

[LL 0817]

AUGUST 2017

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY
(New Syllabus 2014-2015)

THIRD YEAR

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on:

(3 x 10 = 30)

1. Define Management. Discuss the principles of Management.
2. Discuss the role of a manager in the health care sector.
3. What is meant by 'Motivation'? How will you motivate employees in an organization?

II. Write notes on:

(8 x 5 = 40)

1. The functions of managers.
2. SWOT analysis.
3. Responsibilities of a supervisor.
4. Importance of delegation.
5. Policies, procedures and rules.
6. Selection of employees.
7. McGregor's Theory X, Theory Y.
8. Importance of communication in organizations.

III. Short answers on:

(10 x 3 = 30)

1. Difference between Job description and Job Specification.
2. Promotion on Merit Vs Seniority.
3. Organizational structure.
4. Ethics in business.
5. Authority and responsibility.
6. Line and staff authority relationship.
7. Purpose of organizing.
8. Decentralization.
9. Techniques of coordination.
10. Symptoms of poor delegation.

[LN 0818]

AUGUST 2018

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY
(New Syllabus 2014-2015)

THIRD YEAR

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on: **(3 x 10 = 30)**

1. Discuss the meaning, importance and limitations of 'Planning'.
2. Discuss the functions and skills of a Manager.
3. 'One of the principles reasons why Mangers fail in their jobs is their inability to Delegate'? Analyze.

II. Write notes on: **(8 x 5 = 40)**

1. Steps in the decision making process.
2. Social responsibility.
3. SWOT analysis.
4. The planning process.
5. Write on 'How to motivate employees'.
6. Process of recruitment and selection.
7. Responsibilities of a supervisor.
8. Common pitfalls in defining problems in decision making.

III. Short answers on: **(10 x 3 = 30)**

1. Basic leadership styles.
2. Authority and responsibility.
3. Achievement motivation.
4. Difference between job description and job specification.
5. Vroom's expectancy theory.
6. Management by objectives.
7. Job Enrichment.
8. Modern and traditional techniques of control.
9. Coordination Vs Control.
10. Line and staff authority relationship.

[LP 0819]

AUGUST 2019

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY
(New Syllabus 2014-2015)

THIRD YEAR

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Maximum: 100 Marks

Answer all questions

I. Elaborate on:

(3 x 10 = 30)

1. Define Management. Explain the 14 management principles of Henry Fayol.
2. What is Departmentation? Suggest the various bases for Departmentation in a business enterprise.
3. What is Leadership style? What are its advocations?

II. Write notes on:

(8 x 5 = 40)

1. What are the features and merits of planning?
2. Explain the various stages in selection process.
3. Top Management and its functions.
4. Merits and limitations of polices.
5. Principles and obstacles in delegation.
6. Qualities and responsibilities of supervisor.
7. Merits and demerits of formal communication.
8. Types of hospital waste and characteristics of good waste disposal system.

III. Short answers on:

(10 x 3 = 30)

1. Authority, Responsibility and accountability.
2. Symptoms of poor delegation in an organization.
3. What is procedure?
4. Define Line organization.
5. Define decentralization.
6. Differences between policy and procedure.
7. Job analysis and Job description.
8. Elements of control.
9. Health Insurance.
10. Base of a good image of a hospital.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[LR 1220]

**DECEMBER 2020
(AUGUST 2020 EXAM SESSION)**

Sub. Code: 2258

**BACHELOR IN MEDICAL SOCIOLOGY
THIRD YEAR – (Regulation from 2014-2015)
PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS
Q.P. Code: 802258**

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on: (3 x 10 = 30)

1. Write about the various departments in a hospital and how each service helps in functioning of a hospital.
2. What are the steps in the process of planning? List the advantages of planning.
3. Explain the objectives and methods of performance appraisal.

II. Write notes on: (8 x 5 = 40)

1. Explain about biomedical waste management
2. What is the role of CSSD in a hospital?
3. What are the types of coordination?
4. List the responsibilities of a supervisor
5. What are the skills of a manager?
6. Write about SWOT analysis
7. Explain about types of departmentation
8. What are the methods of training staff in an organization?

III. Short answers on: (10 x 3 = 30)

1. What is job description?
2. Explain about promotion on the basis of merit
3. Who is a good leader?
4. List communication barriers
5. How are job applications screened for a job?
6. What is a matrix organizational structure?
7. List objectives of planning
8. Who is an entrepreneur?
9. What is on the job training?
10. Write about job mentoring

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0122]

JANUARY 2022

Sub. Code: 2258

(FEBRUARY 2021 & AUGUST 2021 EXAM SESSION)

B.Sc. MEDICAL SOCIOLOGY

THIRD YEAR – (Regulation from 2014-2015)

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. What are the various barriers to communication? How to overcome these barriers to improve communication in an organization?
2. Explain in detail about decision making process and the techniques involved.
3. Write about the process of recruitment.

II. Write notes on:

(8 x 5 = 40)

1. Explain the tools and methods of public relations.
2. Explain about the classification of hospitals.
3. Write about the elements of control.
4. List the various problems of coordination.
5. Explain the qualities of good leadership.
6. How are promotions and transfers conducted in an organization?
7. List the limitations of planning.
8. Write about the social responsibilities of a hospital manager.

III. Short answers on:

(10 x 3 = 30)

1. Which is best? Promotion on the basis of merit or seniority?
2. How can employees be motivated?
3. Write about job satisfaction.
4. What is meant by line organization?
5. Write about traditional methods of control.
6. Write about identifying job vacancy.
7. What is a functional organizational structure?
8. Explain about process departmentation.
9. Explain about job rotation.
10. What is internal coordination?

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0922]

SEPTEMBER 2022

Sub. Code: 2258

(FEBRUARY 2022 & AUGUST 2022 EXAM SESSIONS)

B.Sc. MEDICAL SOCIOLOGY

THIRD YEAR – (Regulation from 2014-2015)

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. Discuss social responsibilities of Hospital manager.
2. What is Departmentation? Suggest the various bases for Departmentation in a business enterprise.
3. Discuss the meaning, importance and limitations of Hospital Planning.

II. Write notes on:

(8 x 5 = 40)

1. Write on 'How to motivate employees'.
2. Common pitfalls in defining problems in decision making.
3. Skills of a Hospital administrator.
4. Organizational Policies and their importance.
5. Discuss hospital management as a service organization and its peculiarities.
6. McGregor's Theory X, Theory Y.
7. Importance of communication in organizations.
8. Principles and obstacles in delegation in hospital planning and organizing.

III. Short answers on:

(10 x 3 = 30)

1. Decentralization.
2. Vroom's expectancy theory.
3. Coordination Vs Control.
4. Job Enrichment.
5. Difference between Job description and Job Specification.
6. Basic leadership styles.
7. Human Relations.
8. What is procedure in planning?
9. Objectives of performance appraisal.
10. Who are the various stakeholders in a hospital?

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0424]

APRIL 2024

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY

THIRD YEAR – (Regulations 2014-2015 & 2018-2019 onwards)

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on: (3 x 10 = 30)

1. Discuss the role of a Manager in the Health Care Sector.
2. Write in detail about objectives and steps in Planning.
3. Co-ordination is very important for Hospital Organization. Elaborate and indicate how co-ordination is facilitated?

II. Write notes on: (8 x 5 = 40)

1. SWOT analysis.
2. Policies, Procedures and Rules.
3. Process of Recruitment and Selection.
4. Social responsibilities in Business Ethics.
5. McGregor's Theory X, Theory Y.
6. Discuss the role of the Hospital Administrator.
7. Distinguish between Administration and Management.
8. Merits and Demerits of Formal Communication.

III. Short answers on: (10 x 3 = 30)

1. Line and Staff authority relationship.
2. Define Departmentation.
3. Symptoms of Poor delegation.
4. Achievement motivation.
5. Difference between Job description and Job specification.
6. Management by objectives.
7. Health Insurance.
8. Write three managerial functions of the Hospital.
9. Define Decision making. Give an example.
10. Purpose of Organizing.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 0125]

JANUARY 2025

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY

THIRD YEAR – (Regulations 2014-2015 & 2018-2019 onwards)

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. Discuss the meaning, importance and limitations of 'Planning'.
2. What is Leadership style? What are its advocations?
3. Explain the objectives and methods of Performance appraisal.

II. Write notes on:

(8 x 5 = 40)

1. List down the functions of management.
2. What are the principles of Hospital management?
3. Responsibilities of a Supervisor.
4. Bio-medical waste management.
5. What is the role of CSSD in a hospital?
6. Merits and demerits of policies.
7. SWOT analysis.
8. What are the different types of promotion and transfer?

III. Short answers on:

(10 x 3 = 30)

1. Define Motivation.
2. Health Insurance.
3. What is job description?
4. Elements of control.
5. Authority and responsibility
6. What is the primary role of Hospital manager?
7. Base of a good image of a hospital.
8. Vroom's expectancy theory.
9. Barriers of communication.
10. Explain any two screening tests done in Blood Bank and its importance

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY

[AHS 1125]

NOVEMBER 2025

Sub. Code: 2258

B.Sc. MEDICAL SOCIOLOGY

THIRD YEAR – (Regulations 2014-2015 & 2018-2019 onwards)

PAPER III – MANAGEMENT PRINCIPLES AND HOSPITAL OPERATIONS

Q.P. Code: 802258

Time: Three Hours

Answer ALL Questions

Maximum: 100 Marks

I. Elaborate on:

(3 x 10 = 30)

1. Explain the types and methods of Communication. Why is Good Communication important in the successful Hospital functioning?
2. Define Delegation and Decentralization. Write about the benefits of Delegation and Decentralization.
3. Explain about Job analysis and Job evaluation.

II. Write notes on:

(8 x 5 = 40)

1. List the managerial activities of Hospitals.
2. Health insurance in a Hospital.
3. Techniques of Coordination.
4. What is breakeven point analysis?
5. What are the objectives of performance appraisal?
6. Explain the difference between Policies and Procedures.
7. Business ethics.
8. Explain the functioning of the front office in a Hospital.

III. Short answers on:

(10 x 3 = 30)

1. Promotion based on merit.
2. What is Hospital Accreditation?
3. How does poor delegation affect an Organization?
4. Role of Public Relations Officer in a Hospital.
5. Modern methods of Control.
6. Important qualities of a Leader.
7. How are candidates applying for a job shortlisted?
8. What is a divisional organizational structure?
9. Explain about functional departmentation.
10. Note on Promotion and Transfer of Staff.
