



ज्ञान-विमान विमुक्तये

प्रो (डॉ) जसपाल एस सन्धु

सचिव

Prof. Dr. Jaspal S. Sandhu

MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS

Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग

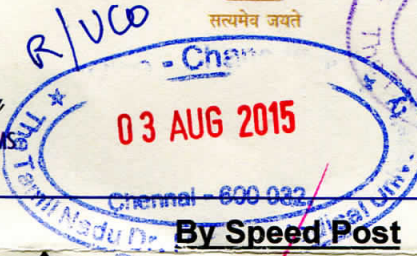
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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D.O.No.F.91-1/2013(GS)

Dear Sir/Madam,

UGC had earlier sent an advisory vide letter No. 91-3/2014(GS) dated 28<sup>th</sup> January, 2015 enumerating various measures to prevent sexual harassment, followed by a letter dated 15<sup>th</sup> June, 2015 for forwarding annual returns on cases of sexual harassment. You were also requested to constitute Internal Complaints Committee (ICC) as per Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and hold regular meetings of the ICC and also ensure adequate publicity about it by displaying posters in prominent places, their contact details and the procedure for filing the complaint with the ICC. Copies of the earlier letters alongwith proforma are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) under 'Notices' section.

You are, therefore, requested to send the Annual Return on cases of Sexual Harassment as per proforma for the period from 1<sup>st</sup> April, 2014 to 31<sup>st</sup> March, 2015 and also details of constitution of ICC to the UGC on email i.e. [ugc.iccgs@gmail.com](mailto:ugc.iccgs@gmail.com) latest by 7<sup>th</sup> August, 2015 so as to enable UGC to compile and furnish the information to the Government of India. This may also be brought to the notice of the colleges affiliated to your esteemed University for compliance.

This may please be accorded **Top Priority**.

With kind regards,

Yours sincerely,

(Jaspal S. Sandhu)

**The Vice-Chancellor**

Tamilnadu Dr. M.G.R. Medical University

No. 69 Anna Salai Guindy

Chennai-600 032

Tamil Nadu.

Reference: DOP&T O.M.No. 11013/2/2014-Estt.A-III dated February 2, 2015

Annual Return on cases of Sexual Harassment

Period : 1<sup>st</sup> April..... to 31<sup>st</sup> March, .....

Ministry / Department : .....

S.No.		Ministry / Department	Autonomous Bodies
1.	Number of complaints of sexual harassment received in the year		
2.	Number of complaints disposed off during the year		
3.	Number of cases pending for more than 90 days		
4.	Number of workshops on awareness programmes against sexual harassment conducted during the year		
5.	Nature of action		

Note:

1. Information is to be provided in consolidated form in respect of Ministry/ Department as a whole (including Attached / Subordinate Offices).
2. Information consolidated in respect of autonomous bodies may be provided in the appropriate column.