

# The Tamilnadu Dr.M.G.R. Medical University

69, Anna Salai, Chennai – 600032

## UNIVERSITY SPORTS COUNCIL

### Application form for Sports Grant

1. Name of the Institution with address :
2. Date of Submission:
3. Division to which the applying institution belongs:

Medical	Dental	AYUSH	Allied Health Sciences

4. Contact Details :  
Name of the Head of Institution :  
  
Phone Number -Mobile :  
Phone Number - Land-line :  
Email ID :
5. Title of the sports event :
6. Place at which the event is conducted :
7. State-level or National-level event :
8. Whether inter-collegiate  
or inter-university :
9. Date and Duration of the event :
- 10 . Budget for the grant of Rs. 1,00,000/ - : **To be enclosed separately.**

11. Whether the institution has received Sports grant from this university earlier:

12. If 'Yes' give the details

### **Declaration**

- The details given above are true and correct to my best of knowledge and belief.
- I agree to abide by the rules and regulations of the University Sports Council of the Tamilnadu Dr.M.G.R. Medical University, Chennai.
- I agree to settle the accounts with bills/vouchers & Utilization Certificate within 15 days after the sports meet.

Date :

Place:

**Signature of the**

**Sports Secretary / Physical Director / Event Coordinator /  
Manager / Coach of the team**

**Signature of the Head of the institution**

**(with office seal)**

## ANNEXURE I

### GUIDELINES FOR THE CONDUCT OF INTER COLLEGIATE SPORTS MEET

1. The Vice-Chancellor shall be the Chairman of the University Sports Council.
2. The Organizing Chairman shall be the Dean / Principal of Host Institution.
3. The Members of the Organizing committee shall consist of Dean/ Principal/ Vice- Principals of the host institution. Staff advisor for Students, Students Sports Secretary, Students Fine Arts Secretary and One Senior Professor nominated by the Head of the Institution.
4. A Letter head with University Emblem and Institution Sports Meet Symbol shall be printed and the correspondences in respect of this Sports Meet shall be made through such Letter head.
5. Only Students of the affiliated Colleges/ Institutions of this University can participate in the Sports Meet.
6. One responsible faculty may be deputed to accompany the team to Participate in the Sports Meet.
7. The Heads of Institutions should make necessary travel arrangements for the students.
8. The Host institutions is permitted to raise the funds by way of collection of Registration Fees from the participating Colleges/ through/ Sponsorships based on the necessity.
9. The organizing Chairman should submit the accounts to the University Within 15 days from the date of conduction of Sports Meet.
10. The selection shall be made on Zonal Wise rotation with consideration for the same zone. If there is no competent zone, No institution shall be sanctioned sports grant for two consecutive academic year

ANNEXURE II  
THE CONDITIONS FOR THE SANCTION OF FINANCIAL ASSISTANCE TO THE  
HOST INSTITUTION

1. Original vouchers shall be produced for all the expenditures incurred for the purpose of conducting the said Sports Meet.
2. A copy of Photo Album in support of all the events shall be submitted to the University.
3. A copy of the Invitation and Certificate shall be sent to the University for the conduct of Sports Meet.
4. The University will provide Financial Assistance to a maximum of Rs. 1,00,000/- (Rupees One Lakh only) to the following specialities every Year. Out of Rs.1,00,000/- (Rupees One Lakh only) 80% of first Instalment of Rs. 80,000/- (Rupees Eighty Thousand only) will be Sanctioned and remaining 20% i.e., Rs.20,000/- (Rupees Twenty Thousand only) will be released only after submission of all bills and vouchers.
  - a) Medical
  - b) Dental
  - c) Pharmacy
  - d) Nursing
  - e) AYUSH
5. If the amount is not sanctioned for any speciality in that particular year, The same amount shall be shared during the next year on request to the same speciality. In such occasion, the maximum amount may exceed Rs. 1 Lakh in that speciality.
6. The University will not held responsible for expenditures incurred over and above Rs.1,00,000/- (Rupees One Lakh Only) in normal course.

## **Rules & Regulations**

- The application will be called for during the Month of May and June and it should be sent only through the Head of the Institution.
- The College must be instructed to conduct the sports event during the months of October, November and December of every year
- The grant will be sanctioned only to the Dean/Principal of the institution
- The application (two copies) should reach the university before the last date mentioned.
- The Sports event must be conducted as Inter-collegiate Sports meet consisting of various sports/games. Grant will NOT be provided for single sport event. Grant money should NOT be used for travelling allowance / halting allowance etc.,.
- The grant released must be utilized only for the following purposes:
  - Memento
  - Prize
  - Printing of Certificates/ Invitations
  - Sports materials
- The organizing institution organizing the sports event must superscribe / inscribe the Emblem / Logo of this university which denotes that the event is conducted utilizing the sports grant from the university.
- The details of previous sports meets (within the past five years) conducted by the applicant institution must be enclosed with the application for sports grant.
- The details of expenditure made during the sports meet must be sent through the Head of the institution with relevant vouchers / bills attested by the same authority along with the receipt and Utilization Certificate within 15 days after the date of the sports meet.
- The decision of the University Sports Council will be final.
- The application should be sent to:

**The Registrar,  
The Tamilnadu Dr.M.G.R. Medical University,  
69, Anna Salai,  
Chennai – 600 032,  
Phone : 044 22353574 – 78  
Fax : 044 22353698  
Email : [sportscouncil@tnmgrmu.ac.in](mailto:sportscouncil@tnmgrmu.ac.in)**