

[LP 0819]

AUGUST 2019

Sub. Code: 1742

B.Sc. MEDICAL RECORD SCIENCE
(New Syllabus 2015-2016 & 2018-2019)

THIRD YEAR

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION
MEDICAL ETHICS AND CONSUMER PROTECTION ACT

Q.P. Code: 801742

Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on: **(3 x 10 = 30)**

1. List out any 5 Ancillary Services. Explain about their functions & Responsibilities.
2. Write brief note on Medical Records Department. Explain about its Functions.
3. Consumer Dispute Redressal Forums.

II. Write notes on: **(8 x 5 = 40)**

1. Functions of Human Resource Department.
2. Write a note on Pharmacy.
3. Consumer Protection Act
4. Roles & Responsibilities of Medical Record Department.
5. Organization of Nursing Services.
6. Medical Council of India.
7. Administrative Services.
8. Euthanasia.

III. Short answers on: **(10 x 3 = 30)**

1. Informed Consent.
2. Egg shell Skull Rule.
3. Telemedicine.
4. Malpractice.
5. Burden of Proof.
6. Functions of Laundry in Healthcare Facility.
7. Communication System.
8. Hospital Acquired Infection.
9. Law of Tort.
10. Vicarious Liability.

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Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on: (3 x 10 = 30)

1. Write the flow of materials supply chain in material management department.
2. Explain the vision, mission, values and functions of a health care organization.
3. Write down the key responsibilities of an administrators in a health care facility.

II. Write notes on: (8 x 5 = 40)

1. Organ transplantation act.
2. Types of hospital.
3. Medical research and clinical trials.
4. Medical negligence.
5. Hospital infection control.
6. Functions of CSSD.
7. Emergency services.
8. Functions of a public relations officer.

III. Short answers on: (10 x 3 = 30)

1. Voluntary euthanasia.
2. Proxy consent.
3. Functions of a blood bank.
4. Subordinate court.
5. Medical audit.
6. Implied consent.
7. Right of a patient.
8. Conduct money.
9. Function of medical records in medico legal aspects.
10. Privileged communication.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[LR 1220]

**DECEMBER 2020
(AUGUST 2020 EXAM SESSION)**

Sub. Code: 1742

BACHELOR IN MEDICAL RECORD SCIENCE

THIRD YEAR

(New Syllabus 2015-2016 & 2018-19)

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION

MEDICAL ETHICS AND CONSUMER PROTECTION ACT

Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. Explain few Clinical Supportive Services which plays an important role in a Healthcare Facility.
2. Indian Judicial System.
3. Legal Aspects of Medical Record.

II. Write notes on:

(8 x 5 = 40)

1. Health Information Services.
2. Medical Termination of Pregnancy Act.
3. Doctor Patient Relationship.
4. Functions of Safety and Security Services.
5. Types of Consent.
6. List out the common Legal controversies that may occur in Reproductive Medicine Unit.
7. Quality Control.
8. Duties of Medical Practitioner.

III. Short answers on:

(10 x 3 = 30)

1. Onus of Proof.
2. Contributory Negligence.
3. Therapeutic Misadventure.
4. Patient as Consumer.
5. What is CRS in Material Management Service?
6. Functions of Dietary.
7. Bio Medical Waste Management.
8. Witness.
9. Performance Appraisal.
10. Doctrine of Estoppel.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0122]

JANUARY 2022

Sub. Code: 1742

(FEBRUARY 2021 & AUGUST 2021 EXAM SESSION)

B.Sc. MEDICAL RECORD SCIENCE

THIRD YEAR (Regulations from 2015-2016 & 2018-2019)

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION

MEDICAL ETHICS AND CONSUMER PROTECTION ACT

Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

- 1) Functions of Hospitals.
- 2) Various provisions of Consumer Protection Act and argue how the hospital can safeguard its interest against any possible litigations.
- 3) List five clinical services of hospital and explain in detail its functions.

II. Write notes on:

(8 x 5 = 40)

- 1) Classifications of Hospitals.
- 2) Functions of Nursing services.
- 3) Functions of Outpatient services.
- 4) Describe different media adapted by public relation department.
- 5) Bolam Test.
- 6) Hospital Information System.
- 7) Benefits of effective communication.
- 8) The powers of State Consumer District Redressal Forum.

III. Short answers on:

(10 x 3 = 30)

- 1) Organizational structure.
- 2) Define Hospital.
- 3) Training and Development.
- 4) Evidence.
- 5) Medical Audit.
- 6) What license is needed for selling medicines in hospitals?
- 7) Radiology services.
- 8) Laundry services.
- 9) Valid Consent.
- 10) Prosthetics and Orthotics.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0922]

SEPTEMBER 2022

Sub. Code: 1742

(FEBRUARY 2022 & AUGUST 2022 EXAM SESSIONS)

B.Sc. MEDICAL RECORD SCIENCE

THIRD YEAR (Regulations from 2015-2016 & 2018-2019)

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION

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Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

- 1) Functions of Human Resource Management in Hospitals.
- 2) Describe about various types of contracts practiced in India – Give details as to how the Principles of Contract is applicable to the medical treatment given to a patient by the hospital.
- 3) List any five diagnostic services of hospital and explain in detail its functions.

II. Write notes on:

(8 x 5 = 40)

- 1) Any two motivation theories.
- 2) The powers of National Consumer District Redressal Forum.
- 3) Characteristics of torts.
- 4) Various measures to consider for Energy Conservation at hospitals.
- 5) Functions of emergency services.
- 6) The directions of communication and list few of its advantages and disadvantages.
- 7) Role of ICU in Hospitals.
- 8) Central Sterile Supply Department.

III. Short answers on:

(10 x 3 = 30)

- 1) Organizational Values.
- 2) Explain levels of medical care.
- 3) Motivation.
- 4) Charge Sheet.
- 5) What is Medico-Legal Case?
- 6) Litigation.
- 7) Manpower Planning.
- 8) Difference between recruitment and selection.
- 9) Pharmacy services.
- 10) Implied consent.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0424]

APRIL 2024

Sub. Code: 1742

B.Sc. MEDICAL RECORD SCIENCE
THIRD YEAR (Regulations 2010-2011, 2015-2016 & 2018-2019 onwards)
PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION,
MEDICAL ETHICS AND CONSUMER PROTECTION ACT
Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on: **(3 x 10 = 30)**

1. Elaborate the Health Care services in Government and Private - Primary, Secondary and Tertiary level care.
2. Discuss about Nursing service organization, types of nurses, their training, qualifications and functions.
3. Hospital Information Systems - Relationships with other institutions and organizations.

II. Write notes on: **(8 x 5 = 40)**

1. Scope and Functions of HR department.
2. Functions of Outpatient Department.
3. Community and Family Health.
4. Prosthetics and Orthotics.
5. Doctor patient relationships in hospital setting.
6. Planning: strategy and corporate planning.
7. Support service available in the health care organization.
8. Public Relations – objectives, functions and policies.

III. Short answers on: **(10 x 3 = 30)**

1. What do you mean by Hospital Administration?
2. Emergency care.
3. Dealing with Risk.
4. Blood Bank.
5. Medical Negligence.
6. Ward management.
7. Goal setting.
8. In-house services.
9. What is Biomedical Engineering?
10. Rights of patient.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0125]

JANUARY 2025

Sub. Code: 1742

B.Sc. MEDICAL RECORD SCIENCE

THIRD YEAR (Regulations 2010-2011, 2015-2016 & 2018-2019 onwards)

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION,

MEDICAL ETHICS AND CONSUMER PROTECTION ACT

Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. Discuss the various functions of Human Resource Department in the hospital setting.
2. Discuss about the Clinical Supportive Services which plays an important role in a Healthcare.
3. Write the flow of materials supply chain in material management department.

II. Write notes on:

(8 x 5 = 40)

1. Malpractices in the hospital.
2. Key responsibilities of an administrator in a health care facility
3. Role of Consumer Dispute Redressal Forums
4. Impact of medical negligence.
5. Safety and security services in hospitals.
6. Functions of Medical Council of India
7. What are the rehabilitation services available in a hospital setting?
8. Biomedical Waste Management System.

III. Short answers on:

(10 x 3 = 30)

1. What is team work?
2. List out any three administrative services.
3. Define medical ethics.
4. What is quality control?
5. Medical Gases.
6. Pharmacy dispensing.
7. What is communication gap?
8. Informed Consent.
9. What is proxy consent?
10. List out the Right of a patient.

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY

[AHS 1125]

NOVEMBER 2025

Sub. Code: 1742

B.Sc. MEDICAL RECORD SCIENCE

THIRD YEAR (Regulations 2010-2011, 2015-2016 & 2018-2019 onwards)

PAPER II – HOSPITAL ORGANIZATION AND ADMINISTRATION,

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Q.P. Code: 801742

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on: (3 x 10 = 30)

1. Hospital as a system.
2. Medical Termination of Pregnancy Act and its applicability in hospital.
3. List any five support services of hospital and explain in detail its functions.

II. Write notes on: (8 x 5 = 40)

1. Give an account on the objectives and importance of ABC analysis and the inventory control for the management of drugs in a hospital pharmacy.
2. Difference between vision and mission statement.
3. Functions of Inpatient services.
4. Different types of consent with appropriate examples.
5. Explain different types of performance appraisal.
6. Different Biomedical equipment used in hospitals.
7. The powers of District Consumer Disputes Redressal Forum.
8. Process of Communication with an appropriate example.

III. Short answers on: (10 x 3 = 30)

1. Organizational Culture.
2. Healthcare Industry.
3. Leadership.
4. Communication barriers.
5. Medical gases.
6. Witness.
7. Contract.
8. Litigation.
9. Materials Management.
10. Levels of Medical Care.
