

THE TAMIL NADU DR.M.G.R MEDICAL UNIVERSITY,CHENNAI-32.

SILVER JUBILEE YEAR (XXV) CONVOCATION'2013

INSTRUCTIONS TO ‘IN PERSON’ CANDIDATES

The convocation is a solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum. The following instructions may please be noted.

1. All the Medal candidates who have applied under In-Absentia category have been transferred to In-Person category so as to issue both Award Certificate and Degree Certificate. If they fail to attend the Convocation, they have to pay a fine of Rs.2,000/- for getting the same after Convocation.
2. Candidates attending the Convocation must be properly and decently dressed.
3. **The male candidates shall wear formal dress like FULL SUIT OR SAFARI SUIT. The female candidates shall wear SAREE AND HAIR SHOULD BE GROOMED PROPERLY.** All are required to pay due regard to formality and uniformity in their dress, in their respective academic robes.
4. Candidates not following the prescribed Dress Codes **WILL NOT BE ADMITTED** to the Convocation.
5. **The course-wise convocation robes will be supplied on hire basis at the convocation venue from 7.00 A.M. onwards on 20.08.2013.(Tuesday)**

SECURITY DEPOSIT			
	Under Graduates Rs.500/-	Post Graduates Rs.800/-	Ph.D. & D.Sc. Rs.1000/-
HIRE CHARGES FOR ROBES			
Courses	Under Graduates	Post Graduates	Ph.D. & D.Sc.
Medical	Rs.700/-	Rs.1000/-	Rs.1,000/-
Dental	Rs.700/-	Rs.1000/-	Rs.1,000/-
AYUSH	Rs.600/-	Rs.800/-	Rs.800/-
Allied Health Sciences	Rs.600/-	Rs.800/-	Rs.800/-

NOTE: The Security Deposit will be refunded on return of the robe after the Convocation is over.

6. No Candidates will be allowed to enter the auditorium after 11.00 A.M. Convocation will be conducted at 12.00 Noon.

7. Candidates should not bring children of any age inside the Auditorium.
8. Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Mobile Phones, Cameras, Smart Phones, iPods, Note Pads, Weapons and Electronic Gadgets will not be allowed inside the Auditorium.

II. ALL THE CANDIDATES HAVE TO PRODUCE ANY ONE OF THE FOLLOWING DOCUMENTS AT THE VENUE FOR THE PURPOSE OF IDENTIFICATION:

1. Original Provisional Pass Certificate for U.G. and Original U.G. Degree Certificate for P.G.
2. College Identification Card / Bonafide Certificate issued by their respective Institution / Passport / Driving License / PAN Card.
3. The balance 826 B.Sc.(Nursing) Candidates who will receive their degree certificates in the University premises have also to produce the above documents.

III. INSIDE THE HALL

1. Candidates should **REMAIN STANDING** when the Chancellor and Members of the Governing Council enter the hall till they are seated.
2. Every candidate shall wear the robes for his / her degree and shall occupy the seat allotted to him/her in the Auditorium.
3. For B.Sc.(N) Candidates alone the Degree Certificates will be issued by Random Number selection for ONE THOUSAND In-Person candidates only. The names of the candidates chosen are available in the University Web-site. Balance In-Person Candidates may collect the Degree Certificate in the T.N. Dr. M.G.R. Medical University premises next Day.(i.e. 21.08.2013.)
4. As the names of Recipients of Medals, Degree Certificates are called, they shall one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor, obtain the degree and descend the dais by the steps on the right and resume to their seats.
5. For other candidates when the particular degrees are being presented they shall **STAND** and **REMAIN STANDING** till the Chancellor admit them to their degree.

6. Candidates are specially requested to **REMAIN STANDING** and to repeat the pledge audibly when the Chancellor reads out the pledge.
7. After the close of the Convocation, the National Anthem will be played and all the candidates shall **STAND UP** and continue to **REMAIN STANDING** till the Chancellor and others come down from the dais and leave the Auditorium.
8. Candidates are required to maintain **STRICT SILENCE** during the entire programme.

No.69, Anna Salai, Guindy,

Chennai – 600 032.

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REGISTRAR.