THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY

No. 69, ANNA SALAI, GUINDY, CHENNAI – 600 032

Website: www.tnmgrmu.ac.in Ph : 22353574, 22353576-79, 22301760-63, 22353094

E-mail : mail@tnmgrmu.ac.in Fax : 91-44-22353698

DR.K.SIVASANGEETHA, M.D.
REGISTRAR (FAC)

Rc.No. SII(3)/12953/2025 **Dated.17.08.2026**

To
(As per list enclosed)

Sir,

Sub	Stores – The Tamil Nadu Dr. M.G.R. Medical University – Chennai – Printing and supply of preprinted Transcript (cut sheet) to print the Official Transcript for the Examination wing of this University - Quotation Called for- Regarding.

I am to request you to quote your rate for Printing and supply of 1,00,000 Nos. of preprinted Transcript (cut sheet) to print the Official Transcript for the Examination wing of this University. The Specification is as given below:

SPECIFICATION FOR TRANSCRIPT – GENERAL
(Updated on 03.08.2026)

1.	Type	Pre-printed Stationery (cut sheet) Able to print Transcript using Laser Printer
2.	Sheet Size	A4 size
3.	Thickness	120 GSM
4.	Serial No.	T2026 / 000001 to T2026 / 100000

SECURITY FEATURES

1.	MICRO LINE PRINTING	This University name has to be printed in Tamil and English which should be printed as a line which should not be visible to the naked eyes. High resolution border to be printed.

Your quotation should be addressed to the Registrar of this University on or before 01.09.2026 in a sealed cover duly superscribed as "Quotation for Print and Supply of Transcript on 01.09.2026". The quotation must be kept in a sealed cover (with sealing wax) duly certified with signature and superscribed as prescribed Unsealed cover will be summarily rejected.

S/d.
REGISTRAR (FAC)