

DR. JHANSI CHARLES, MD  
REGISTRAR

Ref: AC-I(3/16141/2012

Dated: 22-10-2013

To

THE DEAN/ PRINCIPALS OF  
ALL PG MEDICAL COLLEGES AFFILIATED  
TO THIS UNIVERSITY

Sirs,

Sub: Academic Wing – The Tamil Nadu Dr.M.G.R.Medical University,  
Chennai – Regulation for Condonation of Break of Study &  
Guidelines for Dissertation for all PG Degree Courses -  
Communication -Reg.

Ref: Resolution passed at the 223<sup>rd</sup> (33) & (37) Meeting of the  
Governing Council Meeting held on 26.09.2013.

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1. I am to inform you that in the 222<sup>rd</sup> Meeting of the Governing Council held on 26.9.2013, it was resolved to approve the changes in the Break of Study regulations as follows:-

### **BREAK OF STUDY REGULATIONS**

1) The break of study regulation which was framed in 2003-2004 shall be followed to the students admitted upto the academic year 2010-2011. (applicable upto 20.06.2010)

2) The break of study regulation which was framed and modified in 21<sup>st</sup> June, 2010 shall be followed to the students admitted from the academic year 2010-2011.(upto 30.06.2012)

3) The break of study regulation which was framed and modified in 1<sup>st</sup> July, 2012 shall be followed to the students admitted from the academic year 2012-2013 with amendments as per annexure enclosed.

I am also to inform you that the break of study regulation of this University for both PG/UG is subject to the conditions laid down in their respective Council's norms for all the courses. When there is no norms with regard to the break of study, the break of study regulations of this University shall be final. This shall come into effect immediately.

Thanking you,

Yours faithfully,

Encl: As above.

Sd/-

for Registrar

## ANNEXURE

The following amendments shall be made in the Break of Study Regulation which was framed and modified in 1<sup>st</sup> July, 2012.

### **For Under Graduate Courses**

1) The Vice-Chancellor is empowered to condone any break of study and to issue orders for permitting the candidate to continue the course if such absence is more than six months but below less than twice the duration of the course.

2) The candidate having a break of study for more than six months but less than twice the duration of the course shall apply for rejoining the course in the prescribed form as in Annexure II by remitting the stipulated fee for condonation of Break of Study to the Academic Officer of this University through the concerned Dean/Principal of the college for issue of necessary permission to rejoin the course. The Dean/Principal of the college concerned shall not permit any candidate with a Break of Study as stipulated above to rejoin the course without obtaining the prior permission from this University.

3) Only two spells of break of study will be allowed for the entire duration of the course for UG courses

4) If any candidate is permitted by the Dean/Principal of the college concerned without the prior permission from this University to rejoin the course after the break of study the period of such study shall not be considered as a recognized period of study and the candidate shall not be permitted to write the University examinations based on such study period.

5. If the absence is more than six months but less than three years, the candidate may be permitted to rejoin at the beginning of the year of study in which the candidate discontinued the course and shall after fulfillment of the Regulations of this University to the course concerned be admitted to the examinations. The candidates shall be exempted in the subjects he/she has already passed.

6) If the absence is more than 3 years but less than twice the duration of the course, the candidate shall be permitted to rejoin the course at the beginning of the year of study in which the candidate discontinued the course and shall after fulfillment of the Regulations of this University to the course concerned be admitted to the examinations. The candidates shall not be exempted in the subjects he/she has already passed in the said year of discontinuance and will be permitted to appear for the examination as prescribed in the Regulation.

7. If any candidate completed the course of study, appeared for final year examinations but failed in one or more subjects and does not consecutively appeared for two supplemental examinations, shall undergo a refresher course for a period of six months after obtaining the permission from the University for undergoing such refresher course in the college in which he/she last studied and obtained a certificate to that effect before appearing for the failed subjects of final year examination in the course. The examination application shall be forwarded through the Dean/Principal of the college concerned.

The candidate will be permitted to undergo refresher course only one time in the particular course of study. If the candidate has not completed the course even after undergoing the refresher course, the candidate shall be deemed to have been discharged from the particular course of study.

8. The period of break of study of the candidate for rejoining the course shall be calculated from the date of first discontinuance of the course.

9. If the candidate after acquiring more than 50% of attendance in an academic year, goes on break, he/she will be permitted to continue the balance period after obtaining the condonation order from the University.

10. If the candidate after acquiring less than 50% of attendance in an academic year, goes on break, he/she has to undergo the course from the beginning of the year of study in which the candidate has entered on break after obtaining the condonation order from the University.

11. All the Under Graduate students have to execute a declaration at the time of registration within this University in this regard in the prescribed form as in Annexure I.

12) If the candidate's name is not registered with the University within sixty days from the cut off date of prescribed for the respective courses for admissions without any valid reason/grounds for such non-registration, permission for re-admission for such candidate will not be issued by the University.

13) Any break of study beyond twice the duration of the course is considered as discontinuance of the study. This is applicable for all the years of study of the Under Graduate degree courses concerned. However, in exceptional cases if a candidate having a break of study beyond the twice the duration of the course and the number of break of study is more than two spells the Governing Council, may, on the recommendations of the Vice-Chancellor, shall permit the candidate to rejoin the course under the procedures/conditions stipulated in regulations.

**FOR POST GRADUATES:**

(1) The Vice-Chancellor is empowered to condone any break of study and to issue orders for permitting the candidate to continue the course if such absence is more than three months but below less than twice the duration of the course.

2) Only one spell of break of study will be allowed for the entire duration of the course for PG courses

(3) If the absence is more than three months but less than twice the duration of the course, the candidate may be permitted to rejoin at the beginning of the year of study in which the candidate discontinued the course and shall after fulfillment of the Regulations of this University to the course concerned be admitted to the examinations. The candidates shall be exempted in the subjects he/she has already passed.

4) Any break of study beyond twice the duration of the course is considered as discontinuance of the study. This is applicable for all the years of study of the Post Graduate degree courses concerned. However, in exceptional cases if a candidate having a break of study beyond the twice the duration of the course and the number of break of study is more than one spell the Governing Council, may, on the recommendations of the Vice-Chancellor, shall permit the candidate to rejoin the course under the procedures/conditions stipulated in regulations.

5. If any candidate completed the course of study, appeared for final year examinations but failed in one or more subjects and does not consecutively appear for two supplemental examinations, shall undergo a refresher course for a period of six months after obtaining the permission from the University for undergoing such refresher course in the college in which he/she last studied and obtained a certificate to that effect before appearing for the failed subjects of final year examination in the course. The examination application shall be forwarded through the Dean/Principal of the college concerned.

6 The candidate will be permitted to undergo refresher course only one time in the particular course of study. If the candidate has not completed the course even after undergoing the refresher course, the candidate shall be deemed to have been discharged from the particular course of study.

7. If the candidate after acquiring more than 50% of attendance in an academic year, goes on break, he/she will be permitted to continue the balance period after obtaining the condonation order from the University.

8. If the candidate after acquiring less than 50% of attendance in an academic year, goes on break, he/she has to undergo the course from the beginning of the year of study in which the candidate has entered on break after obtaining the condonation order from the University.

9 If the candidate's name is not registered with the University within sixty days from the cut off date of prescribed for the respective courses for admissions without any valid reason/grounds for such non-registration, permission for re-admission for such candidate will not be issued by the University.

The break of study regulation of this University for both UG/PG is subject to the conditions laid down in their respective Councils' norms for all the courses. When there is no norms with regard to break of study, the break of study regulations of this University shall be final.