



**THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY  
CHENNAI**

**XXII CONVOCATION  
3.11.2011 (THURSDAY)**

**INSTRUCTIONS TO "IN PERSON" CANDIDATES**

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The convocation is a solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum. Every candidate receiving Degree, Diploma should maintain the due solemnity throughout the ceremony. The following instructions may please be noted.

**I. BEFORE ENTERING THE CONVOCATION HALL**

1. Candidates attending the Convocation for conferment of Degree / Diploma must be properly and decently dressed.
2. The male candidates shall wear formal dress like **FULL SUIT OR SAFARI SUIT**. The female candidates shall wear **SAREES AND HAIR SHOULD BE GROOMED PROPERLY**. All are required to pay due regard to formality and uniformity in their dress, in their respective academic robes.
3. The course-wise convocation robes will be supplied on hire basis at the convocation venue from 10 am onwards on 3.11.2011.
4. Candidates not wearing the prescribed costumes **WILL NOT BE ADMITTED** to the Convocation.
5. Candidates are advised not to bring mobile phones or any other electronic communication devices inside the Auditorium.

II. **CANDIDATES HAVE TO PRODUCE ANY ONE OR MORE OF THE FOLLOWING DOCUMENTS AT THE VENUE FOR THE PURPOSE OF IDENTIFICATION :**

1. Provisional Pass Certificate Original and U.G. Degree Certificate Original (for P.G.).
2. Identification Card / Certificate issued by their respective institution / employer. Passport of the candidates if available.
3. **No Candidates will be allowed to enter the auditorium after 2.30 pm**
4. Candidates shall not bring their children inside the Auditorium.

III. **INSIDE THE HALL**

1. Candidates should **REMAIN STANDING** when the Chancellor and Members of the Governing Council enter the hall till they are seated.
2. Every candidate shall wear the robes for his / her degree and shall occupy the seats allotted to them in the Auditorium.
3. Only recipients of the Ph.D. / D.M. and M.Ch., will be presented to the Chancellor. There will be no individual presentation of other candidates.
4. As the names of Recipients of Ph.D. / D.M. and M.Ch. are called out, they shall one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor, bow to him, obtain the degree and descend the dais by the steps on the right and return to their allotted seats.
5. For other candidates when the particular degree are being presented they shall **STAND UP** and **REMAIN STANDING** till the Chancellor admit them to their degree.
6. Candidates are specially requested to **REMAIN STANDING** and to repeat the pledge audibly after the Chancellor when he reads out the pledge.
7. After the close of the Convocation, the National Anthem will be played and all the candidates shall **STAND UP** and continue to **REMAIN STANDING** till the Chancellor and others come down from the dais and march away in the procession from the Auditorium.
8. Candidates are required to maintain **STRICT SILENCE** during the entire programme.

IV. **AFTER LEAVING THE HALL**

1. After leaving the hall, the candidates shall return the respective Academic robes in the counter from where they got without fail.
2. Compliance regarding errors in Degree certificates shall be made in writing and addressed to the University within one month.

**ADMISSION CARD**

(SHOULD BE PRODUCED AT THE ENTRANCE)

1. Convocation robes can be had on hire at the venue on payment of rental charge ie. **Rs. 500/-** for Ph.D. / D.M./ M.Ch., **Rs. 400/-** for P.G. and **Rs. 300/-** for U.G. from 10 am onwards on 3.11.2011. A sum of **Rs. 1,000/-** for Ph.D./D.M. / M.Ch., **Rs. 800/-** for P.G. and **Rs. 500/-** for U.G. should be paid in cash as a caution deposit. The balance amount will be refunded to the candidates after deducting the rental charge on return of the Convocation robes immediately after the Convocation is over.
2. One guest will be allowed with the recipients of Ph.D. / D.M. and M.Ch. candidates to the venue of convocation and guest pass is attached herewith.

**Note :**

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| 10 am to 1 pm      | : | Verification of admit card & robe distribution                                    |
| 1 pm to 1.45 pm    | : | Lunch Break   |
| 1.45 pm to 2.30 pm | : | Students will be allowed to enter the auditorium and sit in their seats allotted. |

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<b>Date</b>	<b>:</b>	<b>3.11.2011 (Thursday)</b>
<b>Time</b>	<b>:</b>	<b>3.30 pm to 5.30 pm</b>
<b>Venue</b>	<b>:</b>	<b>Centenary Auditorium, University of Madras Chepauk, Chennai - 600 005</b>

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