

**THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY**

[AHS 0321]

**MARCH 2021**

**Sub. Code: 1712**

**(AUGUST 2020 EXAM SESSION)**

**B.Sc. MEDICAL RECORD SCIENCE**

**SECOND YEAR (Regulations 2010-2011, 2015-2016 & 2018-2019)**

**PAPER II – INFORMATION TECHNOLOGY - I**

*Q.P. Code : 801712*

**Time: Three hours**

**Answer ALL Questions**

**Maximum: 100 Marks**

**I. Elaborate on:**

**(3 x 10 = 30)**

1. Describe difference between data files and program files?
2. What is EMR and explain the purpose of EMR?
3. Explain about the various capabilities and the limitations of internet?

**II. Write notes on:**

**(8 x 5 = 40)**

1. Explain how to create folder on the desktop?
2. Explain how to copy, rename and delete files on the desktop?
3. What are the parts of computer?
4. Load media devices.
5. Designing report format.
6. Locating and retrieving information from a variety of electronic sources.
7. Merging a database application and spreadsheet application with word processing document.
8. Backup and Archival Disciplines.

**III. Short answers on:**

**(10 x 3 = 30)**

1. How to data stored in Main computer Memory?
2. How to monitor peripheral equipment operation?
3. Define Electronic mail.
4. How to print quick reports from Database?
5. What is bookmark?
6. What is network protocol?
7. Explain about LAN.
8. Advantages of using a mouse when working with a computer?
9. Uses of printer in a Medical records Department.
10. Limitations of internet.

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