

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[LN 6165]

AUGUST 2018

Sub.Code : 6165

BOT DEGREE EXAMINATION
(Regulations for the candidates admitted from 2010-2011 onwards)
FOURTH YEAR
PAPER I – ORGANIZATION AND ADMINISTRATION IN OT

Q.P. Code: 786165

Time: Three hours

Maximum: 100 Marks

I. Elaborate on:

(2 x 20 = 40)

1. Explain in details of Executive responsibilities of an Occupational therapy college Principal.
2. Plan a sports day events for paraplegic patients.

II. Write notes on:

(8 x 5 = 40)

1. Safety precaution of an epileptic patient.
2. Describe methods for care of equipment.
3. Application of ergonomics during meal preparation.
4. What are the supervisory considerations while planning a department?
5. Essentials of a good working condition.
6. Workman's compensation act.
7. Importance of Interdepartmental relationship.
8. Staff development programme.

III. Short answers on:

(10 x 2 = 20)

1. What are the factors which influence productivity?
2. Define string diagram.
3. Purpose of staff meeting.
4. What is decentralized purchasing?
5. What is sick leave?
6. Purchase ordering.
7. Any two causes of decreased productivity.
8. Performance appraisal.
9. List out any two physical environment in work place.
10. Line of Responsibility.
