

[LH 0815]

AUGUST 2015

Sub. Code: 1107

B.Sc. OPERATION THEATRE AND ANAESTHESIA TECHNOLOGY

FIRST YEAR

PAPER II – COMPUTER AND ENGLISH

Q.P. Code: 801107

Time : Three Hours

Maximum : 100 Marks

Answer ALL questions.

I. Elaborate on:

(3 x 10 = 30)

1. Give a detailed account on the classification of communication.
2. Describe about Human needs and Communication “Mind Mapping”.
3. Briefly explain about preparing new slides using MS-Power Point.

II. Write notes on:

(8 x 5 = 40)

1. Communication at the work place.
2. Finding and Analysis.
3. How to explain clearly?
4. Reported what happened at a meeting
5. Manipulating Text.
6. Cell Editing.
7. Presentation using Wizard.
8. Attaching files in E-Mail.

III. Short Answers on:

(10 x 3 = 30)

1. Difficulties in communication.
2. Purpose of communication
3. Drawing conclusion.
4. Explaining Procedures.
5. Reporting what happened at a Meeting.
6. Different Operating System.
7. Formatting the Text.
8. Auto Formatting.
9. Templates in MS-Power Point.
10. Variable declaration in C Language.

[LI 0216]

FEBRUARY 2016

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FIRST YEAR

PAPER II – COMPUTER AND ENGLISH

Q.P. Code: 801107

Time : Three Hours

Maximum : 100 Marks

Answer ALL questions.

I. Elaborate on:

(3 x 10 = 30)

1. Give a detailed account on the characteristics of successful communications.
The 7 Cs.
2. Briefly explain about Giving Directions.
3. Explain the procedure for printing a file with options.

II. Write notes on:

(8 x 5 = 40)

1. Information Communication.
2. Explaining Differences.
3. Formal Language.
4. Reporting what happened at a session?
5. Medium, Micro, * Mini computers.
6. Usage of Spell checker and Grammar.
7. Auto Formatting.
8. Uploading and downloading files.

III. Short Answers on:

(10 x 3 = 30)

1. Purpose of communication.
2. Reading Purposefully.
3. Definitely and giving Reasons.
4. Barriers in communication.
5. Drawing Conclusion in comprehension Passage.
6. DIR and TYPE Margins.
7. Adjusting Margins.
8. Cell editing.
9. Inserting Slides.
10. Google Search.

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FIRST YEAR**

PAPER II – COMPUTER AND ENGLISH

Q.P. Code: 801107

Time : Three Hours

Maximum : 100 Marks

Answer ALL questions.

I. Elaborate on:

(3 x 10 = 30)

1. Explain information communication in detail.
2. Report an accident that you have recently seen.
3. Explain the Generations of computer.

II. Write notes on:

(8 x 5 = 40)

1. Explain the communication at the work place.
2. Explain any one model of communication.
3. Explain 7C's of communication.
4. How to draw conclusion from a comprehension passage?
5. Header and Footer.
6. Write a function to add two numbers.
7. Uploading and Downloading of files and images.
8. Different types of computer.

III. Short Answers on:

(10 x 3 = 30)

1. What is mind mapping?
2. What are explaining differences?
3. What is report writing?
4. What is the purpose of communication?
5. What is the role of communication?
6. Convert the given decimal number into binary number system – $(378)_{10}$.
7. Different types of computer memory.
8. Use of animation.
9. Bullets and Numbering.
10. Use of sort function in MS Excel.
