candidates shall not carry over the unavailed leave of that academic year to the subsequent academic years
7. For calculating working days, the period of examination is considered as working days.
8. The attendance particulars for the examination session has to be submitted 15 days prior to the commencement of the examination. As the candidate has already paid the fees for the examination, it is presumed that he/she will attend the rest of the classes for the next 15 days and appear for the examination.
9. The Under Graduate students who do not have adequate attendance to appear for the 1st year examination will take up the said examination in the subsequent session after acquiring the required attendance. The duration of the 2nd year of the Under Graduate programme will be calculated only from the time of appearance in the 1st year examination.
10. Before commencement of examination of the year the Dean/Principal of the Institution has to furnish the consolidated attendance particulars of the candidate indicating the number of days in each month for a period of one year to this University.
11. To compensate the lack of attendance, the classes conducted during Government holidays, weekly off, declared holidays or during vacation, will not be considered for attendance.
12. Similarly if the student is made to attend extended hours on the same day, it will not be considered for attendance purposes.
13. Weekly off is mandatory as per Human Rights.

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