

**THE TAMILNADU DR. M.G.R. MEDICAL UNIVERSITY,
CHENNAI-600 032**



B.Sc. (OPTOMETRY) DEGREE COURSE

INSPECTION REPORT

**FOR THE ISSUE OF
CONTINUANCE OF PROVISIONAL AFFILIATION
FOR B.Sc. (OPTOMETRY) DEGREE COURSE**

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY,
CHENNAI – 600 032

INSPECTION REPORT -

TO GRANT CONTINUANCE OF PROVISIONAL AFFILIATION FOR
B.Sc. (OPTOMETRY) DEGREE COURSE

I. Name of the Convenor with :
Designation and Address

Phone No: Office :
 Residence :
 Cell No :

II. Name of the Member with :
Designation and address

Phone No: Office :
 Residence :
 Cell No :

III. University Letter No. & date in :
which the Inspection Commission
constituted

IV. Government Order in which :
permission was accorded to start the
proposed college/course (Produce
evidence)

V. Date of Inspection/Location where :
Inspection conducted (College
location should be specified clearly).

VI. Place and details of authorities :
representing the Management present
at the time of Inspection

1. Name of the Society/Trust and its :
full registered address with telephone
numbers (Copy of Regd. Trust Deed
to be enclosed: if the Inspection
Report is only for grant of Certificate
of Registration)
2. Name of the College and address :
with Telephone Nos. where the
College is location.
3. Name of the other courses run by the :
Trust.
4. Name of the College/Medical :
Institution.
5. Address of the college/Medical :
Institution in which the course is
proposed to be started.
6. Name and address of the promoting :
body (ie.) Trust/Society.
7. No. of students proposed to be :
admitted in the first year of B.Sc
(Optometry) degree course.
8. Availability of ready built area :
facility for training and other
physical infrastructures provided
exclusively for the students of
B.Sc.(Optometry) degree course
proposed to be admitted.
9. Ready built area available for the :
accommodation of the academic
complex.

10. **Residential quarters** :

Details of residential quarters provided to the staff whether this facility is provided in the same complex or separately?

11. **Hostel** :

Whether permanent Hostel Building for men and women students separately for B.Sc.(Optometry) students are available within the campus. If so, number of rooms available for each.

12. **Play Ground** :

Details of play ground facilities and sports articles to be provided to the students (Produce evidence)

(a) The details of sports articles provided to the B.Sc.(Optometry) students by the college.

13. :

(a) It shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the second year of the course of study.

(b) The Trust/Society which are having colleges/ Medical Institutions conducting MBBS Degree Course of study or Post Graduate in M.S. (Ophthalmology) Degree Course or P.G Diploma in Ophthalmology course affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai and recognized by Medical Council of India, New Delhi, (or) running an Ophthalmic Hospital having not less than 25 beds can alone start the B.Sc (Optometry) Degree Course of study.

Note: Where more than one course is conducted by the Trust the Inspection Commission may ensure that the course under reference has got sufficient infrastructural facilities like land, building, hostel, residential quarters, laboratory facilities independent of the facilities provided for other course (s).

14. **GOVERNMENT ENDOWMENT:** :

Whether Trust/Society created required endowment for running the course with the Government of Tamil Nadu/Director of Medical Education. If so, evidence therefore may be enclosed.

15. **LAND** :

i) Whether the college is located in an Urban agglomeration or Municipal Zone or Rural Area.

ii) Extent of the land available for :
the Institution.

(a) Copy of Registered Sale Deed :
regarding proof of ownership.

(b) Sworn Affidavit before a Notary :
Public stating that the details of land
with Survey Nos. furnished are
earmarked for the B.Sc.(Optometry)
college only. (To be furnished in the
enclosed format).

(c) Legal opinion of the Government :
pleader on the ear marked land with
Survey Nos. Extent of noted therein.

(d) Encumbrance certificate :
obtained from the Registering
Authority.

16. **READY BUILT AREA** :

Whether the Institution college is
having a minimum ready built area
of 20,000 sq.ft. (2,000 sq.meter) for
the first ear course of study to
accommodate administrative office,
class rooms, Computer room,
seminar hall, Professor and Asst.
Professor rooms, Library, toilets for
students. (Separately for men and
women)exclusively for conduct of
B.Sc (Optometry) course

(ii) Toilet for students and staff with :
proper hygiene, adequate sanitation
facilities (Separately for men and
women).

(iii) Copy of the approved building :
plan of the B.Sc.(Optometry) college
and Hospital by the Competent
Municipal/Panchayat authority duly
indicating their other ref.no. and date
along with office date seal and
covering letter for the approval.

(iv) Number of Class Rooms and :
capacity.

(b) The details of sports articles :
provided to the B.Sc.(Optometry)
students by the college.

17. **TEACHING STAFF:**

(a) Name of the principal with :
qualification and teaching experience
produce appointment order, joining
report, educational qualification
certificate, bio-data and experience
certificate.

Teaching Faculty Requirements

1. Principal - 1 No. - Full time
2. Professor in Ophthalmology - 1 No. - Full time
3. Assistant Professor in Ophthalmology - 5 Nos. - Full time
4. Assistant Professor in Anatomy - 1 No. - Part time
5. Assistant Professor in Physiology - 1 No. - Part time
6. Assistant Professor in Biochemistry - 1 No. - Part time
7. Assistant Professor in Pharmacology - 1 No. - Part time
8. Assistant Professor in Pathology - 1 No. - Part time
9. Assistant Professor in Microbiology - 1 No. - Part time
10. Tutor/Junior Instructor - 5 Nos. - Full time
11. Senior Lecturers/Senior Instructors - 2 Nos. - Full time
12. Assistant Professor in Mathematics - 1 No. - Full time
13. Tutors in Optometry - 5 Nos. - Full time
14. Assistant Professor in English - 1 No. - Part time
15. Lecturer in computer - 2 Nos. - Part time

18. **HOSPITAL ARRANGEMENTS:**

(a) The applicant / College / Medical Institution / Hospital shall have own hospital run by it with not less than 25 beds exclusively for starting B.Sc (Optometry)

19. **EXTRA CURRICULAR:**

Whether adequate space and equipment have been provided for extra curricular activities for the students.

20. **LIBRARY:**
Library Books relevant to the specialty minimum 50 Nos.
current Journals minimum 5 Nos.

- (a) Accommodation & Furniture :
- (b) Hall/Seating Arrangements :
- (c) Audio Video Equipment :
- (d) Slide projector :
- (e) Video projector :

Note: List of furniture and equipments to be enclosed.

21. Security Deposit :

| AMOUNT | FDR NO. | DATE |
|--------|---------|------|
| | | |

22. Whether the University Administrative Expenses Fee has been paid upto the previous year. :

23. Any other fee due to this university :

24. Governing Body Member
-Name of the University Nominee :
- Designation :

25. Past Deficiencies, if any :

26. **OBSERVATION OF THE INSPECTION COMMISSION:**

Other specific remarks of the :
Inspection Commission: (The finding should be recorded in a separate sheet annexed to this report)

SIGNATURE OF THE MEMBER:

(NAME IN BLOCK LETTERS) (.....)

PLACE:

SIGNATURE OF THE CONVENOR:

DATE:

(NAME IN BLOCK LETTERS) (.....)