

THE TAMIL NADU Dr. M.G.R MEDICAL UNIVERSITY

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Chennai- 600 032..**



**As approved by the Standing Academic Board
in the XXIX Meeting held on 21.06.2010**

**REGULATION FOR RE-ADMISSION AFTER BREAK OF STUDY
FOR ALL THE UNDER GRADUATES AND POST GRADUATES IN
MEDICAL, DENTAL, INDIAN MEDICINE & HOMOEOPATHY,
AND ALLIED HEALTH SCIENCE COURSES**

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THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY,
CHENNAI

Regulation of the university for Break of Study

In exercise of the powers conferred by section 44 of Tamil Nadu Dr.M.G.R Medical University, Chennai – Act, 1987 (Tamil Nadu Act 37 of 1987), the standing Academic Board of the Tamil Nadu Dr. M.G.R Medical University, Chennai hereby makes the following regulations.

1. SHORT TITLE AND COMMENCEMENT:

These regulations shall be called “THE REGULATIONS FOR RE-ADMISSION AFTER BREAK OF STUDY FOR ALL THE UNDER GRADUATE AND POST GRADUATE DEGREE / DIPLOMA COURSE IN MEDICAL, DENTAL, INDIAN MEDICINE AND HOMOEOPATHY, AND ALLIED HEALTH SCIENCE COURSES OFFERED BY THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY CHENNAI-“.

They shall come into force from 1st June 2010 onwards.

The regulations is subject to modification by the Standing Academic Board from time to time.

2. DEFINITIONS.

- i) Break up of study means any absence more than six months during the course of study.

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- ii) Six months for this purpose is a period of 180 days (one hundred and eighty days) to be recorded from the date of absence irrespective of the number of days in one calendar month.
- iii) For all practical purpose only two types of break of study is allowed.
 - a) Less than six months of break (as per definitions)
 - b) More than six months of break but less than the twice the number of years of study of a particular study
Ex : For MBBS/BDS twice the number of years of study is 9 years.
For B.Pharm 8 Years.
For B.Sc Nursing / Physiotherapy 8 years
- iv) If the candidate is on Break up study for two spells in an academic year of a particular course the candidate is deemed to have been discharged from the course of study. One cannot apply for condonation of the break.
- v) Only two spells of break up study for the entire duration of the course is permitted. During second spell of break of study even if the break up study is less than six months permission must be obtained from the university and that spell of Break shall also be counted as second spell of break
- vi) For less than six months of break, the Principal/ Dean of the college can permit to rejoin to the course under intimation to the university
- vii) If the break up study is more than six months the candidate has to apply to the university through the Dean/Principal of the college. The University

can give permission to the candidate to complete the course within twice the year of the study of the particular course.

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Example 1: A B.Sc Nursing student discontinues after 2 years of study and wants to join the course after 2 years of absence from study may be permitted to rejoin the course since the candidate has 1 year of study to complete . If the candidate discontinues the course after 2 years of the study and wants to continue after 4 years of absence the candidate will not be permitted to continue the course since student will be finishing only after twice the number of years of the course (2 years of study + 4 years of absence + remaining 1 year of the study makes the student study for 7 years whereas according to the regulation students should not exceed twice the number of years of study.)

Example 2: A MBBS.Student discontinue after 3 years of study want to join the course after 3 years of absence from study may be permitted to join the course since the candidate have 1.5 year of study to complete .

If the candidate discontinue the course after the 3 years of the study wants to continue after 5 years absence. The candidate will not be permitted to continue the course since will be finishing only after twice the number of years of the course.

3. UNDER GRADUATE DEGREE COURSES IN MEDICINE, DENTAL, INDIAN MEDICINE & HOMOEOPATHY AND ALLIED HEALTH SCIENCE COURSES.

3) In Regulation 3(i) under the heading PROCEDURE FOR REJOINING the following shall be inserted as “a(i)”

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- a) (i) The principal/Dean of the college concerned shall permit any candidate who is absent for less than six months during the course of study to rejoin the course under intimation to this university. It is the responsibility of the Dean / Principal of the college concerned to ensure that a copy of the order of permission granted by them, as stated above, to rejoin the course of study shall reach this university within three days from the date of issue of such permission by them to the Academic officer and the controller of Examinations by fax and also by RPAD or by speed post. It is also the responsibility of the student concerned to intimate the date of rejoining the course to this University through the Dean /Principal concerned. If no such information is received within the stipulated date as stated above, this university shall not recognize or honour the permission granted by them. In cases where such information is received belatedly in this University, the date of rejoining of the candidate shall be reckoned only from the date of receipt of such intimation by this University. The period of such absence shall not in any way count for the purpose of calculation of attendance to enable the candidate concerned to write the Examination. The candidate may be permitted by the Principal/Dean to rejoin in the year of study in which he/she discontinued the course and shall be admitted to the examination after fulfillment of the regulation of this

university to this course concerned. The candidate shall be exempted in the subject he/she already passed.

(ii) The candidate having a break of study for more than Six months but less than twice years of the course shall apply for rejoining the course in

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the prescribed form as in **Annexure II** by remitting the stipulated fee for condonation of Break of Study to the Academic officer of this University through the concerned Dean/Principal of the college for issue of necessary permission to rejoin the course. The Dean/Principal of the college concerned shall not permit any candidate with a Break of study as stipulated above to rejoin the course without obtaining the prior permission from this university.

If any candidate is permitted by the Dean / Principal of the college concerned without the prior permission from this university, to rejoin the course after the break of study the period of such study shall not be considered as a recognized study and the candidate shall not be permitted to write the university examination based on such study period.

When the candidate discontinued the course and shall after fulfillment of the Regulations of this university to the course concerned be admitted to the examinations. The candidates shall not be exempted in the subjects he/she has already passed.

C) If any candidate completed the course of study, appeared for the final year examinations but failed in one or more subjects and does not consecutively appeared for two supplemental examinations, shall undergo a refresher course for a period of six months after obtaining the

permission from the university. For undergoing such refresher course in the college in which he/she last studied and obtained a certificate to that effect before appearing for the failed subjects of final year examination in the course. The examination application shall be forwarded through the Dean/ principal of the college concerned. After completion of the

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refresher course the candidate has to appear in the next supplemental examination of this university failing which the candidate shall be deemed to have been discharged from the particular course of study.

- D) Only one time the candidate will be permitted to undergo refresher course in the particular course of study. If the candidate has not completed the course after the first time of the refresher course the candidate shall be deemed to have been discharged from the particular course of study.
- E) The period of break of study of the candidate for rejoining the course shall be calculated from the date of first discontinuance of the course.
- F) All the under Graduate students have to execute a declaration at the time of registration which this University in this regard in the prescribed form as in **Annexure I**.

2) **CONDONATION OF THE BREAK .**

- a) The vice- Chancellor has the power to condone any break of study as defined in Regulation No. 2(a) of this Regulation and to issue orders for permitting the candidate to continue the course if such absence is more than six (6) months but less than twice years of the course The

Dean /Principal of the college shall not permit the candidates to rejoin the course till specific orders are issued by this university.

- b) The candidate may be permitted to rejoin at the beginning of the year of study in which the candidate discontinued the course and shall after fulfillment of the regulation of this university to the course concerned be admitted to the examinations.

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- c) The candidate shall not be exempted in the subject already passed in the said year of discontinuance and will be permitted to appear for the examination as prescribed in the Regulations.
- d) The details of all the cases of break of study of more than six months but less than twice years of the course permitted by the vice-chancellor shall be informed to the Governing council then and there.
- e) Only two spells of break of study will be allowed for the entire duration of the course.
- f) Any break of study beyond twice the year of course is considered as discontinuation of study. This is applicable for all the years of study of the under Graduate degree course.
- g) If the candidate has appeared for the 1st year University examination in the particular course of study and failed in one or two subjects and subsequently the candidate has entered on Break of Study for more than two years the candidate shall be discharged from the course.
- h) If the name of the candidate has been registered in this University on the particular course of study but the candidate has not appeared for the university examination and subsequently if the candidate has entered on Break of Study for more than two years the candidate shall be discharged from the course.

- i) If the candidate is on Break of Study for more than six months on medical grounds the candidate has to give an advance intimation to the Dean/Principal of the concerned college during the period of break. The Dean/Principal of the concerned college has to inform the same to the University. At the time of applying for condonation of break of study to the university the candidate has to furnish the xerox copy of

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the medical records or case history of his/her illness with medical fitness certificate from the Registered Medical practitioner along with prescribed Re-admission form and fee should be forwarded through the Principal/Dean of the concerned college for condonation of Break of Study.

- j) If the candidate has not completed the course beyond twice the year of course of study shall be discharged from the course immediately. This is applicable for all the years of study of Under graduate degree courses

4. POST GRADUATE SUPER SPECIALTIES, DEGREE AND DIPLOMA COURSE IN MEDICINE, DENTAL INDIAN MEDICINE, HOMOEOPATHY AND ALLIED HEALTH SCIENCE COURSES

- (i) The Principal /Dean of the college concerned shall permit any candidate who is absent for less than three months during the course of study to rejoin the course under intimation to this university. It is the responsibility of the Dean / Principal of the college concerned to ensure that a copy of the order of permission granted by them, as stated above, to rejoin the course of study shall reach this university within three days from the date of issue of such permission by them to the Academic Officer and the Controller of Examination by fax and also by RPAD or by speed post. It is also the

responsibility of the students concerned to intimate the date of rejoining the course to this university through the Dean /Principal concerned. If no such information is received within the stipulated dates as stated above, this university shall not recognize or honour the permission granted by them. In cases where such information is received belatedly in this university, the

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date of rejoining of the candidate shall be reckoned only from the date of receipt of such intimation by this university. The period of such absence shall not in any way count for the purpose of calculation of attendance to enable the candidate concerned to write the Examination. The candidate may be permitted by the Principal/Dean to rejoin in the course of study in which he/she discontinued the course and shall be admitted to the examination after fulfillment of the regulation of this university of this course concerned.

The candidate shall be permitted to rejoin at the beginning of the first year of the course (ie.,) the candidate has to re do the course from the beginning and shall after fulfillment of the regulations of this University to the course concerned be admitted to the examination. .

If the candidate's name is not registered with the university within sixty (60) days from the cut off date prescribed for the respective course for admissions without any valid reasons/grounds for such non- registration, permission for – re-admission for such candidates will not be issued by the university.

(i) The candidate having a break of study for more than three (3) months and above but less than less than twice years of the course shall apply of

rejoining the course in the prescribed form as in Annexure II by remitting the stipulated fee for condonation of Break of study to the Academic officer of this university through the Dean/Principal of the concerned college for issue of necessary permission to rejoin the Course. The concerned Dean / Principal of the college shall not permit any candidate with a Break of Study

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(ii) as stipulated above to rejoin the course without obtaining the prior permission from this University.

If any candidate is permitted by the Dean/Principal of the college concerned without the prior permission from this University, to rejoin the course after the break of study the period of such study shall not be considered as a recognized study and the candidate shall not be permitted to write the University examinations based on such study period.

iii) If any candidate completed the course of study, appeared for the final year examinations but failed in Part-1 paper or Part-II examinations and does not consecutively appeared for two supplemental examinations, shall undergo a refresher course for a period of six months after obtaining the permission from the University for undergoing such refresher course in the college in which he/she last studied and obtained a certificate to that effect before appearing for the failed Part-1 paper or Part-II examination in the course. The examination application shall be forwarded through the Dean/Principal of the college concerned. After completion of the refresher course the candidate has to appear in the next supplemental examination of this university failing which the candidate shall be deemed to have been discharged from the particular course of study.

Only one time the candidate will be permitted to undergo refresher course in the particular course of study. If the candidate has not completed the course after the first time of the refresher course the candidate shall be deemed to have been discharged from the particular course of study.

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iv) In the case of Post-Graduate study where there is no theory examinations at the end of 2nd year of study (like M.Pharmacy) and the candidate has to submit only dissertation for evaluation and could not submit the same at the end of 2nd year of study as prescribed in the Regulations shall apply to the University for permission to submit the same within a period of one year from the date of completion of the 2nd year period of study. If any candidate is failed to submit the dissertation within the extended period permitted by the University as stated above shall apply for readmission for the courses as stipulated in Regulation 4 (1) 9 (11) and obtain necessary permission from the University as stipulated in Regulation 4 (2) (a) for rejoining the course from the beginning of the 1st year of study and shall pass all the prescribed theory examinations of the 1st year before submitting the dissertation for evaluation on completion of 2nd year.

v) The period of break of study of the candidate for rejoining the course shall be calculated from the date of first discontinuance of the course.

vi) All the Post Graduate students have to execute a declaration at the time of registration with this University in this regard in the prescribed form as in Annexure – I.

2) **CONDONATION OF THE BREAK:**

- a) The Vice-Chancellor has the power to condone any break of study as defined in Regulation No.2 (a) of this Regulations and to issue orders for permitting the candidate to continue the course if such absence is more than three (3) months but less than twice years of study of the course. The Dean/Principal of the college shall not permit the candidates to rejoin the course till specific orders are issued by this University.

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Only one spell of break of study will be allowed for the entire duration of the course.

- b) Any break of study beyond 3 years is considered as discontinuation of study. This is applicable for all the years of study of the Post-Graduate Super Specialties, Degree/ Diploma courses concerned.
- c) If the candidate's name is not registered with the University within sixty (60) days from the cut off date prescribed for the respective courses for admissions without any valid reason/grounds for such non-registration, permission for re-admission for such candidates will not be issued by the University.
- d) Any break of study beyond twice the year of course is considered as discontinuation of study. This is applicable for all the years of study of the Post Graduate Degree/Diploma courses.
- f) If the candidate has not completed the course beyond twice the year of course of study shall be discharged from the course immediately. This is applicable for all the years of study of Post graduate degree courses.

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ANNEXURE – I
DECLARATION

I Son of/Daughter of
..... Residing at
..... and admitted to in I year of
..... (Name of the course/UG/P.G) at
..... (Name of the College)
do hereby solemnly affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Tamil Nadu Dr.M.G.R. Medical University, Chennai for the (course) including regulations for re-admission after the break of study.

Date :

Signature of candidate

/ Countersigned /

Dean / Principal / Director

(Office date seal)

ANNEXURE – II

THE TAMIL NADU Dr. M.G.R MEDICAL UNIVERSITY

COURSES	MEDICAL	DENTAL
	AYUSH	AHS

**CONDONATION PROFORMA FOR RE-ADMISSION AFTER
BREAK OF STUDY**

1. **Name of the student** :
2. **Name of the course** :
3. **Period of study** :
4. **Name of the College** :
5. **Date of joining the course** :
6. **Whether the candidate has been registered with this University?
If so, furnish the Registration No.** :
7. **Present Year of study** :
8. **Total No. of working days attended during that particular academic year** :From:
To :
9. **Duration of break of study** : From :
To :
10. **Details of examinations appeared & Subjects passed** :
11. **Reasons for the period of break of study of the course (Evidence should be produced):** :
12. **The details of previous break of study (Enclose Xerox copy of the Condonation Order of the University, if any)** :

13. Whether his/her own vacancy :
is available for rejoining the course
14. Whether any disciplinary case is pending :
(i.e.) production of false certificates/
Ragging etc.
15. Whether the candidate has paid the :
Prescribed fee for readmission sought
For (Furnish the details)
(Processing fee : Rs. 2100/-
Condonation fee : Rs. 3000/- per year
or part thereof,
16. Previous Correspondence if any :
(Furnish copies of relevant records)
17. Recommendation of the Dean/Principal/ :
Director concerned.

DECLARATION BY THE CANDIDATE

I declare that the above informations furnished by me are true and correct to the best of my knowledge. I hereby undertake that I will abide by the existing rules and regulations of this university.

Date:

Signature of the Candidate

Certificate by the Principal

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director
With seal.

