

**THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY**

**[BOT 0921]**

**SEPTEMBER 2021  
(FEBRUARY 2021 EXAM SESSION)**

**Sub. Code: 6185**

**BOT DEGREE EXAMINATION**

**FOURTH YEAR - (Regulations for the candidates admitted from 2014-2015 onwards)**

**PAPER I – ORGANIZATION AND ADMINISTRATION IN OT**

***Q.P. Code : 786185***

**Time : Three hours**

**Answer ALL Questions**

**Maximum : 100 Marks**

**I. Elaborate on:**

**(2 x 20 = 40)**

1. What are the purposes and fundamental elements of documentation? Explain documentation in various aspects of occupational therapy services.
2. Define ergonomics. How ergonomics principles are applied in home making skills for patients with low endurance?

**II. Write notes on:**

**(8 x 5 = 40)**

1. Work samples.
2. Principles of Administration.
3. Costing of splints.
4. Explain the types and importance of correspondence in an occupational therapy department.
5. Staff management.
6. Organize a picnic for a group of schizophrenic patients.
7. Analyze the job of a sales person in a textile shop.
8. What is motion analysis? What are the steps involved in motion analysis?

**III. Short answers on:**

**(10 x 2 = 20)**

1. List four safety precautions in burns unit.
2. Steps in hand washing technique.
3. Define productivity.
4. List four needs of work.
5. Job Description.
6. Scientific filing.
7. List four components of prevocational assessment.
8. Types of referrals.
9. Care of shoulder wheel.
10. Safety precautions for hemophilia.

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