



THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY

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Dr. K SIVASANGEETHA, M.D.,
REGISTRAR (FAC)

Rc.No. AC V(3)/27325/2025

Dated: 27.03.2026

To

The Dean/Principal of all affiliated Medical Colleges.

Sir/Madam,

Sub:	Academic – The Tamil Nadu Dr MGR Medical University, Chennai – Resolution of Standing Academic Board in Final MBBS Degree Courses held on 25.11.2025 – Communicated – Reg.
Ref:	Minutes of the Board of Studies Meeting of Meeting Final MBBS Degree courses held on 28.10.2025.
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2	Minutes of the 64 th SAB meeting held on 25.11.2025.
3	Resolution No.47 passed by the Governing Council in its 311 th meeting held on 26.02.2026

I am to inform you that, the Minutes of the Board of Studies in Final MBBS Degree Courses held on 28.10.2025 was recommended to the Standing Academic Board in its 64th Meeting held on 25.11.2025. The approval of the Standing Academic Board was informed vide Resolution No. 47 of the 311th Meeting of the Governing Council held on 26.02.2026.

The Standing Academic Board has discussed and resolved the following points :

POINT NO.:1

TO DISCUSS AND DECIDE ON THE SUGGESTIONS OF DR.P.V.BALAMURUGAN, M.D., PROFESSOR OF MEDICINE, MADURAI MEDICAL COLLEGE, MADURAI AND THE CHAIRMAN OF BOARD OF STUDIES IN FINAL M.B.B.S. HAS SUBMITTED AGENDAREGARDING CURRICULUM IMPLEMENTATION FOR ALL SUBJECTS OF FINAL MBBS.

The Standing Academic Board has resolved the following:

Time Table Preparation

The Time Table to be prepared and made available for Final MBBS Part – 1 and Part –II simultaneously.

The Clinical posting timings should be from 8.00 a.m to 11.00 a.m

Small Group Teaching hours should be from 11.00a.m to 12.30 p.m

Lunch Break -12.30 to 1.30 p.m

Large Group Teaching hours should be from 1.30 p.m to 4.30 p.m

The Individual department should decide upon topics for SGT (Small Group Teaching) hours, SDL (Self Directed Learning) hours and LGT (Large Group Teaching) hours.

In each subject of Third Phase, Alignment and Integration Topic should be identified. All subjects should integrate 20% of Teaching hours.

Record (Academic / Assessment)

Records for each department should be made available from start of the each Phase (for example – Community Medicine from Phase- I and for General Medicine – Phase II).

Each department should select assignment / SDL topics preferable from non – core competencies and inform students at the earliest.

In record, AETCOM, skills teaching / assessment entry to be made.

Also assignment Topics and SDL topic entry to be made.

Uniform FAP record to be made available for all the Institutions from Phase I onwards.

Skills Teaching

Skill Teaching and assessment hours for each department to be included in the Time Table.

Each department should teach and assess skills phase wise after dividing them phase wise.

Formative & Internal Assessment

Number of part completion test (PCT) to be conducted as per NMC norms.

Incorporation of various continuous Internal assessments, Record assessment, AETCOM assessment, Museum visit, skills assessment etc., and mark allotments to be done as per the NMC Norms in the Final Practical and theory Internal Assessment Marks.

Members have provided hard Copy of phase wise Internal Assessment Marks Template for ENT, Ophthalmology, Forensic Medicine, Community Medicine, Medicine, Surgery, Obstetrics and Gynaecology and Pediatrics as per the NMC Norms for 2024 batch onwards.

Attendance and Internal Assessment

All students should be informed about their attendance deficit and assessment marks within two weeks from the date of assessment.

Students with deficit in prescribed Internal assessment marks should be informed at the earliest (Phase wise) and remedial measures to be done as per NMC norms.

Parent Teacher Meeting

Parent Teacher Meeting should be arranged by the Institution atleast once in each Phase and parents to be informed about their wards performance, and deficit in attendance if any.

Any other item :

The Standing Academic Board has resolved that

1. All Students should participate in International Medical Conference conducted by the University.

2. All Students should participate in Medical soft skills training conducted by the University.

3. OSCE / OSPE Bank should be provided for all the subjects.

The Vice Chancellor stated that a parent–teacher meeting should be conducted one or two months prior to the examination and further instructed that the specific period for conducting the meeting should be clearly mentioned.

Regarding the Mentor–Mentee Programme, it was informed that it should commence from the First MBBS Foundation Course. As per NMC norms, every student must be allotted a mentee, and the mentor and mentee must meet for at least one hour in every two months. The Vice Chancellor enquired whether any report on these meetings is required to be submitted to the University. The BOS Chairman clarified that the NMC has not specified any such requirement. The Vice Chancellor further questioned about monitoring of the programme.

It was suggested that faculty members who have expertise in specific areas of interest may be identified, and a board displaying their names and mobile numbers may be placed in front of the Principal's room or in the library for access of students and insisted on regular reporting.

One of the members recommended that participation of both faculty and students in the Mentor–Mentee Programme should be made mandatory. The Vice Chancellor stated that since both students and faculty will be busy with their regular schedules, a uniform time interval may be fixed for all disciplines.

The Vice Chancellor highlighted on experiential teaching and technology based teaching and noted that some of the institutions are very well established.

One of the member informed that in their college, parents were notified about these specific meetings during which they were able to observe the mentor–mentee process. The college has proper documentation for these activities and a booklet was also maintained for this purpose.

I am to request that the decision of the Standing Academic Board as mentioned above be communicated to all the Professors and Head of the Departments of your Institution for information and a copy of the letter be displayed on the Notice Board of the College / Hostel for the information of the Students.

The receipt of this letter may be acknowledged immediately.

Yours faithfully,


for REGISTRAR (FAC)



Copy to

1. The Controller of Examinations
2. PG Section – Examination Wing – (for necessary action)
3. The Personal Secretary to Vice-Chancellor
4. The Personal Secretary to Registrar
5. The System Analyst – with a request to publish in the University Website.
6. Stock File
7. Spare.