

**THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY,
69, ANNA SALAI, GUINDY, CHENNAI - 600 032.**



REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Ph.D. 2025

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

Ph.D. REGULATIONS 2025

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THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY,
REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY
Ph.D. 2025

1. PREAMBLE:

The Degree of Doctor of Philosophy (Ph.D.) is the Research Degree of this University.

In exercise of the powers conferred by Section 44 of the Tamil Nadu Dr. M.G.R. Medical University, Chennai, Act, 1987 (Tamil Nadu Act 37 of 1987), the Standing Academic Board of the Tamil Nadu Dr. M.G.R. Medical University, Chennai, hereby makes the following regulations :-

The Degree of Doctor of Philosophy (Ph.D.) is awarded to a candidate, who, as per these regulations, has submitted a thesis on the basis of original research work done by him / her in any particular discipline or more than one discipline (Inter disciplinary), that makes a contribution to the advancement of knowledge in Medical Sciences or to innovate methods of application of existing knowledge in Medical Sciences so as to contribute to the betterment of lives of the people and has had the thesis approved by suitably constituted examiners as required.

2. SHORT TITLE AND COMMENCEMENT:

2.1 These regulations shall be called “The Regulations for the Degree of Doctor of Philosophy (Ph.D.) of the Tamil Nadu Dr. M.G.R. Medical University, Chennai.”

2.2 They shall come into force from 1st JULY 2025 onwards.

2.3 The Regulations framed are subject to modifications from time to time as decided by the Standing Academic Board of this University.

3. ELIGIBILITY :

3-A – ELIGIBILITY CRITERIA :

3.1 The candidates who aspire to register for Ph.D. can register as “Full-Time or Part-Time” as per the Ph.D. Regulations.

3.2 Candidates with the following qualifications are eligible for Registering for Ph.D. :-

A-1. Super Specialties	D.M. - Doctorate of Medicine, and M.Ch., - Master of Chirurgiae in different Branches / Specialties.
A-2. Masters degree in Medicine/Surgery	M.D. - Doctor of Medicine, and M.S. - Master of Surgery in different Branches / Specialties.
A-3. Postgraduate Medical Diploma in Different Branches / Specialties.	D.Ch., D.O., D. Ortho, D.L.O., D.G.O., etc
A-4. Diplomate of the National Board	Diplomate in N.B. in different branches/ specialties of the National Board. The eligibility criteria for applying Ph.D. can be MD, MS, National Board of Examinations and any equivalent PG course Recognized by NMC
B. Dentistry.	M.D.S. – Masters Degree in Dentistry in different Branches / Specialties.
C. Indian Medicine.	M.D. – Siddha } M.D. – Ayurveda. } in different Branches / Specialties. M.D. – Yoga and Naturopathy } M.D. – Unani }
D. Homoeopathy.	M.D. – Homoeopathy.
E. Pharmacy.	M.Pharm. – Masters Degree in Pharmacy in different Branches / Specialties. Pharm D and Pharm D (Post Baccalaureate) Degree Courses. The Faculty of Pharmacy with any specialization (those who obtained the Guideship & Co-Guideship Certificate with Post Graduate of M.Pharm or MD Pharmacology to act as Guide and Co-Guide.)
F. Nursing.	M.Sc.- Nursing in different Branches/ Specialties.
G. Physiotherapy	M.P.T. – Masters Degree in Physiotherapy in different Branches / Specialties.
H. Occupational Therapy.	M.O.T. – Master of Occupational Therapy in different Branches / Specialties.
I. Public Health.	M.P.H. – Master of Public Health

J. Bio Medical Sciences.	The candidates who have completed their Non- Medical M.Sc. (Faculty of Bio Medical Sciences) with duration of minimum two/three years in the branches furnished below be permitted to Register themselves for doing Ph.D. in this University and certificates be issued under the faculty of Bio Medical Sciences. M.Sc. Medical Anatomy M.Sc. Medical Physiology M.Sc. Medical Sociology M.Sc. Medical Microbiology M.Sc. Medical Biochemistry M.Sc. Medical Pharmacology M.Sc. Medical Physics M.Sc. Clinical Embryology M.Sc. Medical Embryology M.Sc. Medical Psychology M.Sc. Neuro Sciences M.Sc. Medical Genetics M.Sc. Bio- technology M.Sc. Bio Medical Engineering M.Sc. Forensic Science M.Sc. Clinical Psychology M.Sc. Clinical Nutrition M.Sc. Clinical Research M.Sc. Genetics M.Sc. Zoology M.Sc. Biochemistry M.Sc. Botany M.Sc. Microbiology M.Sc. Physics M.Sc. Chemistry M.Sc. Medical Laboratory Technology M.Sc. Clinical Virology M.Sc. Genomics M.Sc. Bio-Medical Genetics M.Sc. Molecular Biology M.Sc. Applied Microbiology
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	M.Sc. Statistics M.Sc. Bio-Statistics M.Sc. Public Health M.Sc. Epidemiology (Without MBBS in UG degree) M.Sc. Radio Therapy Technology M.Tech. Bio-Technology M.A.S.L.P. (Master of Audiology & Speech Language Pathology) M.Sc. Audiology M.Sc. Speech Language Pathology M.Optom M.Sc. Radiography and Imaging Technology M.Sc. Bio-ethics M.Sc. Molecular Virology M.Sc. Nuclear Medicine B.Tech (4 years) with two years Non-Medical M.Sc. (Faculty of Bio Medical Sciences) B.Tech with M.Tech in Molecular Biology & Human Genetics. * M.Sc. / M.Tech (Data Science) * M.Sc./M.Tech (AI & Data Science) * M.Sc./M.Tech (Bioinformatics) * M.Tech (Data Engineering) (*As resolved in 64th Meeting of the Standing Academic Board dated 25.11.2025 - This will be implemented from January 2026 Registration Session onwards)
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K. Community Medicine	M.Sc., Epidemiology (With MBBS in UG degree) To award Ph.D. Degree in the Faculty of Community Medicine for the students who pursue the Research in this University with the basic qualification of <u>M.Sc. Epidemiology (With MBBS in UG degree)</u> obtained from Recognized Medical Universities;
L. Candidates with UG Degree	Candidates with MBBS / BDS / BAMS / BSMS / BUMS / BHMS & BNYS can be permitted to register for Ph.D. Programme provided the following criteria are fulfilled:- • Minimum of two years working experience in a Ph.D. Recognized Research Center under the affiliated Institutions of this University. • Minimum of one paper Publication in the area of Research work in peer reviewed Indexed Journal. • Duration of Research Programme is 4 years and FullTime. No Part Time study is encouraged. The candidate should have attended Research Methodology course conducted at any of the affiliated Institutions of the Tamil Nadu Dr.MGR Medical University. • All other Rules and Regulations of Ph.D. Programme is applicable for these candidates.
M. Candidates selected by Scientific / Regulatory Agency	Candidates with MBBS / BDS / BAMS / BSMS / BUMS / BHMS & BNYS who have been selected by ICMR / NMC / DCI /NCISM /NCH /ANY OTHER REGULATORY (or) SCIENTIFIC AGENCY can be permitted to register for the Ph.D. Programme with the following specifications: a) Duration of the Research Programme will be in concordance with the tenure specified by the selecting agency; b) The programme shall be FULL TIME; c) The Candidate should complete the Research Methodology course conducted by the Tamil Nadu Dr.M.G.R. Medical University, within SIX months of the date of registration. d) All other relevant Rules and Regulations of the Ph.D.Programme will be applicable to these candidates, in concordance with the specific regulations of the programme to which they have been selected.

3.3 The above qualifying degrees should be from the Faculties of this University or any other University recognized by the Association of Indian Universities, National Medical Commission, Dental Council of India, National Commission for Indian System of Medicine, National Commission for Homoeopathy, Pharmacy Council of India, Indian Nursing Council, All India Council for Technical Education and other approved recognized Scientific Bodies of the Government of India etc., and approved by the Standing Academic Board / Governing Council of this University for Provisional Registration for the Ph.D. Degree.

3.4 The teaching / non teaching faculty working in Institutions affiliated to The Tamil Nadu Dr. M.G.R. Medical University and eligible candidates working in Central / State Government Institutions / Hospitals throughout India are eligible to pursue Part-Time Ph.D. Programme. However, a candidate intending to pursue Ph.D. as a full time research scholar should not be working in any of the Institutions.

3.5 A recognized qualifying Higher Specialty Degree, Post Graduate Degree / Diploma is essential with a minimum of 50% of marks in the qualifying examination or a second class or equivalent in the qualifying Post Graduate degree / Diploma. The qualifying degree has to be registered with the respective Council is eligible.

3.6 The non-medical faculties who wish to register for a Ph.D Degree should have obtained a minimum of 55% as aggregate in their Post Graduate Degree.

3.7 The Candidates with Post Graduate Degree obtained through Distance Education Mode is not Eligible for Registering for Ph.D under this University.

3.8 The respective Research Institutions / Departments of the affiliated Institutions of this University can conduct Entrance Examination/Interview for the Ph.D candidate selection/admission.

3-B. ELIGIBILITY CRITERIA FOR NRI / FOREIGN CANDIDATES:

The NRI / Foreign Candidates shall be permitted to do Ph.D in this University, if the Postgraduate Degree obtained by the candidate is recognized by the concerned Central/State Council and should fulfill the following criteria & submit the following documents for scrutiny by the members of the scrutiny committee.

1. The duration of Postgraduate Degree done by the candidates should be of full time with minimum two years duration.
2. During the study period, they should have submitted thesis as a part of their curriculum which should be one of the passing criteria.
3. Syllabus of the Post Graduate study should be submitted by the candidate for perusal.

4. Genuineness of the Degree Certificate by the competent authority.
5. Photocopy of the valid Visa and passport.
6. Registration Certificate from the respective Council.
7. No Objection certificate from the Indian Embassy.
8. To furnish certificate from the Department of Police as to whether any criminal case is pending against the candidate in the State of Tamil Nadu or any other State of India.
9. An undertaking to be submitted in the form of affidavit under the surety of two Gazetted officers stating that if the Genuineness of all the certificates required by this University are found to be bogus in future, that the candidate will be discharged from the course immediately and he / she will not claim any refund from the university.
10. Candidate has to remit a sum of 400 US dollars or its equivalent towards the cost of application and 1500 US dollars or its equivalent for issue of Eligibility Certificate.
11. The foreign candidates can be permitted to pursue Ph.D. research only as Full-Time Research Scholar in this University along with other guidelines prescribed in Ph.D. Regulation, 2025.
12. The foreign candidates can be permitted to pursue Ph.D. at the affiliated Institutions / Departments of Tamil Nadu Dr.MGR Medical University subject to the condition that the UG/PG Degrees awarded by the foreign University is a recognized degree of the respective Councils in India.
13. The foreign candidates possessing UG degree recognized by respective council of India, if desires to pursue Ph.D. Programme, he/she shall have minimum research experience of two years in any of the research center/Institutions recognized by authorities approved by the respective foreign countries and shall have atleast one research publication in the indexed journal.

3-C. ELIGIBILITY CRITERIA FOR INDIAN CANDIDATES STUDIED ABROAD:

The Indian Candidates studied abroad shall be permitted to do Ph.D in this University, if the Post Graduate Degree obtained by the candidate is recognized by the concerned Central and State Council and should fulfill the following criteria & submit the following documents for scrutiny by the members of the scrutiny committee.

1. The duration of Post Graduate Degree done by the candidates should be of full time with minimum two years duration.

2. During the study period, they should have submitted thesis as a part of their curriculum which should be one of the passing criteria.
3. Syllabus of the Post Graduate study should be submitted by the candidate for perusal.
4. Genuineness of the Degree Certificate by the competent authority.
5. Photocopy of the valid Visa and passport.
6. Registration Certificate from the respective Council.
7. FEES: As applicable for Indian candidates.

Apart from the above, the candidate should submit the following documents requested in the application form for the issue of Eligibility Certificate for admission to Ph.D. (Doctor of Philosophy):

1. Admission letter of the respective Research Institutions / Departments of the affiliated Institutions of this university.
2. Attested Photocopy of the Postgraduate Educational qualification Certificate.
3. Attested Photocopy of the State Council Registration Certificate for Post graduation.
4. Those with Postgraduate qualification acquired from other University have to produce the Attested Photocopy of the Migration Certificate from the University in which the candidate has completed his/her Postgraduate qualification.
5. Photocopy of the Community Certificate (if applicable).
6. Write up / Brief summary should contain 10-20 pages with the following topics:
 Introduction , Objective / Aims,
 Previous workdone, Plan of study
 Research Methods, Expected results / outcome
 Innovations /Applications
 References
7. ORIGINAL No objection certificate from the Head of the Institution if working in the affiliated institution.
8. ORIGINAL Permission letter from the Head of the Institution & Department to utilize the Department for Research purpose.

9. ORIGINAL Consent letter from the recognized Guide / Co-Guide of this University to serve as a Guide / Co-Guide for the candidate.
10. ORIGINAL permission letter from the Candidates who are proposed to pursue the research in State Government Institutions should be produced from the Director of Medical Education and Research / Director of Indian Medicine and Homoeopathy.
11. ORIGINAL Ethics Committee Clearance certificate to be furnished at Screening Committee Meeting.
12. The Candidate has to submit a duly filled-in Eligibility Certificate application form and upload all required documents in the online portal for the issue of an Eligibility Certificate. The Original and Photocopy of the documents as mentioned should be sent in Courier or by post immediately.

4. DURATION OF RESEARCH

Degree	Duration of Research	
	Full Time	Part Time
Super specialities and Masters degree in Medicine / Surgery	2 Years	3 years
Postgraduate Medical Diploma in Different Branches / specialities, Diplomate of the National Board, Dentistry, Indian Medicine, Homoeopathy, Pharmacy, Nursing, Physiotherapy, Occupational Therapy, Public Health, 3 (Three) years M.Sc. (Non-Medical)	3 Years	4 years
2 (Two) years M.Sc. (Non-Medical)	4 Years	5 years

5. RESEARCH FELLOWSHIP FOR FULL-TIME PH.D. PROGRAMME

1. The University Research Fellowship is a Fellowship for those eligible for the candidate admitted in the Full-Time Ph.D. Programme in the University departments and the affiliated Institutions of this University as per the Ph.D. Regulations in force.
2. The scholars should not be the recipient of any government fellowship/scholarships.

SELECTION PROCEDURE:

1. The Scholars should be selected by the Ph.D screening committee for Full-time PhD program and should be eligible for Provisional Registration to pursue a Full-Time Ph.D.

2. The Full-time PhD Scholars can opt for the University Research Fellowship at the time of application for PhD programme. The scholar will be evaluated and recommended for the University Research Fellowship by the Selection Committee constituted by the University.
3. The Selection Committee is empowered to evaluate and recommend the Scholar based on academic qualification and presentation of their research proposal.
4. The final list of selected Scholars will be published on the Website after the approval of the Governing Council of the University.

INTAKE:

1. A maximum of 10 Fellowships will be given in two sessions per year.

FINANCIAL ASSISTANCE:

1. The award of University Research Fellowship for 36 months (as per Government of India Norms) to motivate Full-Time Research Scholars.
 First year - INR 30,000/- Per month / Per scholar for 12 months.
 Second year - INR 40,000/- Per month / Per scholar for 12 months.
 Third year - INR 50,000/- Per month / Per scholar for 12 months.
2. Every month, the Scholars should submit a claim form to the University with the attendance certificate duly signed by the Guide, Head of the Department and Head of the Institution.
3. At any time, the Full-time Ph.D. Scholars switched to Part-Time Ph.D., they are not eligible to get the Fellowship. Similarly, if Part-Time Ph.D. scholars change their mode of study to Full-time, they are not eligible to claim the fellowship or appear for the fellowship selection interview.

6. RECOGNISED GUIDE

1. The list of recognized guides is furnished in the University web site at www.tnmgrmu.ac.in
2. It is the prerogative of the candidate to choose a suitable recognized Guide in relation to his/her Research Topic & Co-Guide, if needed. However, Co-Guide is mandatory in the areas of Inter – Disciplinary/ Departmental Research. The Co-Guide shall be from Research Departments/Institutions affiliated to the University.
- 3) In case of inter-disciplinary proposals, the Co-Guides should be of the concerned specialty in which the research is to be done.
- 4) The Guides should not be spouse or First Degree relative of the Ph.D. candidates.

5) If the Guide retires from the affiliated institution, he/she can be permitted to continue till the completion of Ph.D. by the respective candidate.

6) AGE

a) The Recognized Guide in the faculty of Medical, Dental, AYUSH and AHS courses shall officiate up to the age of 70 years.

b) The Guide shall not enroll new candidates after the age of 65 years.

7) NUMBER OF CANDIDATES TO BE REGISTERED:

a) A Guide is entitled to enroll 8 (Eight) candidates and in addition, a Guide can be a Co-Guide for 4 (Four) candidates in case of inter-disciplinary research proposals.

b) The Guides who wish to pursue Research Programmes are not permitted to admit any candidates under them during that particular period.

c) The Guides / Co-Guides (who had completed the Ph.D) are permitted to register the Ph.D. candidates under their guidance while pursuing the D.Sc research Programme in this university.

8) DUTIES OF THE RECOGNISED GUIDE:

a) The Guide should give the consent and no objection certificate obtained from the Dean for officiating as a Guide for the candidate to be registered.

b) The Guide shall sign all the papers, declarations, certifications, authentications, log books and other related documents pertaining to the registration, submission of synopsis and thesis of the registered candidate.

c) The Guide shall serve as a Supervisor / Convener to interact with the University.

d) The Guide shall supervise and interact with the University for three candidates who have already submitted the Thesis till the final decision is arrived.

e) The Guide shall suggest to the University, the members of the Research Advisory Committee to conduct the Part - I Methodology Examination.

f) The Guide has to certify that all the Ph.D. candidates before submitting their Ph.D. thesis to the University have published a minimum of two research papers in any indexed journals/ National / International Conferences.

g) The system of anti-plagiarism for the thesis at the time of submission is included and the Research Guide has to give necessary certificate for having utilized the Anti-plagiarism software as specified in the regulations of this University.

h) The Guide shall also be a member of the Public Viva Examination Committee.

7. RECOGNISED CO-GUIDE:

Interdisciplinary provisional registration for Ph.D., shall have recognized Co-Guide. The Recognized Co-Guide should sign the provisional registration application form along with his/her consent and No Objection Certificate (NOC) duly signed by the Dean/Principal of the College/Institutions.

1) The list of recognized Co-Guides is given in the University web site www.tnmgrmu.ac.in

2) AGE

- a) The Recognized Co-Guide in the faculty of Medical, Dental, AYUSH and AHS courses shall officiate up to the age of 70 years.
- b) The Co-Guide shall not enroll new candidates after the age of 65 years.

3) NUMBER OF CANDIDATES TO BE REGISTERED:

- a) Each recognised Co-Guide is entitled to enroll a maximum of 6 (six) candidates.
- b) The Co-Guides who wish to pursue Research Programmes are not permitted to admit any candidates under them during that particular period.
- c) The Guides/ Co-Guides (who had completed the Ph.D) to register the Ph.D. candidates under their guidance while pursuing the D.Sc research Programme in this university.

4) DUTIES OF THE RECOGNIZED CO-GUIDE:

- a) The Co-Guide should be from the department where the registered candidate is pursuing research in the event of the selected Guide working elsewhere but within the jurisdiction of this University.
- b) The approved Co-guide shall submit his/her consent letter while accepting the request of the candidate to officiate as Co-guide for his/her research leading to the award of Ph.D. Degree.
- c) The Co-Guide is eligible to become a fully recognized Guide on the satisfaction of the stipulated norms, rules & regulations of this University for granting Guide's recognition.
- d) A recognized guide can serve as a Co-Guide to the Ph.D. research candidates under the faculties of Medical, Dental, AYUSH and Allied Health Sciences in case of inter-disciplinary research.

8. CHANGE OF GUIDE / CO-GUIDE

a) The change of Guide / Co-Guide is permissible only after the approval of the provisional registration and before the completion of the Part-I Methodology Examination.

b) The Guide shall interact with the Co-Guide who may be entrusted to continue the research work of the candidate when the selected Guide is not in a position to do the same under the following situations:

- a) When the Guide has completed 70 yrs and till a new recognized Guide takes over.
- b) When the Guide is on long leave (three months and above).
- c) When the Guide is sick or on Medical leave.
- d) Other unforeseen circumstances.

Till a new Guide is selected and appointed with the approval of the University, the Co – guide shall assist the candidates in his/her research work.

c) The change of Guide / Co-Guide shall be considered even after completing the Methodology Examination under special circumstances with proper permission from the University and the candidate has to choose a new Guide in accordance with the Ph.D Rules and Regulations.

The special circumstances are as follows:

- a) Demise
- b) Disease
- c) Reluctance of Guide or Co-Guides
- d) Going Abroad.

i) If the Guide / Co-Guide joins another institution, not affiliated to this University, the candidate should inform to the University about the transfer of the existing Guide / Co-Guide along with the consent letter from the new Guide.

ii) If the Guide / Co-Guide joins another institution, not affiliated to this University, the candidate should send a request letter to the University stating the reason for the change of Guide / Co-Guide duly acknowledged and forwarded by the existing Guide / Co-Guide along with the consent from the new Guide / Co-Guide.

The candidate has to apply to the University for change of Guide / Co-Guide within a month mentioning about special circumstances listed above and will be considered after due verification of the representation submitted by the candidate subject to the approval by higher authorities / Vice-Chancellor / Board.

d) The Change of both Guide and Co-Guide is permissible under Special circumstances.

e) If there is a change in Guide/Co-Guide or work place the candidate should inform and obtain approval from the University immediately. Otherwise, the period of study will not be considered for submission of the synopsis/thesis.

Discrepancies, Conflict of interest and disciplinary actions.

- a) In case of detection of any discrepancy, conflict of interest, unethics activities, academic dishonesty etc. it is the prerogative of the University to initiate appropriate administrative and disciplinary actions amounting to cancellation and debarring of the guideship at any stage.
- b) An Inquiry Committee will be constituted by the University to inquire if a Guide / Co-Guide are found to involve in any plagiarism, moral turpitude with fraudulent academic accomplishments and other punishable offenses, other activities prejudicial to the reputation of the University, etc. The Vice-Chancellor may take action based on the report of the Inquiry Committee against the Guide /Co-Guide.

9. RECOGNISED RESEARCH DEPARTMENTS

It has been resolved vide Resolution No. 34 passed in the 305th meeting of the Governing Council held on 05.03.2025 for establishment of the University Research Centre (URC) at the following five Government Medical Colleges :

1. Stanley Medical College, Chennai
2. K.A.P Viswanatham Government Medical College, Trichy
3. Government Medical College, Virudhunagar
4. Government Thiruvannamalai Medical College, Thiruvannamalai
5. Government Thoothukudi Medical College, Thoothukudi

Henceforth, all the above University Research Centre are recognized as Ph.D Research Centre.

The enrolled Ph.D candidates can do their Research with the guidance of Guide / Co-Guide in the above University Research Centre.

The list of other RECOGNISED RESEARCH DEPARTMENTS is furnished in the University web site at www.tnmgrmu.ac.in.

10. ETHICS COMMITTEE CLEARANCE

10.1 Every institution giving consent and approval to do research work in their institution should have an Ethics Committee / Animal Ethics Committee which is approved by the CDSCO / CPCSEA.

10.2 The Ethics Committee / Animal Ethics Committee should study the proposed research project and should give the clearance to conduct the proposed research and sign the certificate of the Ethics committee / Animal Ethics Committee Clearance and submit the same before conduct of Research Methodology Examination Part I.

10.3 The Candidate shall submit the Ethics Clearance Certificate for their Research from the Institution mentioned below:

- a. Affiliated Institutions of this University (preferably from the Government Institutions) where the Human Ethics Committee of the institution has been registered with the Central Drugs Standard Control Organization (CDSCO), Ministry of Health and Family Welfare, Government of India, New Delhi.

b. The Institutions (Central / State Research Organizations / Hospitals) with Department recognition for conducting Ph.D Programme under this University where the Human Ethics Committee has registered with the Central Drugs Standard Control Organization (CDSCO), Ministry of Health and Family Welfare, Government of India, New Delhi or the Institutional Animal Ethics Committee has registered with Committee for the Purpose of Control And Supervision of Experiments on Animals(CPCSEA), Ministry of Environment and Forest, Government of India, New Delhi or Institutional Committee for a Stem Cell research (IC- SCR)in accordance with the National Guidelines for Stem Cell Research(2017) for stem cell proposals.

10.4 The candidates should submit the Ethics committee / Animal Ethics Committee Clearance Certificate in original with signature of Chairman and Member Secretary / CPCSEA Main Nominee and Member Secretary at Screening Committee Meeting.

10.5 The IEC / IAEC Certificates must be within the validity period at the time of Ph.D Registration. In case of expiry of valid period of the IEC / IAEC Certificates, the candidates must submit revalidated certificate from the appropriate authority.

10.6 In due course if there is any change in title of the research programme, the candidate has to obtain Ethics Clearance Certificate for the modified title.

10.7 If the Institution under which the research is done does not have an Registered Ethics Committee, the candidates should submit Ethics Clearance Certificate from affiliated Institutions of this university preferably a Government Institutions in which the Ethics Committee of the institution has been registered with the Central Drugs Standard Control Organization (CDSCO), Ministry of Health Family Welfare, Government of India, New Delhi and for studies involving Animals, Institution Animal Ethics Clearance Certificates has to be submitted from IAEC which is registered with CPCSEA.

11. ELIGIBILITY CERTIFICATE:

The candidates applying for Ph.D. Provisional Registration in this University for January / July Session should obtain Eligibility Certificate from the University. For JANUARY SESSION, the candidate has to get Eligibility Certificate from 16TH OCTOBER to 15th NOVEMBER and for JULY SESSION from 16TH APRIL to 15th MAY.

Registration Session	Submission of ELIGIBILITY APPLICATIONS through online portal
January	16 TH OCTOBER to 15 th NOVEMBER
	(The fee should be paid from 16 TH OCTOBER to 15 th NOVEMBER of the year through online PAYMENT GATEWAY, if fails, such applications will not be taken up for the Meeting of the Screening Committee)
July	16 TH APRIL to 15 th MAY
	(The fee should be paid from 16 TH APRIL to 15 th MAY of the year through online PAYMENT GATEWAY, if fails, such applications will not be taken up for the Meeting of the Screening Committee)

12. PROVISIONAL REGISTRATION:

12.1 A Candidate shall register himself / herself in this University by submitting the duly filled in Provisional Registration Application by post after receipt of Eligibility Certificate. The application form may be down loaded from the University web site www.tnmgrmu.ac.in

12.2 The recommendation for the Provisional Registration shall be done by the Screening Committee depending on the merits of the submitted application.

12.3 The recommendation of the Screening Committee is an essential pre- requisite for the provisional registration to be approved by the Vice- Chancellor.

12.4 A Screening Committee will be constituted by the University.

a) It shall have 3 members one shall be from the Board of Studies in Research and two members shall be expert in the area of proposed research work submitted by the candidate.

b) The Screening Committee members shall be nominated by the Vice-Chancellor.

c) The Screening Committee shall meet once in a six months to study the submitted application for provisional registration for Ph.D. Research.

d) The Screening Committee shall submit a report regarding the recommendation, if found suitable, to the University.

e) The Screening Committee shall suggest modifications for resubmission as the case may be.

f) The Screening Committee is also empowered to reject the application if found unsatisfactory and shall justify the same.

12.5 The candidate has to appear in person, before the members of the Screening Committee and to present their write up, Brief summary and work plan to the Screening Committee.

FORMAT FOR PREPARING THE WORK PLAN FOR THE Ph.D. CANDIDATES

1. Background of the proposed work.
2. Clearly defined objectives.
3. Literature review of the subject providing national and international status.
4. Work plan.
 - (a) Materials and Methods
 - i. If clinical study, clearly defined patient population.
 - ii Properly calculated Sample size.
 - iii. Clearly defined inclusion and exclusion criteria.
 - iv. Brief note on Methods planned to be used to achieve the objectives.
 - v. Brief note on statistical evaluation of the data.
 - (b) Duration of the study.
 - (c) End points (primary and secondary endpoints) for all clinical students.
 - (d) If any intervention would be used, known toxicity of the agent planned to be used.
 - (e) Criteria for response evaluation and for assessing toxicity.
5. Outcomes likely to result from the study.
6. References.
7. Time schedule of activities giving milestones (pictorial or graphical representation would be welcome).
8. For studies that are likely to involve more than one Department or Institution, a letter from the Head of the Department/Institution expressing their willingness to provide the facilities and their endorsement of the study design will be mandatory.
9. Funding agency, if relevant.
10. Informed consent and Ethics Committee clearance for all clinical studies.

12.6 The result of the Screening Committee will be published as:-

I.	ACCEPTED
II.	ACCEPTED WITH RECOMMENDATIONS
III.	NOT ACCEPTED.

12.7 The results of the provisionally selected candidates for Ph.D. will be published in the website.

12.8 If the Screening Committee ACCEPTED WITH RECOMMENDATIONS after scrutinizing Write up, Brief History and the Provisional Registration application shall suggest modifications, point out deficiencies, if any, instructions for re-submission on the suggested lines for reconsideration and recommendation of approval for provisional registration along with a compliance report signed by the Guide.

The Ph.D candidate has to modify the topic/subject as suggested by the Screening Committee and to resubmit the same within TWO WEEKS to the University.

The members of the Screening Committee should send the evaluation report on the resubmitted Ph.D. Research Proposal by the candidates within two weeks. If not received within the stipulated period, the Evaluation Report sent by the Board of Studies Research member can be taken into consideration in the absence of reports by the other two members of the same Screening Committee.

12.9 If the Screening Committee NOT ACCEPTED the Provisional Registration application on THREE successive occasions, then the candidate has to submit a fresh application along with the payment of stipulated fees.

12.10 PILOT STUDY FOR Ph.D. CANDIDATES UNDERTAKING CLINICAL STUDIES:

The candidate undertaking research in clinical area shall submit a feasibility report on the selected topic after conducting a relevant pilot study within six months after the provisional registration.

12.11 The contact period for part-time Ph.D. students shall be 15 days for every six months so that it becomes 30 days in a year. Candidate has to submit attendance for this period through proper channel.

13. RESEARCH ADVISORY COMMITTEE:

13.1 There shall be a Research Advisory Committee for every candidate for whom approval of the provisional registration has been granted by this University.

13.2 The Research Advisory Committee consists of a Guide and such other persons as recommended by the Guide within the jurisdiction of this University.

13.3 Of the three Research Advisory Committee members, one should be from outside the research institution.

13.4 The Head of the Institution / Department should be one of the Members of the Research Advisory Committee.

13.5 The total number of members in the Research Advisory Committee shall not exceed three (3) except in special situation wherein the selected Co-Guide shall officiate as the fourth member.

13.6. The Guide shall be the Convener of the Research Advisory Committee.

13.7. At least one member shall be an expert in the field of Research, outside the institution where the candidate is working.

13.8 The Research Advisory Committee shall also contain retired experts in the concerned field who had been the head of the department prior to their retirement and should be actively involved in their field of specialization or in an approved research institution.

a) The Research Advisory Committee would guide the research scholar from the date of Provisional Registration of particular candidate. The Research Advisory Committee members should serve till the completion of Viva Voce Examination.

In case, any one or two members of the Research Advisory Committee got transferred or not in a position to guide due to various reasons and to perform the duties, the guide will take the responsibility to inform the University about their non-availability and the Guide will take up the entire responsibility.

b) The University shall appoint another Research Advisory Committee member based on the suggestions by the Guide under special circumstances when one of the Research Advisory Committee member is not in a position to perform duties.

c) Prior approval of the University is mandatory for the constitution of a Research Advisory Committee.

13.9 The Guide / Research Advisory Committee shall prescribe the Course of research for the provisionally registered candidate and communicate the same to the Controller of Examinations who shall get the approval of the Vice – Chancellor.

13.10 The Research Advisory Committee shall offer all professional assistants / guidance to facilitate the candidates in their research work at all stages.

13.11 To conduct the Part – I Methodology examination.

13.12 The Research Advisory Committee shall scrutinize the synopsis submitted and shall point out any gross deviations from the subject approved and shall suggest rectifications accordingly.

13.13 The Research Advisory Committee should supervise the public Viva-voce examination.

14. PART– I METHODOLOGY EXAMINATION:

14.1 All the Ph.D. candidates should undergo the training in Research Methodology, Biostatistics and Bio-ethics.

14.2 The Ph.D. research work involving human subject and clinical trials should undergo GCP [Good Clinical Practice] training.

14.3 The workshop for GCP can be conducted with the qualified faculty members of the affiliated Institutions.

14.4 The above mentioned training should be completed during the I Year before the Methodology Examination.

There are three papers in Methodology Examination viz.

Paper-I Research Methodology (Common to all specialties conducted by University)	100 Marks
Paper-II Broad subject of the field	100 Marks
Paper-III Area related to the Thesis Subject Followed by Oral presentation of the proposal	100 Marks

The Candidate has to secure a minimum of 50% marks in Paper I, Paper II and Paper III (Theory & Oral) to be declared successful in the Part I Methodology Examination. Further, Paper I (Research Methodology) should be evaluated by two independent Examiners. In case of difference in marks is more than 10%, the paper may be sent for Third Evaluation.

SYLLABUS

PAPER – 1 – RESEARCH METHODOLOGY

UNIT – I :

Importance and need for research ethics and scientific research formulation of Hypothesis, concepts types and characteristics, designing a research work. Research methods, types of research and essential components of a research proposal.

UNIT – II :

Application of Computer, Computer application in scientific research, common software for documentation presentation and analysis of data.

UNIT – III : Biostatistics :

Collection of samples, randomization, sample size, collection and classification of data, diagrammatic and graphic representation of data measurement of Central tendency, standard deviation, normal distribution, test of significance based on large samples, students T test, correlation and regression, chi-square for independence of attributes – ANOVA, Kaplan Meir Analysis, Life Table Analysis, Multi variate Analysis, Meta Analysis.

UNIT – IV : Library :

Library types, purpose and functions of library, classification types, classification of books and journals. Computer assisted search of Literature, common websites, impact factor, Citation index and peer reviewed journals online journals.

UNIT – V : Scientific writing :

Scientific writing, characteristic, logical format for writing thesis and research papers. Essential features of abstract, introduction. Review of literature of material and methods and discussion. Effective illustration, tables and figures, reference styles.

UNIT – VI : Project Proposal :

Preparation of project proposal, components of a good research proposal, strategy of project proposal, Oral and poster presentation.

UNIT – VII : Bio-Ethics :

ICMR guidelines, compensation for participation in clinical trials, clinical trial insurance, clinical trial registration, animal ethics.

UNIT – VIII :

IPR, plagiarism, copyright, royalty.

UNIT – IX :

Additional unit for those involved in clinical research, GCP, GCLP.

14.5 Examination for Paper-I Research Methodology shall be conducted by the Controller of Examinations at the University premises twice in a year for which the questions will be set by the University and the examiners will be appointed by the University. Candidates will become eligible to appear for Paper I Research Methodology Examination one year from the date of Provisional Registration. The Paper II and III shall be conducted at the concerned Institutions by the Guides and Research Advisory Committee Members.

14.6 The syllabus for the Paper II and Paper III prepared by the Guide and Research Advisory Committee members and sent to the University for approval.

Without prior approval of this University, the Guide should not conduct the Paper II and Paper III Methodology Examination to any of the candidate.

14.7 A detailed report on the performance of the Paper II and Paper III of Part-I Methodology examination shall be submitted by the Guide / Convener to the University. The Methodology Examination answer sheets and the results should also be sent to the University within a month's time from the day of the Methodology Examination.

14.8 The candidate has to secure a minimum of 50% of the marks in the Paper I, Paper II and Paper III (Theory & Oral) to be declared successful in the Part I Methodology Examination. The report shall be approved by the Vice-Chancellor of this University.

14.9 a. Candidates will be permitted to appear for three attempts in Paper I of Part-I Methodology Examination. After three attempts the candidates will be discharged from the Research programme.

b. In case the candidate is not approved in the Paper II and Paper III of first Part – I Methodology Examination, the Research Advisory Committee shall recommend that the candidate should undergo a further course for a period not exceeding three months at the end of which he/she shall be examined again by the same Committee and if found fit, he/she shall be permitted to proceed with the research work.

A candidate who is not approved even at the third time by the Research Advisory Committee shall not be permitted to continue and the candidates will be discharged from the Research programme.

14.10 Extension of time for Part-I Methodology Examination shall be considered on very special circumstances if adequately substantiated in the application forwarded through the Guide for condonation by the Vice-Chancellor.

14.11 If extension of time is granted then penal fees as prescribed by the Governing Council has to be paid.

14.12 The maximum extension period permissible is six months from the stipulated due date fixed by the University in the first instance for the conduct of Part – I Methodology Examination.

14.13 The Ph.D. candidates must start their Research work after getting the Registration Confirmation Order from the University.

15. CONFIRMATION OF PROVISIONAL REGISTRATION:

15.1 The provisional registration of a candidate for Ph.D Degree shall be confirmed on successful completion of the Part I Methodology examinations.

15.2 The Part-I Methodology Examination report shall be approved by the Vice-Chancellor of this University.

15.3 Confirmation of Provisional Registration shall be communicated to the candidate through the Guide with a copy to the Co-Guide with instruction to the candidate to remit Rs.5000/- (Rupees Five thousand only) for confirmation of the Provisional Registration as per the University norms.

15.4 Following confirmation, the University shall inform about the duration of research and additional areas of work/departments with the consent of Guide if need be as per Research Regulations.

16. STANDING COMMITTEE MEETING:

16.1 The candidates will have to personally come and present their Ph.D. work before the Standing Committee, six months prior to the scheduled date of submission of the Synopsis. The fee for the Standing Committee meeting is INR 5000 along with 18% GST.

16.2 The Ph.D. Standing Committee comprised of the following members, to monitor the progress of the work of the Ph.D. Scholars:

- i) Guide / Co-Guide or one of the Advisory Committee members
- ii) Concerned Subject expert
- iii) One representative from the University

16.3 The Ph.D. Standing Committee may review Ph.D candidates and suggest guidelines to revise the work or initiate and decide further action considered, appropriate for the concerned candidate.

17. PLACES & ADDITIONAL PLACES OF RESEARCH WORK:

17.1 The Candidate shall pursue and carry out the Research Work in all the recognized Departments as mentioned in No.11 of this regulations.

17.2 The candidate shall be permitted to pursue research in any of the following additional places / departments / Institutions as mentioned below:

- a. The Departments of the Tamil Nadu Dr. M.G.R. Medical University, Chennai.

b. Post Graduate Departments of Colleges affiliated to the University and recognized as having necessary facilities for carrying on Research in the branch of study concerned. Provided that the department has a qualified Guide and offering the postgraduate course for a minimum period of 5 years. The Postgraduate Departments of the said colleges shall be approved duly after inspection by an Expert Committee appointed by the Vice Chancellor of this University for conducting the Research leading to the award of Ph.D. Degree. The Expert shall consist of one member from the Board of Studies in Research of this University and one more Expert in the field selected by the Vice- Chancellor.

c. Central/State Government Research Institutions / Regional Research Institutions of Medical /Dental/ AYUSH Hospitals / Institutions where recognized Postgraduate courses are not conducted and duly recognized by the Standing Academic Board /Governing Council on the recommendations of the Expert Committee appointed by the Vice Chancellor of this University.

18. COURSE WORK:

18.1 The provisionally registered candidates shall do original research work under direct supervision /guidance of the Guide / Co-Guide.

18.2 The candidate shall also utilize the services of the members of the Research Advisory Committee with the approval of the Guide / Co- Guide for the betterment of the research work.

18.3 The Research Advisory Committee shall conduct Seminars once in six months to monitor and assess the quality of research work done by the candidate.

19. LOG BOOK/PROGRESS REPORT:

19.1 Every registered candidate shall maintain a log book issued by this University.

19.2 The log book has to be supervised and signed by the Guide / Co-Guide.

19.3 The log book should be available at the time of Part – I Methodology Examination and at all other times as deemed by the Guide or the members of the Research Advisory Committee.

19.4 The log book shall be maintained till the completion of the research work.

19.5 Photo copy of the log book signed by the Guide should be submitted along with the thesis at the time of final submission of the thesis.

19.6 **Submission of half yearly progress reports** – After provisional Registration, every candidate shall submit half yearly progress reports regularly in three sets in the prescribed format (Annexure-A) through the Guide to the Controller of Examinations of the University with a copy of the Head of the Department concerned and Head of the Institution. Every such half yearly report shall be submitted for the period from 1st January to the end of June and from 1st July to the end of December. However, the very first report for the fraction of six months period shall be submitted ending either in June or December.

ANNEXURE : A

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI

**FORMAT FOR SUBMISSION TO HALF YEARLY PROGRESS REPORT
BY THE Ph.D. STUDENTS**

1. Name of the Candidate :
2. Working place of the Candidate :
3. Ph.D. Reference No.:
4. Date of Registration :
5. Name of the Research Guide :
6. Working place of the Guide :
7. Faculty to which candidate belongs :
(Medical / Dental / Ayush / Pharmacy / Nursing)
8. Title of Research Topic :
9. No. of the Progress Report under submission :
10. Period covered :
11. Summary of previous Progress Reports
(Copy to be enclosed)
12. Institutional Ethics Clearance Certificate : Submitted / Not submitted
13. Guidelines for submission of half yearly progress report by the Ph.D. students :
 - a) Progress in the review of Literature – Include only literature published during the last 6 months pertaining to the area of your research work.
 - b) Research Methodology – Explain the methods employed / standardization / progress made / New techniques developed for the present research work.
 - c) New data results obtained during your recent studies.
 - d) Discussion on the findings of your study.
 - e) Conclusions.

Signature of the Candidate

Signature of the Guide

**Signature of the Head of the
Institution**

Date:

Date:

Date:

19.7 In the half yearly report, if there are any adverse remarks either by the Ph.D. student on the Guide or by the Guide on the Ph.D. student, this can be placed before the Expert Committee to take a decision within 30 days.

19.8 The Progress Report on the Research Study of the candidate is to be submitted by the Guide to the University in every six months. If not done, non-submission of report has to be ratified by the University after paying the penal fee of Rs.3,000/- (Rupees Three Thousand Only).

20. RESEARCH FUNDING :

20.1 The candidate is permitted to avail research grants with the approval of the Guide and the same may be intimated to the University.

20.2 The research grant availed should be acknowledged with full information in the preface at the time of submission of final thesis.

20.3 It is the prerogative of the candidate to approach and avail funds for research from the different funding agencies and scientific bodies.

20.4 The University takes no responsibility in relation to the funds received and handled by the candidate from any source and in whatever capacity.

21. TITLE OF THE THESIS :

21.1 The provisional title of the thesis shall be intimated to the University within six months of the successful completion of the Part I Methodology examination.

21.2 The exact / final title of the Thesis shall be intimated to the University three months before submission of the synopsis.

21.3 The change of title requested by the candidate whether minor or major need not be placed before the Screening Committee. The Change of Title proposals may be scrutinized by the Concerned Speciality Experts at the Examination Wing.

21.4 No change in the title shall be accepted after the submission of the synopsis.

22. SUBMISSION OF SYNOPSIS :

22.1 Synopsis should be submitted through the Guide three months before the expiry of prescribed date of thesis.

22.2 The title of the thesis mentioned in the synopsis is the final title and the same title has to be maintained in the final thesis to be submitted.

22.3 Four copies of the synopsis has to be submitted with the prescribed fees and the synopsis submission application form - FORM IV duly filled and signed by the candidate and the Guide.

22.4 The synopsis of the thesis should include in brief an Introduction, Aims, Objectives, Material & methods, Observations, Inferences Summary & conclusions etc. with a minimum of 20 pages and not exceeding 40 pages.

22.5 The synopsis should be submitted with the original certificates as required by the university regulations in the Ph.D. synopsis application Form – IV.

22.6 The synopsis approved by the Guide shall be considered for the further course of action as per University norms.

23. FORMATTING OF THESIS :

23.1 The final thesis to be submitted by the candidate should be formatted according to the University regulations.

23.2 Every thesis shall have 2 major components :

- a. The certificate component
- b. The Research work component

23.3 The certificate component shall include the following :

1. Certification and declaration by the candidate
2. Certification of the research work by the Guide
3. Certification of the research work by the Co-Guide in selected cases

Every candidate shall submit with his/her application for the research degree and thesis, a certificate from the Guide under whom he / she worked, that the thesis submitted is a record of research work done by the candidate during the period of study under him / her and that the thesis had not previously formed the basis for the award to the candidate of any Degree, Diploma, associateship, fellowship or other similar title together with the statement from the Guide indicating the extent to which the thesis represents independent work on the part of the candidate. If the thesis submitted has formed in part, the basis for the award of a previous research degree, the candidate shall clearly set forth in a preface or written statement the portion or portions which have formed the basis for the award of the previous degree.

23.4 The Research work component of the thesis represents the actual research work done by the candidate under the supervision of the Guide / Co-Guide. It should have the following :

- 1) Introduction
- 2) Aims and Objectives
- 3) Review of literature

- 4) Scope and Plan of Work
- 5) Materials and methods (other than Medical) (or) Patients and Methods (Medical)
- 6) Results and Analysis.
- 7) Discussion
- 8) Summary and Conclusion
- 9) Recommendations
- 10) Appendix
- 11) Bibliography (Vancour Style)

23.5 The number of pages of the text matter in the thesis should not exceed 250 pages (foolscap).

23.6 Annexure, charts, graphs, Bibliography and Attached publications paper are not to be numbered along with the text.

24. PUBLICATION OF RESEARCH PAPERS:

24.1 The Ph.D. Candidates should have published a minimum of two research papers as a part of their Research in any indexed journals before submitting their Ph.D. Thesis to the University.

24.2. Every Ph.D. scholar, while publishing papers in a peer- reviewed and indexed journals during the course of Ph.D. programme, should specifically state in the research papers that the published work is a part of Ph.D. Thesis of THE TAMIL NADU Dr.M.G.R. MEDICAL UNIVERSITY.

25 SUBMISSION OF THESIS :

25.1 The Synopsis should be submitted 3 months prior to the submission of the prescribed date of Thesis.

25.2 Every candidate shall submit Three hard copies of the thesis along with the duly filled thesis submission application form - FORM V of the Research Regulations and signed by the candidate and the Guide along with the fees as prescribed. The candidate should submit the thesis with soft copy (CD) under the following heads only and it should not contain any irrelevant dedication format pages:

Style Manual: Thesis shall not be less than 40000 words and shall not exceed 100000 words, excluding Annexure and list of references. It shall be prepared in clear print in A4 size paper *on both sides* in 12 pt, Times New Roman Font with *1.15 line space*. Figures and charts shall be embedded in the text itself. Pages shall be numbered continuously in Arabic numerals. Appendix shall be provided at the end.

25.3 The PhD student shall submit (forwarded by the Head of the Department) through the Guide and through the Head of the Institution/Centre of Research, four copies of the Thesis in a *soft bound form*, to the Controller of Examinations, for evaluation by the experts as Examiners.

25.4 Once the Thesis is evaluated and necessary communications are made from the Examiners to the University, on proper communication from the University to the candidate for PhD, the candidate shall incorporate all the corrections/suggestions (if any), and resubmit two copies of the final version of the Thesis *in hard bound form* and one soft copy (the electronic form; read-only format), forwarded by Head of the Department and submitted to the University through the Guide and Head of the Institution/Centre of Research. The Guide shall certify that the corrections/suggestions (if any) were incorporated.

25.5 Thesis shall be submitted to the University for evaluation not later than 3 (three) months after the submission of the final Synopsis/Abstract, through the Guide, and through the Head of the University Department/Head of the Institution.

25.6 If the candidate for PhD fails to submit the Thesis within 6 (six) months, with late fee remitted to the University, from the date of submission of final Synopsis/Abstract, maximum extension of 3 (three) months may be given by approval from the Vice Chancellor after which the process gets cancelled. Then, the candidate shall submit the Synopsis/Abstract again, with late fee remitted to the University, based on the recommendations of the Research Advisory Committee. The Guide, with the approval of the Research Advisory Committee, shall then submit a fresh panel of Examiners.

25.7 Every PhD student shall submit with the Thesis,

(i) A certificate from the Guide for the research work, that the Thesis submitted is a record of original research work done by the PhD student during the period of study under his/her supervision.

(ii) A declaration to the effect that the Thesis has not previously formed the basis for the award to the PhD student for any Degree, Diploma, Associate ship, Fellowship or other similar titles and that the Thesis represents independent work on the part of the PhD student.

(iii) Suitable acknowledgements shall also be included at the end of the Thesis submitted.

(iv) The PhD student should check the final version of the Thesis for plagiarism electronically and submit a report along with the Thesis.

(v) The PhD student shall submit (forwarded by the Head of the Department) through the Guide and through the Head of the Institution/Centre of Research, **four** copies of the Thesis in a ***soft bound form***, to the Controller of Examinations, for evaluation by the experts as Examiners.

26. ADJUDICATION OF THESIS:

26.1 After the submission of the final Synopsis/Abstract and the Thesis (after the pre-submission presentation), the nomination of the Examiners by the Vice-Chancellor, the evaluation process starts. The controller of examinations shall conduct the examinations.

26.2 Thesis submitted by the PhD student for the award of the PhD degree shall be examined by 3 (three) Examiners, appointed by the Vice Chancellor on behalf of the Governing Council, from the panel submitted by the Research Advisory Committee through the Convener of the Research Advisory Committee, after confirmation of their acceptance to evaluate the Thesis, so as to avoid delay in the same.

26.3 The Examiner who value the Thesis for providing a detailed report shall report on the merit of the candidate for the PhD degree as one of the following:

- (I) Thesis is to be accepted for Viva-voce / Open defence in the present form.
- (ii) Thesis is to be accepted for Viva-voce / Open defence and clarifications to be obtained at the time of Viva-voce / Open defence.
(Each Examiner may seek clarification / questions, if any, to be answered at the time of Viva-voce / Open defence).
- (iii) Thesis is to be accepted for Viva-voce / Open defence, after minor corrections.
- (iv) Thesis is to be revised (with major corrections / revisions) and resubmitted for re-evaluation. (to be send back to Examiners for re-evaluation / not to be send back to Examiners for re-evaluation, if the Examiner specifically mentioned it)
- (v) Thesis is to be rejected.

26.4 When Examiners differ in their opinion while evaluating the Thesis:

- (i) If all the three Examiners have accepted the Thesis, the Thesis shall be *accepted* for Viva-voce/Open defence, by the University.
- (ii) In case, all the three Examiners have rejected the Thesis, the Thesis shall be *rejected* by the University.
- (iii) In case, two out of three Examiners have rejected the Thesis, the Thesis shall be *rejected* by the University.
- (iv) In case, one out of three Examiners has rejected, then the Thesis shall be referred to another two Examiners, different from the three initial Examiners.

a) If these two new Examiners (different from the three initial Examiners) recommends/accept the Thesis, the Thesis shall be *accepted* for Viva-voce/Open defence.

b) If one of these two Examiners (different from the three initial Examiners) recommends the Thesis, the Thesis shall be *accepted* for Viva-voce/Open defence.

c) If both these other two Examiners reject the Thesis, it shall be *rejected* by the University.

26.5 If the Examiner insists on any minor correction /revision to be made in the Thesis, the same shall be made by the candidate for PhD and then certified by the Guide, before the public Viva-voce/Open defence. This shall be verified by Examiner (Chairman) at the time of Viva-voce/Open defence.

26.6 If an Examiner explicitly suggests requirement of the revision and resubmission for further evaluation, then,

(i) The candidate for PhD should do minor corrections/revisions and re- submit the Thesis, not later than six months from the date of the communication of the notice from the University.

(ii) In case the candidate for PhD fails to submit the corrected/revised form of the Thesis by these six months, the process of Thesis evaluation is cancelled. Then, the candidate shall submit the Synopsis/Abstract again to start the process of Thesis evaluation.

(iii) The revised Thesis duly certified by the Guide shall be sent (except for minor corrections) to the same three Examiners again for re-evaluation, if not specifically mentioned otherwise by the Examiner. The reason for resubmission and re-evaluation to be communicated to the Examiners.

(iv) If the Examiner instructs that the revised Thesis need not be sent back for re-evaluation, the revised Thesis duly certified by the Guide and Research Advisory Committee, shall be deemed to be accepted by that Examiner.

CONTENTS

Introduction

Aims and Objectives

Review of Literatures

Materials / Patients and Methods

Results and Analysis

Discussion

Summary & Conclusion

Impact of the Study

Bibliography – The author of any study mentioned in Bibliography exceeds more than four, the word et al should come after fourth author. (Only Vancouver style alone should be followed and not by ALPHABETICAL order)

26.7 Every candidate shall submit 2 copies of the electronic version of the thesis. Mention should be made about CD formatting technique used in the preparation of the CD.

26.8 The Guide has to certify that all the Ph.D. candidates before submitting their Ph.D. thesis to the University have published THREE research papers from the part of their research work in any indexed journals / National / International Conferences. A copy of the published abstract has to be submitted to the University.

26.9 The penal fee of Rs.5,000/- (Rupees five thousand only) prescribed for late submission of thesis is up to one year. After the lapse of one year, the candidates will be discharged from the Research programme by the University.

26.10 The system of anti-plagiarism for the thesis at the time of submission is included and the Research Guide has to give necessary certificate for having utilized the Anti-plagiarism software as specified in the regulations of this University.

27. EXTENSION OF TIME FOR SUBMISSION OF SYNOPSIS / THESIS:

27.1 Extension of time beyond the prescribed period shall be considered and granted for genuine reasons if adequately substantiated.

27.2 Applications for extension of time with adequate justifications should be signed and forwarded by the Guide and submitted to the University before the expiry of the period prescribed for the submission of the synopsis.

27.3 The last date for submission of Thesis is, for a period of one year only from the prescribed date for submission of Thesis.

27.4 Extension of time shall be considered and granted for a period of 6 months to 1 year with a penal fee of Rs.5,000/-.

27.5 Extension of time beyond one year shall not be permissible at any time/stage.

27.6 The period of extension granted covers the period for the submission of the synopsis and the final thesis as per the regulations cited above.

27.7 The Ph.D. candidates should submit their thesis to the University in PDF format along with hard copy. The University should upload the thesis in the University website and create a password. The password should be sent to the Examiners and in turn the Examiners should download the thesis and the Report from the Examiners should also be sent to the University in Electronic format (i.e.) through E-mail. The University should create a system for the above process.

28. PROCEDURE FOR RE-REGISTRATION :

28.1 The Re-Registration of Ph.D. Research candidate means the candidates who have not submitted their Synopsis/ Thesis before the last date for submission of Synopsis / Thesis prescribed in the Research Schedule issued to the candidate.

28.2 1) (i) The candidate may apply for First Re-Registration for a further period of one year on payment of Rs.57,000/- (Cost of Ph.D. Re-Registration Application form: Rs.2,000/- + Non-refundable processing fee for Re-Registration: Rs.5,000/- + Re-Registration fee for Ph.D. Degree: Rs.50,000/- = Total:Rs.57,000/-) before the expiry of one year extension period.

(ii) A detailed report of the Progress of Study along with the request letter for second year Re-Registration has to be submitted through the Guide before the last date for submission of synopsis / thesis and it should be reviewed by the members of the Board of Studies in Research.

2) The candidate may apply for Second Re-Registration for a further period of one year on payment of Rs.57,000/- (Cost of Ph.D. Re-Registration Application form: Rs.2,000/- + Non-refundable processing fee for Re-Registration: Rs.5,000/- + Re-Registration fee for Ph.D. Degree: Rs.50,000/- = Total:Rs.57,000/-) before the expiry of the First Re-Registration period.

3) A candidate who has not submitted his / her thesis within one year of extended period and has not applied for re-registration shall automatically be discharged.

29. Ph.D. EXAMINERS:

A panel of nine external examiners both in India and abroad, three from Southern states, three from the rest of India and three from abroad shall be recommended by the Guide for evaluation of the Thesis to be held later and the list of examiners shall be forwarded at the time of submission of the synopsis in a confidential cover addressed to the Controller of Examinations.

A) INDIAN EXAMINERS:

(I) Faculties possessing Ph.D qualification should fulfill the following criteria:

1. In the faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences, the Faculties who have possessed minimum of 5 years of Postgraduate Teaching Experience inclusive of one year research experience and should have published 3 research articles in an indexed journal in National / International level as author or co-author.

2. In the faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences, the Faculties who have possessed minimum of 5 years of Research experience after Postgraduate qualification with 10 publications in an indexed Journals as first author / second author / corresponding / last author.

(II) Faculties not possessing Ph.D qualification should fulfill the following criteria:

1. In the Faculty of Medicine, Dentistry, AYUSH, the candidates who have possessed 10 years of Postgraduate Teaching experience after Postgraduate degree should have published three research articles in an indexed journal in National / International level as an author or co- author.
2. In the Faculty of Medicine, Dentistry, AYUSH, the candidates who have possessed 10 years of Research experience after Postgraduate degree with 10 publications in an indexed Journal as first author / second author / corresponding / last author.
3. In the faculty of Allied Health Sciences, the candidates who have possessed 12 years of Postgraduate Teaching experience inclusive of two years of research experience and should have published three research articles in an indexed journal in National / International level as an author or co-author.

B. FOREIGN EXAMINERS:

In respect of Foreign examiners they should have 5 years of Postgraduate teaching experience and 5 Citation Articles with 'H' index and impact factor. The references of the Citation Publications to be enclosed along with the short curriculum vitae.

1. In the faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences, the Faculties who have possessed minimum of 5 years of Research experience after Postgraduate qualification with 10 publications in an indexed Journals as first author / second author / corresponding / last author, 5 Citation Articles with 'H' index and impact factor. The references of the Citation Publications to be enclosed along with the short curriculum vitae.
2. If the panel of nine names for Ph.D. examiners is found to be inadequate, the University shall call for an additional panel of six names to be suggested by Guide / Supervisor / Advisory Committee. Under special circumstances, if the additional panel is also found to be inadequate, the Vice-Chancellor shall have the privilege of appointing examiners in consultation with the experts of his choice in the concerned field.
3. The University has to appoint three external examiners, one from Southern states, one from Rest of India and one from abroad for the evaluation of the thesis submitted by the candidate to this University.
4. The Vice-Chancellor shall appoint three examiners (one from Southern State, one from rest of India and one from abroad) after the submission of the Synopsis for perusal and confirmation of their acceptance to evaluate the Thesis so as to avoid delay in the evaluation of Thesis. The Controller of Examinations shall correspond with these examiners to get their eligibility and willingness to evaluate the Thesis.

30. VALUATION OF THESIS :

30.1 The thesis shall be referred by the Vice-Chancellor for valuation to a Board of Examiners consisting of three members.

30.2 One examiner from Southern states, and the Second Examiner will be from the rest of India and Third Examiner will be from outside India.

30.3 The examiners after evaluation have to report their comments in the “Ph.D. thesis reporting form” as in FORM VI under Section II of the Ph.D./ Regulations.

30.4 The Examiners have to submit their reports within 2 months from the date of receipt of the thesis from the University.

30.5 The University shall send remainder to the examiners at the end of 30 days.

30.6 If no report is received by the University at the end of 2 months then one copy of the thesis shall be sent to the fourth Examiner selected by the Vice-Chancellor.

30.7 Each examiner has to award marks for the thesis submitted by the candidate instead of “Recommended” and “Not Recommended.”

30.8 Thesis will be sent to three examiners evaluating for 100 marks each. Out of 100 marks the candidate has to secure minimum 75 marks as a pass from minimum of two examiners out of the three.

30.9 If the submitted thesis meets all the necessary requirements for award of Ph.D, then the evaluator may award $\geq 75/100$ and the candidate is considered as pass by that examiner.

30.10 If the submitted thesis meets the requirements for award of Ph.D, but requires certain clarifications, the evaluator may award $\geq 75/100$ and specify the clarifications to be made at the Viva Voce. The candidate is considered as pass by that examiner.

30.11 If thesis does not meet the requirements but the deficiencies are minor, marks need not be awarded by the examiner. The examiner shall specify the deficiencies in the thesis and the candidate has to resubmit the thesis within two months after rectification of the thesis. The thesis shall then be sent to the same examiner who shall now evaluate it and award marks.

30.12 If two examiners have awarded $< 75/100$ to the candidate then the candidate is failed and has to resubmit the thesis after rectification of the major deficiencies, within one year after the first evaluation. The resubmitted thesis can be evaluated by two or three examiners from the initially appointed panel of examiners.

30.13 After resubmission, the candidate is still awarded < 75/100 by two or more examiners, then the thesis is rejected and the candidate has to register for Ph.D. program afresh.

30.14 Once the Thesis is evaluated and necessary communications are made from the Examiners to the University, on proper communication from the University to the candidate for PhD, the candidate shall incorporate all the corrections/suggestions (if any), and resubmit two copies of the final version of the Thesis *in hard bound form* and one soft copy (the electronic form; read-only format), forwarded by Head of the Department and submitted to the University through the Supervising Guide and Head of the Institution/Centre of Research. The Supervising Guide shall certify that the corrections/suggestions (if any) were incorporated.

30.15 The Evaluation report in the following format from various examiners will be received by this University. All the three reports will be sent to the Guide to consolidate the report and then forwarded to the Controller of Examinations for fixing Viva Voce Examination.

- < Literature Review
- < Materials / Patients and Methods
- < Results and Analysis
- < Summary and Conclusion

30.16 A consolidated report shall be prepared by the Controller of Examinations of this University to include the main point made by the individual examiners together with his / her remark with special reference to any of the critical commend made by any of the examiners.

31. REJECTED THESIS :

31.1 The candidate can resubmit the thesis for the second time within one year by carrying out additional research work or modify the original thesis with suitable corrections and make new presentations which may enhance the quality of thesis.

31.2 If the thesis is awarded less than 75/100 by two examiners or more examiners on the second submission (resubmission within one year) then the thesis is rejected.

31.3 The resubmission of the thesis should be accompanied by the payment of the stipulated fees as decided by the Governing Council from time to time as per the Research Regulations.

31.4 The candidate shall not be permitted at any time to make more than two submissions of the thesis.

32. PUBLIC VIVA VOCE EXAMINATION :

32.1 A candidate whose thesis is awarded $\geq 75/100$ marks by two or more examiners, shall be eligible for a Public Viva Voce examination.

32.2 The Public Viva Voce examination shall be conducted by a panel of examiners consisting of

- a) There shall be a total of 4 examiners for the public viva voce.
- b) The First examiner shall be the Guide who will be the Convenor of the exam.
- c) The second examiner shall be chosen from the members of the Research Advisory Committee other than the Guide
- d) The third examiner shall be chosen from amongst the three evaluators of the thesis selected by the University from the panel of examiners submitted by the Guide and shall be considered as an external examiner.
- e) The fourth examiner shall be chosen from amongst the panel of examiners submitted by the Guide to evaluate the thesis except the three evaluators of the thesis and shall also be considered as an external examiner.

32.3 The Public Viva Voce Examination is open to all faculty / non faculty members in the field of research work done by the candidate. The Public Viva-Voce Examination should be conducted in the premises of this University.

32.4 The commended thesis of the candidate shall be made available for reference at the University before and up to the Public Viva-Voce examination as per the University norms.

32.5 All clarifications / questions / suggestions made by the examiners who have evaluated thesis shall be addressed by the panel of examiners at the time of Public Viva-Voce examination for the candidate to defend his / her thesis.

32.6 The panel of examiners of the Public Viva-Voce Examination shall report their comments and sign the “Public Viva-Voce Examination Reporting Form” as in Form VII under Section II of the Research Regulations.

32.7 The successful report of the Public Viva-Voce examination is essential for the final approval of the thesis.

32.8 A candidate who is not successful in the Public Viva-Voce Examination shall be permitted to reappear for a similar examination for a second time within a period of 3 months.

32.9 A candidate shall not ordinarily be permitted to take the Public Viva- Voce Examination on more than two occasions.

32.10 In order to have transparency in Ph.D. Viva-Voce Examination, the entire proceedings of the Viva-Voce Examination should be done with full video coverage and the CD should be submitted to the University along with the report. The cost of the video coverage should be borne by the candidates.

33. DECLARATION OF THE FINAL RESULT :

33.1 The Controller of Examinations of this University shall prepare the consolidated report inclusive of the thesis evaluation and the Public Viva-Voce Examination Report and place before the Vice-Chancellor for approval and declaration of the results of the successful candidate who shall be deemed eligible to receive the Degree of Doctor of Philosophy (Ph.D.) of this University.

33.2 The successful candidate shall be notified and intimated through the Guide.

34. ISSUE OF PROVISIONAL / DEGREE CERTIFICATE :

A candidate who successfully pass the Public Viva Voce Examination and declared to have qualified for the Ph.D., Degree shall be issued Ph.D. Provisional / Degree certificate duly mentioning the title and faculty under which the candidate has carried out his / her research work.

35. PUBLICATION OF THESIS :

The student may be permitted to publish only part of the Ph.D. work done and not the entire Ph.D. work as a single publication before getting the Ph.D. Degree from the University.

36. DISCREPANCIES, CONFLICT OF INTEREST AND DISCIPLINARY ACTIONS :

It shall be the authority of the University with the approval of the Governing Council to consider individual cases with special reference to Discrepancies of any nature, conflict of interest and to initiate appropriate administrative actions against the candidate, Guide and the Co-Guide accordingly.

37 FEE STRUCTURE :

The consolidated fee remitted by the Students/Institutions which is apportioned by this University towards Application Fee, Processing Fee, Registration Fee etc., a component of such consolidated fee could not be refunded on any circumstances.

37. 1	Cost of Ph.D. Eligibility Application Form	Rs. 500/-
37. 2	Fee for Eligibility Certificate	Rs 2,000/-
37. 3	Cost of Ph.D. Provisional Registration Application Form	Rs. 2,000/-
37. 4	Non-refundable processing fees	Rs. 5,000/-
37. 5	Ph.D. Screening Committee fee	Rs. 5,000/-
37. 6	Provisional Registration for Ph.D., Degree	Rs.10,000/-
37. 7	Recognition of preliminary Post Graduate Degree (Awarded by Other Universities)	Rs. 1,000/-
37. 8	Cost of Ph.D. Log Book	Rs. 1,000/-
37. 9	Fees for the conduct of Part I Methodology Examination	Rs. 5,000/-
37.10	Confirmation of Provisional Registration fee	Rs. 5,000/-
37.11	Fees for extension of time for Part I Methodology Examination	Rs. 3,000/-
37.12	Fees for resubmitting a fresh application for provisional registration	Rs. 2,000/-
37.13	Fee for Change of Guide	Rs.25,000/-
37.14	Penal fee for non-submission of Progress Report on Research Study	Rs. 3,000/-
37.15	Fees for extension of time of the thesis submission	Rs. 3,000/-
37.16	Fees for resubmission of the thesis	Rs. 3,000/-
37.17	Cost of Application form for submission of Synopsis	Rs. 500/-
37.18	Fee for submission of Synopsis	Rs.15,000/-
37.19	Cost of Application form for submission of Thesis	Rs. 500/-
37.20	Fee for submission of Thesis	Rs.30,000/-
37.21	Ph.D. Late submission of Synopsis/Thesis for a period of one year	Rs. 5,000/-
37.22	Fee for Change of Title of Synopsis/Thesis	Rs. 5,000/-
37.23	Fee for conversion of Duration of Ph.D. Course	Rs.20,000/-
37.24	Cost of Ph.D. Re-Registration Application Form	Rs. 2,000/-
37.25	Non-Refundable processing fee for Re- Registration	Rs. 5,000/-
37.26	Ph.D. Re-Registration fee for first year	Rs.50,000/-
37.27	Ph.D. Re-Registration fee for second year	Rs.50,000/-
37.27	Ph.D. Standing Committee Meeting Fee	Rs. 5,000/-

(The fee should be paid through online Payment Gateway)

Note: The payment schedule and amount is likely to vary periodically as prescribed by the University from time to time and the current stipulated fee has to be paid accordingly.

THE TAMIL NADU DR. MGR MEDICAL UNIVERSITY CHENNAI.

Ph.D REGULATIONS 2025

SECTION – II

APPLICATION FORMS / ANNEXURES / REPORTING FORMS

Eligibility Certificate Application Form

FORM – I : Ph.D., Provisional Registration Application Form.

FORM – II : Recognised Guide Form.

FORM – III : Recognised Co-Guide Form.

FORM – IV : Synopsis Submission Application Form.

FORM – V : Thesis Submission Application Form.

FORM – VI : Thesis Evaluation Reporting Form.

FORM – VII : Public Viva Voce Examination Reporting Form.

Re – Registration Application Form

ELIGIBILITY CERTIFICATE FOR Ph.D. CANDIDATES

Cost of Ph.D. Eligibility Application Form	Rs. 500/-
Fee for Eligibility Certificate	Rs. 2,000/-

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI – 600 032.

APPLICATION FOR ISSUE OF ELIGIBILITY CERTIFICATE

Read the instructions carefully and fill up all the columns and attach relevant Original certificates along with the application form. Add Rs. 500/- along with the prescribed fee if the application form is downloaded from the website.

From (Self Address)

Serial No.

PAYMENT GATEWAY:

Date of PAYMENT GATEWAY

Name of Bank:

Amount:

For Office Use Only :

a) Application Received by :

b) Signature of the Assistant, A.S.O & S.O. Checked the E.C Application:

To

The Registrar,
The Tamil Nadu Dr. M.G.R. Medical University,
Chennai 600 032.

Sir/Madam,

I request you to kindly issue me the Eligibility Certificate for seeking admission in Ph.D., (Doctor of Philosophy) Degree course in the affiliated Institutions / Departments of this University for **JANUARY / JULY 20** ----- Session.

1. a) Name of the Speciality :

b) College/Dept. to which
Research work carried out :

- c) Part-Time/Full-Time :
- d) If Part-Time, details of the service particulars :
- e) If Full-Time, Willing for University Research Fellowship : Yes / No
2. Name of the Applicant Dr/Mr/Mrs/Miss :
(In BLOCK LETTERS as per records)
3. Mobile No. :
4. Name of the Father / Guardian :
5. Nationality :
6. Community :
7. Date of Birth & Age :
8. (a) Name of the Post Graduate Degree course Examination passed :
- (b) Register Number month and year of passing :
- (c) Name of the University & place :
- (d) Name of the State Council of Registration of the Post Graduate Degree Course :
- e) Council's Registration No. & Date :
9. Name of the University the Migration Certificate issued to the Candidate :
- a) Migration Certificate No.& Date :

10. Please Tick the Photocopy of the Certificates enclosed with the application:

NOTE: The Eligibility Applications received without necessary documents as mentioned below, will be summarily REJECTED WITHOUT ANY INTIMATION.

1. Attested Photocopy of the Post Graduate Educational qualification certificate.
2. Those with Post Graduate qualification acquired from other States have to produce the following documents :
 - a) Attested Photocopy of the State Council Registration Certificate for post graduation.
 - b) Attested Photocopy of the Migration Certificate from the University in which the candidate has completed his/her Post Graduate qualification.
3. Attested Photocopy of the Community Certificate
4. One copy of the Write up / Brief summary should contain 10-20 pages.
5. ORIGINAL - No objection certificate from the Head of the Institution presently working in.
6. ORIGINAL - Permission letter from the Head of the Institution & Department to utilize the Department for Research purpose.
7. ORIGINAL - Consent letter from the Guide/Co-Guide to serve as a Guide/ Co-Guide for the candidate.
8. ORIGINAL Candidates working in Government Institutions should produce the permission letter from the Director of Medical Education and Research and Director of Indian Medicine and Homoeopathy .
9. Two passport size of photographs of the Ph.D. candidate, Guide and Co-Guide has to be submitted along with the application.
- 10.. Guide should attest the candidate's identity along with his self declaration. Self attested photographs of the Guide and Co-Guide has to be submitted along with the consent letters.
11. Copy of the Guideship / Co-Guideship certificates.
12. Copy of the Department Recognition Certificate.
13. The Ph.D candidates who register as Full time candidates should execute an affidavit stating that he /she is not working in any institution and will not work in any other institution till the completion of Ph.D. Research Programme.
14. List of candidates currently enrolled / applied under the Guide & Co-Guide.

DECLARATION

I hereby declare that all the particulars furnished in the application form are correct to the best of my knowledge.

SIGNATURE OF THE APPLICANT.

PLACE :
DATE :

Instructions to the Candidates to apply for Eligibility Certificate for admission to Ph.D. (Doctor of Philosophy) Degree Course .

Candidate should submit the following documents for the issue of Eligibility Certificate for admission to Ph.D. (Doctor of Philosophy).

The candidates applying for Ph.D. Provisional Registration in this University for January/July Session should obtain Eligibility Certificate from the University. For JANUARY SESSION the candidate has to get Eligibility Certificate from 16th OCTOBER to 15th NOVEMBER and for JULY SESSION from 16th APRIL to 15th MAY. The following criteria has to be fulfilled by the candidate for the issue of Eligibility Certificate to submit their application to do Ph.D. Research Programme in this University.

1. Attested Photocopy of the Postgraduate Educational qualification certificate.
2. Those with Postgraduate qualification acquired from other States have to produce the following documents :
 - a) Attested Photocopy of the State Council Registration Certificate.
 - b) Attested Photocopy of the Migration Certificate from the University in which the candidate has completed his/her Post Graduate qualification.
3. Attested Photocopy of the Community Certificate.
4. Write up / Brief summary should contain 10-20 pages with the following topics:
 - Introduction
 - Objective / Aims
 - Previous work done
 - Plan of study
 - Research Methods
 - Expected results / outcome
 - Innovations / Applications
 - References
5. ORIGINAL - No objection certificate from the Head of the Institution presently working in.
6. ORIGINAL - Permission letter from the Head of the Institution & Department to utilize the Department for Research purpose.
7. ORIGINAL - Consent letter from the Guide / Co-Guide to serve as a Guide / Co-Guide for the candidate.
8. ORIGINAL - Permission letter from the Candidates who are proposed to pursue the research in Government Institutions should be produced from the Director of Medical Education and Research and Director of Indian Medicine and Homoeopathy.

9. ORIGINAL - Candidates working in Government Institutions should produce the permission letter from the Director of Medical Education and Research and Director of Indian Medicine and Homoeopathy.
10. Candidate has to submit duly filled in Eligibility Certificate application form downloaded from the Website of The Tamil Nadu Dr.M.G.R. Medical University (www.tnmmu.ac.in & www.tnmgrmu.ac.in) either in person or by post.
11. Candidate has to remit a sum of Rs.500/- towards the cost of application and Rs.2,000/- for issue of Eligibility Certificate Fee along with GST amount through online PAYMENT GATEWAY, Indian Overseas Bank. No demand Draft /Banker's Cheque will be accepted for the above amount.
12. The amount once remitted by the candidate to the University will not be refunded at any cost.
13. The University will issue the Eligibility Certificate, For JANUARY Session from 16th OCTOBER to 15th NOVEMBER and for JULY Session from 16th APRIL to 15th MAY of every year.
14. Institutions / Agents / Mediators are not allowed to apply for the Eligibility certificate on behalf of the candidate.
15. Eligibility Certificate will be sent to the concerned email.

NOTE:

THE PROVISIONAL REGISTRATION FOR Ph.D. DEGREE FOR JANUARY / JULY SESSION

Candidate is hereby instructed, to remit/submit the following annexures along with the application for Ph.D. Provisional registration, failing which, such applications will not be considered/ they will not be allowed to appear before the screening committee.

1. Original Eligibility Certificate.
2. Cost of Ph.D. Provisional Registration Application Form : Rs.2000/-
Non-refundable processing fee : Rs.5,000/-
3. Four copies of the write/up brief summary.
4. The Ph.D. candidates should also submit soft copies of application in MS Word format & write up/brief summary in PDF format.

Cost of Ph.D. Provisional Registration Application Form : Rs.2,000/-
Non-Refundable Processing Fee : Rs.5,000/-

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI – 32.

FORM – I

Ph.D. PROVISIONAL REGISTRATION APPLICATION FORM

The Provisional Registration Applications received without necessary documents as mentioned in the Application will be summarily REJECTED WIHTOUT ANY INTIMATION.

THE Ph.D. CANDIDATES SHOULD SUBMIT THEIR APPLICATION IN M.S. WORD FORMAT & WRITE UP/BRIEF SUMMARY IN PDF FORMAT TO THE UNIVERSITY ALONG WITH HARD COPY.

1. Details of Fee Remittance (To be filled by the Candidate)

- a. Name of the Bank / Branch :
- b. Amount Remitted :
- c. PAYMENT GATEWAY: :
- d. Date of issue / Remittance.

2. Particulars of the Applicant

- a. Name in Block Letters :
- b. Date of Birth & Age :
- c. Community :
- d. Residential Address :
- e. Mobile No. :
- f. E-Mail :

2a. For Faculty Candidates

- a. Designation :
- b. Department :
- c. Name of the Institution :
- d. Address of Institution :
- e. Telephone No. :
- f. Mobile No. :
- g. E-mail ID :

(Service candidates should submit the NO OBJECTION CERTIFICATE from the Institution where they are working).

3. **Academic Qualifications**

(Certified Photocopy copies of the degrees to be enclosed)

Degree	Name of Degree	Name of Institution	Name of University	Year of Qualification	Class (or) % of marks
U.G					
P.G. Diploma					
P.G. Degree					
Higher Specialty Degree					

4a. Whether the applicant has been a recipient of any Fellowship :
(UGC / ICMR / CSIR...Etc)

4b. Details of any Research Experience already gained :
(Details of State Research Schemes / ICMR / CSIR projects)
(Certified Photocopy copies to be enclosed)

5a. **Details for Provisional Registration for Ph.D., Candidate**

i Candidate Category :
A. Non Interdisciplinary
B. Interdisciplinary

ii. Candidate Status :
A. Faculty Candidate
B. Non Faculty Candidate

iii Employment Status :
A. Employed - Government / Private
B. Unemployed Research

5b. **Research Particulars**

1. Subject / field of Research :
2. Provisional title of Research :
3. Are there similar research works in the University :
4. Nature of Research-Clinical / Non Clinical / Experimental / Animal Experimental. :

5c. **Research Department**

1. Name of the proposed department for conducting Research. :
2. Has the Department been recognized by this University for Ph.D., Research :
3. Name of the Institution in which proposed Research work is to be carried out :
4. Full Address :
5. Telephone Number :
6. E-mail ID :

5d. **Guide**

1. Name & Qualification :
2. Designation & Address :
3. Departmental :
4. Mobile No. :
5. E-mail ID :
6. Recognized Guide by this University :
Residential Address :

Res. Telephone No. :
Personal Email – ID :

5e. **Co-Guide**

1. Name & Qualification :
 2. Designation & Address :
 3. Departmental :
 4. Mobile No. :
 5. E-mail ID :
 6. Recognized Guide by this University
Residential Address :
- Res. Telephone No. :
Personal Email – ID :

6. Details of Certificates / Annexure

- a. Name of the Certified Photocopy copies of the certificate enclosed
(Separate list may be enclosed)
- b. Name of Annexure enclosed. (Certification).

7. Certification

7a. **Recognized Guide Consent Certificate:**

I working as
.....in the department of
..... at
.....
..... and a recognized guide of The
Tamil Nadu Dr. M.G.R. Medical University, hereby certify that I shall abide by the rules and
regulations of the University and give my consent to officiate and carry out all the duties of a
Guide for
.....
..... a
candidate applying for Provisional Registration for the Ph.D., Programme.

Station : _____ Signature : _____
Date : _____ Name : _____
Seal : _____

7b. **Recognized Co-Guide Consent Certificate:**

I working as
.....in the department of
..... at
.....
..... and a recognized Co-Guide of
The Tamil Nadu Dr. M.G.R. Medical University, hereby certify that I shall abide by the rules
and regulations of the University and give my consent to officiate and carry out all the duties
of a Co-Guide for a
candidate applying for Provisional Registration for the Ph.D., Programme.

Station : _____ Signature : _____
 Date : _____ Name : _____
 Seal : _____

7c. **New Co-Guide Consent Certificate:**

I working as
.....in the department of
..... at
.....
..... hereby certify that I shall abide
by the rules and regulations of the University and give my consent to officiate and carry out all
the duties of a Co-Guide for
.....
.....I have submitted all my papers and
the application form as per the rules and regulations seeking recognition as a Co-Guide in
this University.

Station : _____ Signature : _____
Date : _____ Name : _____
Seal : _____

7d. No objection certificate from the Head of the Department:

Consent is hereby given to
to carry out Research work in the Department of
.....
..... It is a recognised department for Ph.D.,
Research work in Tamil Nadu Dr. M.G.R. Medical University. The Department agrees to
offer all necessary facilities for carrying out the Research Work for the above mentioned
candidate. There is no objection for the above mentioned candidate to do the research
work in this department.

Station: _____ Signature : _____
 Date : _____ Name : _____
 Seal : _____

7e. No objection certificate from the Head of the Institution

Consent is hereby given to

 to carry out Research Work in this Institution which is
 affiliated to The Tamil Nadu Dr. M.G.R. Medical University.

Name of the Institution

There is no objection for the above mentioned candidate to do the research work in the selected department of this institution.

Station: _____ Signature : _____
 Date : _____ Name : _____
 Seal : _____

7f. **Consent of the Directorate (Only for Government /Institutions):**

Permission is hereby given to
 who is working as

in

, and Institution affiliated to The
 Tamil Nadu Dr. M.G.R. Medical University and coming under the Administrative Control
 of the Directorate.

Station: _____ Signature : _____
 Date : _____ Name : _____
 Seal : _____

8. Declaration by the Candidate

I, _____ a candidate applying for Provisional Registration for Ph.D., in The Tamil Nadu Dr. M.G.R. Medical University hereby certify and declare that all the particulars furnished in this Provisional Application are true and correct. In case any particulars given in the application are found to be incorrect at any stage and any discrepancies that may be noticed at any time of the Research Programme inclusive of discrepancies in the Title, Synopsis and Thesis, I agree to forfeit my candidature no matter at what stage I will be in at that time.

Station: _____ Signature : _____
Date : _____ Name : _____

Guide Address for sending communication :

To

.....
.....
.....
.....

Pin Code.....

Mobile No.....

To

.....
.....
.....
.....

Pin Code.....

Mobile No.....

To

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Pin Code.....

Mobile No.....

To

.....
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.....

Pin Code.....

Mobile No.....

Instructions to the candidates:

1. Read the PhD Regulations book of this university before filling the applications form.
2. All entries in the provisional registration application form must be written neatly and legibly by the candidate in his / her own handwriting in blue / black ink or it may be neatly typed.
3. Only one application should be submitted by each candidate.
4. All the particulars required in the provisional registration application form should be furnished without any omission.
5. Incomplete filled applications will be deemed as rejected application.
6. Candidates are specifically requested to note that error, overwriting and corrections if any in the certificates are duly attested by the authorities concerned before submitting them.
7. The prescribed fees shall be remitted through online PAYMENT GATEWAY, No demand draft / Banker's Cheque will be accepted for the above amount.
8. The prescribed fees are as follows:

a) Application Form fee (Download from the website)	Rs.2,000/-
b) Non Refundable Processing fee	Rs.5,000/-
c) Registration fee	Rs. 10,000/-
d) Fee for recognition of other university Degrees (if any)	Rs. 1,000/-
9. As resolved in the 225th Meeting of the Governing Council held on 07.01.2014 that the consolidated fee remitted by the students / Institutions which is apportioned by this University towards Application Fee, Processing Fee, Registration Fee etc., a component of such consolidated fee could not be refunded on any circumstances.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI
Ph.D REGULATIONS

FORM - II

Ph.D. RECOGNISED GUIDE PARTICULARS FORM :-

(To be filled by the Recognized Guide only and submitted along with the Provisional Registration form of the Candidate)

1. Name of the Guide :
2. Date of Birth & Age :
3. Educational Qualifications :
With date and year of passing
4. Designation :
5. Official Address :
Telephone No. :
E-mail I.D. :
6. Residential Address :
Telephone No. :
Mobile No. :
E-mail I.D. :
7. Recognized Guide of this University :
(Enclose certified Photocopy)
8. No. of candidates already Guided :
and who have received Ph.D., Degree
9. **Details of candidates currently Registered**

S.No	Name of the candidate	Date Registration of Session	Date of Methodology Exam	Date of submission of synopsis	Provisional title of thesis	Area of Research
1.						
2.						
3.						
4.						
5.						
6.						

I shall abide by the rules and regulations of the University

Date : _____ Signature : _____
Station : _____ Seal : _____

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI
Ph.D REGULATIONS

FORM – III

Ph.D., RECOGNISED CO-GUIDE PARTICULARS FORM :-

(To be filled by the Recognized Co-Guide only and submitted along with the Provisional Registration form of the Candidate)

1. Name of the Guide :
2. Date of Birth & Age :
3. Educational Qualifications :
With date and year of passing
4. Designation :
5. Official Address :
Telephone No. :
E-mail I.D. :
6. Residential Address :
Telephone No. :
Mobile No. :
E-mail I.D. :
7. Recognized Co-Guide of this University :
(Enclose certified Photocopy)
8. No. of candidates already Guided :
and who have received Ph.D., Degree

9. Details of candidates currently Registered

S.No	Name of the candidate	Date Registration of Session	Date of Methodology Exam	Date of submission of synopsis	Provisional title of thesis	Area of Research
1.						
2.						
3.						
4.						
5.						
6.						

I shall abide by the rules and regulations of the University

Date : _____ Signature : _____
Station : _____ Seal : _____

Serial No.

APPLICATION FEE : Rs.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

FORM – IV

Ph.D., SYNOPSIS SUBMISSION APPLICATION FORM:-

Note : Candidates should submit the duly filled Synopsis Application Form and Four copies of the Synopsis on or before the last working day of the Registration Sessions as given in No.29 of the Ph.D., Regulations.

1. Details of Remittance :
 - a. Name of the Bank / Branch.
 - b. Amount Remitted.
2. Name of the Candidate :
3. Date of Birth & Age :
4. Place of Birth :
5. Name and Occupation of father / guardian :
6. Nationality :
7. Religion :
8. Community :
9. Designation of the Candidate :
10. Office Address with Tel. No./E-mail I.D. :
11. Address for Communication with :
Telephone No. / E-mail I.D.
12. Name of the University, Register Number, :
Month and Year of Passing of the
qualifying examination as mentioned
in No.3 of Ph.D., Regulations.
- 13.. Date, Month & Year of the Convocation at
which the qualifying Degree was taken :
14. The Examination passed is from any other
University, state the number and date of the
communication recognizing the Degree :
(Enclose certified Photocopy).

15. The month and year in which the candidate :
was provisionally registered
(Enclose certified Photocopy of
confirmation of Provisional Registration).
16. Name of the Guide :
17. Name of the Department / Institution where :
the Research Work was done Mention may be
made about the additional places of the Research
Work if any.
18. Title of the Thesis in Block Letters :
19. Signature of the Candidate :
20. Signature of the Guide with Designation :
21. Signature of the Head of the Department :
where the candidate conducted the
Research Work.
22. Signature of the Head of the Institution :
where the candidate is working :
23. Station with Date:

Instructions to the candidate :

1. The ‘Synopsis submission application form – FORM IV should be completely filled and submitted through the proper channel.
2. Four copies of the synopsis should be submitted as per the university regulations.
3. The qualifying post graduate degree certificate should be submitted in original (Attested / Photostat copies will not be accepted) .
4. The communication (in original) confirming the provisional registration for the Ph.D. degree on the recommendation of the Research Advisory Committee under Part I of the Ph.D degree.
5. A fee for submission of Synopsis should be paid in the University Payment gateway and receipt should be enclosed.

Serial No.

APPLICATION FEE : Rs.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

FORM – V

Ph.D., THESIS SUBMISSION APPLICATION FORM :-

1. Details of Remittance :
 - a. Name of the Bank / Branch.
 - b. Amount Remitted.
2. Name of the Candidate :
3. Date of Birth & Age :
4. Place of Birth :
5. Name and Occupation of father / guardian :
6. Nationality :
7. Religion :
8. Community :
9. Designation of the Candidate :
10. Office Address with Tel. No./E-mail I.D. :
11. Address for Communication with :
Telephone No. / E-mail I.D.
12. Name of the University, Register Number, :
Month and Year of Passing the
qualifying examination as mentioned
in No.3 of Ph.D., Regulations.
13. Date, Month & Year of the Convocation at :
which the qualifying Degree was taken
14. The Examination passed is from any other :
University, State the number and date of the
communication recognizing the Degree :
(Enclose certified Photocopy).

15. The month and year in which the candidate :
was provisionally registered
(Enclose certified Photocopy of
confirmation of Provisional Registration).
16. Name of the Guide :
17. Whether the candidate has published at least :
Three research papers in the indexed journals/
National / International Conferences.
18. Name of the Department / Institution where :
the Research Work was done Mention may be
made about the additional places of the Research
Work if any.
19. Title of the Thesis in Block Letters :
20. Whether the anti-plagiarism software been utilized :
before submission of thesis to this University
21. Whether the applicant submitted the Thesis :
previously for the Degree; if so, the month/s and
year /s in which the Thesis was submitted
22. If the Thesis is re-submitted, please mention :
the reasons for re-submission –
a) Corrections carried out and re-submitted.
b) Rejected in the first instance and re-submitted
with additional work.
23. Signature of the Candidate :
24. Signature of the Guide with Designation :
25. Signature of the Head of the Department :
where the candidate conducted the
Research Work.
26. Signature of the Head of the Institution :
where the candidate is working :
27. Station with Date :

Instructions to candidates :

1. The Thesis submission application form – FORM V should be completely filled and submitted through the proper channel.
2. **Four** copies of the Thesis in a ***soft boundform*** copies should be submitted as per the university regulations.
3. Two copies of the Thesis should be submitted in the electronic version. The technique/Method used for CD formatting of the Thesis should be mentioned clearly.
4. A fee for submission of Thesis should be paid in the University Payment Gateway and receipt should be enclosed.
5. All original certificates should be enclosed as per the requirements of the University.

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI

Ph.D REGULATIONS

FORM N0. VI

Ph.D., EVALUATION REPORT

Note: a. To be filled and returned to the University within 60 days from the Date of receipt of the communication.

b. Additional papers may be used, if need be

1. Name of the Candidate :

2. University Reference No. :

3. Title of Thesis :

4. Details of research papers published in the indexed Journals / National / International Conferences :

5. Focus / Objects of the Thesis :

6. Significance of the Work Done :

7. Original Contribution :

8. RESULT OF THE EVALUATION OF THESIS :

MAXIMUM MARKS : 100

MARKS OBTAINED BY THE CANDIDATE :
(Pass mark will be 75)

9. i. Points to be discussed at Public Viva Voce examination :
- ii. Questions to be addressed at Public Viva Voce examination :
- iii Other Clarifications :
(If any corrections carried out in the Thesis, kindly mention in elaborately)
10. Conflict of Interest :
11. Reasons for Rejection :
12. Suggestions for Resubmission :
13. Personal Comments :
14. Name of the Examiner :
15. Designation :
16. Address :
17. State, Country, Postal Pincode :
18. Signature :
19. Date :
20. Office Seal :

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI

Ph.D REGULATIONS

FORM N0. VII

Ph.D. PUBLIC VIVA EXAMINATION REPORT

NAME OF THE CANDIDATE :

DATE OF PRESENTATION :

VENUE :

TITLE OF THESIS :

COMMENTS :

RESULTS : APPROVED / NOT APPROVED.

EXTERNAL EXAMINER / CHAIRMAN

CONVENER.

NAME : SIGNATURE :

DESIGNATION ADDRESS :

DATE :
PLACE : CHENNAI.

Cost of application form Rs. 2,000/-

**THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY,
69, ANNA SALAI, GUINDY, CHENNAI – 600 032.**

APPLICATION FORM FOR RE-REGISTRATION OF Ph.D. RESEARCH PROGRAMME

**NOTE: ATTACH GUIDE ADDRESS SUFFICIENTLY STAMPED ENVELOPE ALONG
WITH THE APPLICATION FORM.**

Amount Remitted :
Date of Remittance :
(Enclose original online payment receipt)

1. (i) Particulars of the Applicant

- a) Name in Block Letters :
- b) Date of Birth & Age :
- c) Residential Address :
- d) Residential Telephone No. :
- e) Mobile No. :
- f) E-mail ID :

ii) For Faculty Candidates

- a) Designation :
- b) Department :
- c) Name of the Institution :
- d) Address of Institution :
- e) Mobile No. :
- f) E-mail ID :

2. Details of Guide
 - a) Name of the Guide already approved at the time of Provisional Registration by the University for doing the Research Programme by the Candidate :
 - b) Qualification :
 - c) Designation :
 - d) Address :
 - e) Residential Telephone No. :
 - f) Mobile No. :
 - g) E-mail ID :
3. Name of the department and institution approved by the University at the time of Provisional Registration for conducting Research by the candidate :
4. Consent of the institution for carrying out the Research now (Consent letter in original to be enclosed) :
5. Research Particulars :
 - a) The name of the Subject / Field of Research already approved by the University :
 - b) The name of the provisional title of Research already approved by the University :
6. The year in which the name of the candidate has been provisionally registered by the University to do Ph.D. Research Programme (Photocopy of Ph.D Provisional Registration Order to be enclosed) :
7. Whether the candidate has completed the Methodology examination (Photocopy of the Registration Certificate to be enclosed) :

8. Whether the candidate has submitted the Synopsis to the University (Photocopy of the Synopsis to be enclosed) :
9. Please indicate the prescribed date for submission of thesis by the candidate to the University, as per Research Programme Proforma issued to the candidate at the time of Provisional Registration :
10. Whether the candidate has submitted the thesis to this University :
- a) If 'Yes' state the reason about the status of the thesis :
- b) If 'No' state the reasons for non submission of thesis to the University before the prescribed date for submission of thesis :
11. Whether the undertaking for continuing the Ph.D. has been furnished by the candidate. (Undertaking in original to be enclosed) :

Signature of the candidate :

CONSENT BY THE GUIDE

I hereby give my consent to be a guide to
..... to carry
out and complete the Research Programme for submission of Synopsis / Thesis to the
University by the said candidate.

Signature of the Guide Name :

Seal :

UNDERTAKING BY THE CANDIDATE

I, hereby
undertake that, I am well aware of the Rules and Regulations for Re-Registration of Ph.D.
candidates. I will submit my Synopsis/Thesis to the T.N. Dr.M.G.R. Medical University,
Chennai within a period of one year as per the Research Programme Schedule issued to
me, if I
failed to submit my Synopsis / Thesis to the University within a period of one year, I shall
be discharged from the Research Programme immediately by the University.

Signature of the candidate :

Guide Address for sending communication :

To

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Pin Code.....

Mobile No.....

To

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Pin Code.....

Mobile No.....

To

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Pin Code.....

Mobile No.....

To

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Pin Code.....

Mobile No.....

Instructions to the candidates

1. Re-registration of Ph.D. Research means the candidates who have not submitted their Synopsis / Thesis before the last date for submission of Synopsis / Thesis prescribed in the Research Schedule issued to the candidate.
2. The duration is one year for submission of Synopsis / Thesis from the date of Re-registration.
3. All entries in the Re-registration application form must be written neatly and legibly by the candidate in his / her own handwriting in blue / black ink or it may be neatly typed.
4. Only one application should be submitted by the candidate.
5. All the particulars required in the Re-registration application form should be furnished without any omission.
6. Incomplete applications will be deemed as rejected application.
7. Candidates are specifically requested to note that error, overwriting and corrections if any in the certificates are duly attested by the authorities concerned before submitting them.
8. Candidates who have not submitted the thesis within one year of Re- Registration may apply for second year re-registration before expiry of the first year Re-Registration.
9. After re-registration, candidate who has not submitted the thesis within two years from the date of re-registration shall be automatically discharged.
10. The prescribed fee should be made either through NEFT/RTGS or through Payment Gateway.
11. The prescribed fees are as follows :

a) Application Form fee	... Rs. 2,000/-
b) Non Refundable Processing fee	... Rs. 5,000/-
c) Re-registration fee first year	... Rs. 50,000/-
d) Re-registration fee for second year	... Rs. 50,000/-

GUIDESHIP REGULATION

NEW RECOGNITION

RECOGNITION OF A NEW GUIDE:

1. A qualified Faculty Member working in an Academic Department / Institution affiliated to this University is eligible to be recognized as a Guide for the Ph.D. programme of this University.
2. **AGE**
 - a) The Recognized Guide in the faculty of Medical, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) shall officiate up to the age of 70 years.
 - b) The Guide shall not enroll new candidates after the age of 65 years.
3. The Faculty Members who are willing / interested shall apply through proper channel for recognition by duly submitting the Ph.D., Guide recognition application form – FORM VIII as mentioned in the Ph.D. Regulations along with all the required documents.
4. **A) FACULTIES POSSESSING Ph.D. QUALIFICATION :**
 - (i) The Faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational Therapy), the Ph.D. qualified faculties who have possessed minimum of 5 years of Post Graduate Teaching Experience inclusive of one year research experience and should have published 3 research articles in an indexed journal in National / International level as author or co-author are eligible.
 - (ii) The Faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational Therapy), the Ph.D. qualified faculties who have possessed minimum of 5 years of Research Experience after Postgraduate degree qualification with 10 publications in an indexed Journal in National / International level as First author / second author / Corresponding / last author.
- B) FACULTIES NOT POSSESSING Ph.D QUALIFICATION:**
 - (i) In the Faculty of Medicine, Dentistry, AYUSH, the Faculties who have possessed 10 years of Post Graduate Teaching Experience / Clinical experience after Post Graduate degree and should have published three research articles in an indexed journal in National / International level as an author or co-author are eligible.

- (ii) In the Faculty of Medicine, Dentistry, AYUSH, the Faculties who have possessed 10 years of Research Experience after Postgraduate degree qualification with 10 publications in an indexed Journal in National / International level as First author/second author / Corresponding / last author.
5. (i) Persons having the qualification of Non-Medical M.Sc. in the faculty of Bio-Medical Sciences with Ph.D. shall be recognized as a Guide if he/she is having minimum of 5 years of Post Doctoral teaching experience in an approved Postgraduate Teaching Department / Institution with a minimum of three research publications in any indexed journal in National / International level as author or co-author to his / her credit.
- (ii) Persons having the qualification of Non-Medical M.Sc. in the faculty of Bio-Medical Sciences with Ph.D. shall be recognized as a Guide if he/she is having minimum of 5 years of Post Doctoral research experience with 10 publications in an indexed Journal in National / International level as First author/second author / Corresponding / last author.
6. The Faculties / Teachers applying for Guide should also have undergone Research Methodology and Bio-statistics workshop conducted by the University and produce a Completion Certificate in this regard.
7. He / She shall also carry out a Research Project under reputed organizations.
8. A recognized Guide who is registering himself / herself for pursuing Ph.D., programme should not admit new candidates till they complete their Ph.D. Programme.
9. The duties and particulars of Guides are mentioned in Sl. No. 6(8) of the Ph.D Regulations 2025.
10. Every Faculty Member, applying for Guideship / Co-Guideship should produce a letter of undertaking stating that the University name will be included in all research articles to be published in future and to conduct Workshop periodically.
11. The renewal of Guideship should be done once in five years.

GUIDE IN OTHER UNIVERSITY

FACULTIES WHO ARE ALREADY REGISTERED GUIDES IN OTHER UNIVERSITIES ARE ALSO ELIGIBLE TO BE A GUIDE FOR RESEARCH CANDIDATES / SCHOLARS OF THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, PROVIDED THE REGULATIONS AND / ELIGIBILITY CRITERIA SET BY THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY ARE FULFILLED.

Further, they have to adhere the following rules:

1. The said Faculty Member should inform and obtain prior permission from the Vice-Chancellor regarding being a Guide in another University;

2. A Faculty Member can be a Guide in two Universities only including the Tamil Nadu Dr. M.G.R. Medical University;

3. The number of research candidates / scholars under a single Guide should not exceed a total of EIGHT(at both Universities together);

4. Any Faculty Member seeking Guide-ship should file information on the areas/ subjects/ topics, he/she is guiding at both the Universities, so as to avoid any conflict of interest.

RECOGNITION OF A NEW CO-GUIDE

1. A Faculty member working in recognized Post Graduate Departments / Institutions affiliated to this University is eligible to be recognized as a Co-Guide for the Ph.D research programme.

2. AGE

- a) The Recognized Co-Guide in the faculty of Medical, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) shall officiate up to the age of 70 years.
- b) The Co-Guide shall not enroll new candidates after the age of 65 years.

3. The Faculty members who are willing / interested shall apply through proper channel for recognition by duly submitting the Ph.D., Co-Guide recognition application form – FORM IX as mentioned in the Ph.D. Regulations along with all the required documents.

4. (A) FACULTIES POSSESSING Ph.D. QUALIFICATION

- i. In the Faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy), the Ph.D qualified Faculties who have possessed minimum of 3 years PG teaching experience inclusive of one year of Post Ph.D. Research experience and should have published 2 (two) research articles in an indexed journal in National / International level as author or co-author are eligible.
- ii. The Faculty of Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational Therapy), the Ph.D. qualified faculties who have possessed minimum of 3 years of Research Experience after Postgraduate degree qualification with 5 publications in an indexed Journal in National / International level as First author / second author / Corresponding / last author.

(B) FACULTIES NOT POSSESSING Ph.D. QUALIFICATION

- i. A person shall be recognized as a Co-guide in any Faculty of Medicine / Dentistry / AYUSH, if he / she possess postgraduate degree with minimum of 5 years postgraduate teaching experience with atleast 2 (two) research publications as the Principal author (or) co-author to his / her credit in any accredited / indexed journal.

- ii. In the Faculty of Medicine, Dentistry, AYUSH, the Faculties who have possessed 5 years of Research Experience after Postgraduate degree qualification with 5 publications in an indexed Journal in National / International level as First author/second author / Corresponding / last author.
5. (i) Persons having the qualification of Non-Medical M.Sc. in the faculty of Bio-Medical Sciences with Ph.D. shall be recognized as a Co-Guide if he/she is having minimum of 3 years of Post Doctoral teaching experience in an approved Postgraduate Teaching Department / Institution with a minimum of two research publications in any indexed journal in National / International level as author or co-author to his / her credit.

(ii) Persons having the qualification of Non-Medical M.Sc. in the faculty of Bio-Medical Sciences with Ph.D. shall be recognized as a Co-Guide if he/she is having minimum of 3 years of Post Doctoral research experience with 5 publications in an indexed Journal in National / International level as First author/second author / Corresponding / last author.
6. The Faculties/ Teachers applying for Co-guide should also have undergone Research Methodology and Bio-statistics conducted by the University and produce a Completion Certificate in this regard.
7. He / She shall also carry out a Research Project under reputed organizations.
8. A recognized Co-Guide who is registering himself / herself for pursuing Ph.D., programme should not enroll new candidates till they complete their Ph.D., Programme.
9. The duties of Co-Guide are mentioned in Sl. No. 7(4) of the Ph.D. Regulations.
10. Every Faculty Member, applying for Guideship / Co-Guideship should produce a letter of undertaking stating that the University name will be included in all research articles to be published in future and to conduct workshop periodically.
11. The renewal of Co-Guideship should be done once in five years.

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

Ph.D REGULATIONS

FORM – VIII

**APPLICATION FOR RECOGNITION AS A NEW GUIDE FOR Ph.D.
RESEARCH PROGRAMME :**

Note : *Separate / Additional Papers may be added accordingly.*

1. Name of the Applicant. :
2. Date of Birth & Age :
3. Qualifications with year of passing :
UG :
PG :
Ph.D. :
4. Field of specialization :
5. Present designation :
6. Date of joining service :
7. Date of Superannuation :
8. Official Address with Telephone No. :
Department E-mail I.D. :
9. Residential Address with Telephone No :
Personal E-mail I.D. :
10. Date of award of the Ph.D., and the :
awarding University. :
11. Title of thesis. :
12. If already guide of any university, :
attach copy of order of recognition. :
13. Teaching posts held till date :
14. Teaching experience :
Under Graduate :
Post Graduate :

15. Academic achievements :
(Prizes & Medals etc.,).
16. Research Publications :
i) Accredited / index journals
ii) Before qualifying for Ph.D.,
iii) After Ph.D., qualification
17. Papers & posters / presentation at :
National / International conferences.
18. Author of Textbook / chapters in textbooks.:
19. Membership of scientific bodies :
i) National :
ii) International :
20. Fellowships :
i) National :
ii) International :
21. Research Experience :
i) M.Phil., :
ii) Post doctoral :
22. `Whether research conducted in inter disciplinary :
area if so, what are the fields involved ?
23. Enclosures :
i) Service particulars
ii) Copies of academic qualifications
iii) Teaching appointment particulars
iv) Guide recognition of other Universities
v) Publications
vi) Presentations
vii) Membership
viii) Fellowship
ix) Research programme details
x) Prizes / citations
24. Signature of candidate :
25. Signature of Head of the Institution :
26. Signature of Director :
27. If already a Recognized Guide of this University,
mention the Date of the Order
(Copy of the Order to be enclosed)

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

Ph.D REGULATIONS

FORM – IX

**APPLICATION FOR RECOGNITION AS A NEW CO- GUIDE FOR Ph.D. RESEARCH
PROGRAMME :**

Note : *Separate / Additional Papers may be added accordingly.*

1. Name of the Applicant. :
2. Date of Birth & Age :
3. Qualifications with year of passing :
UG :
PG :
Ph.D. :
4. Field of specialization :
5. Present designation :
6. Date of joining service :
7. Date of Superannuation :
8. Official Address with Telephone No. :
Department E-mail I.D.
9. Residential Address with Telephone No :
Personal E-mail I.D.
10. Date of award of the Ph.D., and the :
awarding University.
11. Title of thesis. :
12. Teaching posts held till date :
13. Teaching experience :
Under Graduate :
Post Graduate :
14. Academic achievements :
(Prizes & Medals etc.,).

15. Research Publications :
i) Accredited / index journals
ii) Before qualifying for Ph.D.,
iii) After Ph.D., qualification
16. Papers & posters / presentation in :
National / International conferences.
17. Author of Textbook / chapters in textbooks. :
19. Membership of scientific bodies :
i) National
ii) International
19. Fellowships :
i) National
ii) International
20. Research Experience :
i) M.Phil.,
ii) Post doctoral
21. `Whether research conducted in inter disciplinary :
area if so, what are the fields involved ?
22. Enclosures :
i) Service particulars
ii) Copies of academic qualifications
iii) Teaching appointment particulars
iv) Guide recognition of other Universities
v) Publications
vi) Presentations
vii) Membership
viii) Fellowship
ix) Research programme details
x) Prizes / citations
23. Signature of candidate :
24. Signature of Head of the Institution :
25. Signature of Director :
27. If already a Recognized Guide of this University, :
mention the Date of the Order
(Copy of the Order to be enclosed)

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

Ph.D REGULATIONS

FORM – X

APPLICATION FORM FOR RENEWAL OF GUIDESHIP /CO- GUIDESHIP

1. NAME (in block letters) :
2. DESIGNATION :
3. NAME OF THE AFFILIATED INSTITUTION :
IN WHICH THE GUIDE/CO-GUIDE IS
ATTACHED NOW
4. DATE OF BIRTH & AGE :
5. ISSUE OF YEAR OF RECOGNITION ORDER :
AS A GUIDE /CO-GUIDE – PROCEEDING No. &
DATE (ENCLOSE PHOTOCOPY COPY OF THE ORDER)
6. NO. OF CANDIDATES GUIDED TILL DATE :
7. NO. OF CANDIDATES PURSUING Ph.D. UNDER:
YOUR GUIDE SHIP & APPROPRIATE DATE OF
COMPLETION OF Ph.D. BY THESE
CANDIDATES
8. POSTAL ADDRESS FOR COMMUNICATION :
9. E-MAIL ADDRESS :
10. CONTACT No.
 - a. LAND LINE No. (RES) :
 - b. LAND LINE No. (OFF) :
 - c. MOBILE No. :
 - d. SIGNATURE :

STATION :
DATE :

RECOGNITION OF RESEARCH DEPARTMENTS / INSTITUTIONS

RECOGNITION OF NEW DEPARTMENTS / INSTITUTION OFFERING NATIONAL MEDICAL COMMISSION (NMC) / DENTAL COUNCIL OF INDIA (DCI) / NATIONAL COMMISSION FOR INDIAN SYSTEM OF MEDICINE (NCISM) / NATIONAL COMMISSION FOR HOMOEOPATHY / INDIAN NURSING COUNCIL (INC) AND OTHER CENTRAL COUNCIL RECOGNISED POST GRADUATE COURSES IN AFFILIATED INSTITUTIONS OF THIS UNIVERSITY.

Type-A Recognition: Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Colleges running postgraduate degree courses in their respective disciplines recognized by the respective councils i.e. National Medical Commission, New Delhi, Dental Council of India, Pharmacy Council of India, Indian Nursing Council and Rehabilitation Council of India

a. Departments / Institutions seeking approval / recognition to research programme under Type-A, shall apply to this University in the prescribed form as mentioned in the FORM XI of the Ph.D., Regulations.

b. They shall submit the duly filled form along with supporting documentary evidences showing the possession of required facilities for the conduct of Ph.D. research programme in their departments:

c. The Medical / Dentistry / AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy), Institutions seeking the recognition of the Department shall have the following facilities according to the needs of the research;

- i) Adequate facilities for Experimental Medicine and Experimental Surgery.
- ii) Ancillary Departments, adequately equipped and well-staffed as prescribed for the Post Graduate departments.
- iii) Adequate facilities for advanced research work and laboratory investigations in the Departments of Bio-Chemistry, Physiology, Micro-biology, Histopathology, Radio- diagnosis etc.,

d. An inspection fee of Rs.40,000/- (Rupees Forty thousand only) or that may be prescribed by the Governing Council of this University from time to time has to be paid at the time of submission of the application form when seeking recognition.

e. After due scrutiny of the filled in applications and the documents received therefore, an inspection commission consisting of one member from the Board of Studies in Research and one in the field of specialization shall be constituted to inspect all the infrastructural facilities available in the Department. The recommendations of the Inspection Commission, if found satisfied, shall be placed before the Board of Studies in Research for its scrutiny and to place its recommendations to the Standing Academic Board for approval.

f. In case, if the Board of Studies in Research is not satisfied with the report of the Inspection Commission with reference to the availability of research / Teaching facilities, it may recommend to the Standing Academic Board for re-inspection after duly rectifying the deficiencies pointed out in the first inspection. The University shall deputed another inspection team for re-inspection after obtaining the re-inspection fee of Rs.40,000/- (Rupees Forty thousand only) or that may be prescribed by the University from time to time.

g. The re-inspection report shall once again be placed before the Board of Studies in Research for scrutiny and to recommend to the Standing Academic Board for approval. The orders recognizing the said Department shall be issued after Collecting the recognition fee of Rs.2,00,000/- (Rupees Two lakh only) or that may be prescribed by the University from time to time.

h. Department recognized for doing Ph.D. shall be inspected once in 3 years to ensure the availability of infrastructure, Recognized Guides & Registered Research candidates and the Continuance Recognition Order shall be obtained by the Department concerned duly remitting the required inspection fee and recognition fees of Rs.25,000/-.

i. There should be a Ethics Committee in every Institution where the Research work is proposed to be done. The Ethics Committee should give the clearance/approval and certify the same in the Provisional Registration form.

j. The Ethics Committee should be constituted as per the guidelines.

k. The Post Graduate Institutions which are affiliated to this University are eligible to apply for Department recognition for the research leading to the award of Ph.D. Degree after their 1st batch of students completing their course.

INSPECTION FOR DEPARTMENT RECOGNITION TO CONDUCT Ph.D. PROGRAMMES.

The University will conduct Inspection once in 3 years for Recognition of Department for conducting Ph.D. Programmes, to ensure the availability of infrastructure, Recognized Guides & Registered Research candidates for issue of Recognition order.

Fee Structure for Department Recognition & Continuance of Recognition.

Inspection Fee	- Rs.40,000/-	+ Applicable GST
For issue of Recognition Order	- Rs.2,00,000/-	+ Applicable GST
For issue of Continuance of Recognition Order	- Rs.25,000/-	+ Applicable GST

RECOGNITIONS OF DEPARTMENTS / INSTITUTIONS NOT OFFERING RECOGNIZED POST GRADUATE COURSES.

Type-B Recognition: Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non-teaching in character but are running research programs in their respective disciplines recognized by various national and international bodies which support and accredit research or evidence based clinical activity i.e. ICMR, DST, DBT, CSIR, WHO, CDC(USA)

Type-C Recognition: Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non-teaching in character but are eligible to run postgraduate / post doctoral fellowship courses in their respective disciplines as per regulations of the Tamil Nadu Dr MGR Medical University and are accredited to any national or international body or organization related to the specialty of the institute or that enables quality assurance namely NABH, NABL, ISO, QCIL etc.,

1. The Institutions recognized by ICMR / Department of Bio-technology (Ministry of Sciences & Technology) / D.S.I.R. Govt. of India to apply for recognition of their departments for research leading to the award of Ph.D. Degree course in this University.

2. The Institutions which are non-teaching in character but are running research programs in their respective disciplines recognized by various national and international bodies which support and accredit research or evidence based clinical activity under Type-B and Type-C, shall apply to this University in the prescribed form as mentioned in the FORM XII of the Ph.D., Regulations.

3. The conditions prescribed for the Registration of candidates, recognition of guide, evaluation system etc. shall be as per the norms already prescribed by the University. However the following criteria may be taken into account for recognition of the Centers, desiring to conduct research leading to the award of Ph.D. awarded by this University.

- a) These Institutes shall have the status of Recognized Research Institute only and shall not be functioning under the meaning of an affiliated Institution. (Affiliated Institutions means any Institution situate within the University area and affiliated to the University and providing Courses of Study in Medical Sciences for admission to the Examinations for Degrees, Diplomas and other academic distinctions of the University and includes a College deemed to be affiliated to the University and includes an autonomous Institution [The Tamil Nadu Dr. M.G.R. Medical University Act, 1987 [Act No.37 of 1987]]).

They shall pay the prescribed fee of the University for the purpose of application, inspection and recognition as may be fixed from time to time.

b) The said Research Centers seeking recognition of the Tamil Nadu Dr. M.G.R. Medical University shall not have similar Statutory approvals from other Universities/Bodies for conducting research leading to the award of Ph.D. in the subject recognized.

c) The recognized guide of the Tamil Nadu Dr. M.G.R. Medical University before getting himself recognized by any other University/Statutory Bodies as a recognized guide, for conducting research leading to the award of Ph.D., shall seek NOC from this University first.

The Board has also resolved to prescribe the following norms for recognizing the Centre.

i. INFRASTRUCTURE :-

1. Physical facilities including Laboratories, Equipments and Instruments.
2. Animal House Facilities for conducting animal based Research.
3. Clinical facilities for conducting clinical based Research.
4. Library.

ii. MANPOWER :-

1. Faculty/Research Staff identified by the Institution as Experts in Research should fulfill the requirements of the recognized guide status of this University.
2. The period of service in the said Institution shall be evaluated.

iii. RESEARCH WORK DONE :-

Research Work done shall be evidenced by the Publications and Grants received by the Institution and by the Guide.

iv. FIELD OF RECOGNITION :-

The Research Institution shall be recognized specifically for conducting research in the following broad fields.

- Medical and Surgical Specialities.
- Para-medical Programmes (Pharmacy, Nursing, Physiotherapy and Occupational Therapy)
- Basic Medical Sciences.
- Bio-medical Sciences.
- Indian System of Medicine.

v. ACCOUNTABILITY AND RESPONSIBILITY :-

Such recognized Institution shall be accountable to the University in the following manner :-

1. Shall submit annual reports of the Progress and Research work being done in the Institute.
2. Progress Report of the Research student/Research work being done shall be submitted periodically or as and when called for by the University.
3. Number of Research students registered after the grant of Recognition.
4. Keep informed the University about its efforts in seeking Grants/Funding from National and International Agencies based on the Research Status provided by the University.

vi. CRITERIA FOR FULL TIME AND PART TIME SCHOLARS :

Such Research Institution shall fulfill the Criteria prescribed in the Regulation for Ph.D. for Full Time Scholars and Part Time Scholars.

With the above Criteria for recognizing the Institution for conducting Ph.D. the University shall constitute Inspection Commission with the Members nominated by the Vice-Chancellor as per the Regulations for inspection and Report by the Committee.

4. NORMS FOR PH.D. RECOGNITION CENTER WITHOUT CONDUCTING ANY P.G. DEGREE AND NOT AFFILIATED TO THIS UNIVERSITY.

The following categories for consideration of recognition for the conduct of Ph.D. Degree in the Institutions where P.G. programme is not conducted and not affiliated to this University.

1. Infrastructure
2. List of Eligible Guide(s) available
3. Equipments
4. Ethics Committee.
5. Animal Ethics Committee.
6. Exclusive Lab. For research.
7. Staff – Student Ratio (If any)
8. Permanency of the proposed Guide.
9. Academic Programmes conducted in the Center.
10. Contribution towards the Society.
11. No. of C.M.E. Programmes/Conferences conducted in the respective fields.
12. No. of Ongoing Research Projects at present and who is the funding Agency?
13. No. of books published in the area of Research/Department.
14. Role of the Institution in Global Level.

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI

FORM – XI

**APPLICATION FOR RECOGNITION / CONTINUANCE RECOGNITION OF
THE DEPARTMENT / INSTITUTION FOR Ph.D., RESEARCH
PROGRAMME**

(To be filled and submitted by the Department through the proper channel)

Note : Separate / Additional Papers may be added accordingly.

Details of Remittance.

Name of the Bank/Branch :
Amount Remitted :
Demand Draft/Challan No. :
Date of issue / remittance :

Particulars of the Department / Institution.

Name of the Institution with full address, Telephone No. :
Fax No., Department E-mail I.D. :
Whether the Institution is affiliated to the University. :
Name of the Department seeking recognition :
When was the Department started in the Institution.? :

Does the department recognized
Post graduate courses ?.
If Yes :

Name of the PG course :
Year of starting PG course :
Annual intake of students :
PG Degree :
PG Diploma :

Staff pattern : (separate sheet may be
attached)

Professional :
Technical :
Paramedical :
Subordinate Staff :

Department particulars :

Area :
Layout Plan :
Lecture Halls :
Seminar Rooms :
Laboratories :
Animal House :
Animal experimental Lab. :

Library facilities :

Total Number of Books :
Number of Books in the speciality :
Total Number of Journals :
Number of Journals in the speciality :

List of Equipments :

General work :
Speciality work :
Research work :

Financial Particulars :

- a) Annual Budget allotment
 - i) Institution :
 - ii) Department :
 - iii) Research. :
- b) Research funding schemes :
- c) Institutional Tie-ups for Research programme :
- d) Publication of papers in the last 3 years. :
- e) Availability of recognized Guide / Guides in the department
- f) Research activities
 - i) Past :
 - ii) Present :
- g) Details of the Ethics Committee :
- h) Academic achievements of the Department. :
- i) Additional information if any :
- j) Recommendations of the head of the Institution :
- k) Recommendations of the Directorate :

* If the department has already recognized,
Mention the date of the Recognition Order
(Copy of the order to be enclosed)

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI

FORM – XII

**APPLICATION FOR RECOGNITION OF THE DEPARTMENT / INSTITUTION
NOT OFFERING RECOGNISED POST GRADUATE COURSES OF THIS
UNIVERSITY AND APPLYING FOR Ph.D., RESEARCH PROGRAMME
REGISTRATION**

(to be filled and submitted by the Department through the proper channel)

Note : Separate / Additional Papers may be added accordingly.

Details of Remittance:-

Name of the Bank/Branch	:
Amount Remitted	:
Demand Draft/Challan No.	:
Date of issue / remittance	:

Particulars of the Department / Institutions:

Name of the Institution with full address, Telephone No.	:
Fax No., Department E-mail I.D.	:
Whether the Institution is affiliated to the University.	:
Name of the Department seeking recognition	:
When was the Department started in the Institution.	:

Staff pattern :	: (separate sheet may be attached)
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Professional	:
Technical	:
Paramedical	:
Subordinate Staff	:

Department particulars :

Area	:
Layout Plan	:
Lecture Halls	:
Seminar Rooms	:
Laboratories	:
Animal House	:
Animal experimental Lab.	:

Library facilities

Total Number of Books	:
Number of Books in the speciality	:
Total Number of Journals	:
Number of Journals in the speciality	:

List of Equipments :

General work	:
Speciality work	:
Research work	:

Financial Particulars :

- a) Annual Budget allotment
 - i) Institution :
 - ii) Department :
 - iii) Research. :
- b) Research funding schemes :
- c) Institutional Tie-ups for Research programme :
- d) Publications of papers in the Last 3 years.
 - List of Papers in accredit / index journals :
- e) Availability of recognized Guide / Guides in the department:
- f) Research activities
 - i) Past :
 - ii) Present. :
- g) Details of the Ethics Committee :
- h) Academic achievements of the Department :
- i) Additional information if any :
- j) Recommendation of the head of the Institutions :
- k) Details of permission/clearance obtained from the respective councils (Enclose Xerox copies of the letter of permission obtained from the respective councils) :

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI

FORM – XIII

INSPECTION REPORT

Inspection Report for Recognition / Continuance of Recognition of Departments / Institutions for
Ph.D Research Programme

SECTION A: GENERAL INFORMATION

A.I. DETAILS OF THE INSPECTION TEAM	
1. Name of the Inspection Team member with Designation and address (mobile No. and Mail ID)	1) 2)
2. Particulars of recognition order in which Inspection Committee was appointed by this University.	
3. Date of Inspection	
A.II. DETAILS OF THE INSTITUTION	
1. Name of the Institution	
2. Address	
3. Telephone	
4. E mail	
5. Fax	
6. Year of Starting the Institution	
7. Name of the Trust / Organization that owns the applicant Institution	
8. Details of Registration of the Trust / Organization (Append Copy of Deed)	
9. Name and Address of the Head of the Trust / Organization	
10. Is the land / Buildings owned by the Organization (Append Copy of Deed)	

A. III. DETAILS OF HEAD OF INSTITUTION (Append Documents)	
1. Name of the Dean /Director	
2. Age & Date of Birth	
3. Qualification / Teaching Experience	
4. Contact Details Mobile No. Mail ID.	
A. IV. NAME OF THE DEPARTMENT SEEKING RECOGNITION	
1. Name of the Department	
2. Year of Starting Department	
3. Is the Department running any Post Graduate Courses.	
4. If Yes, Is it recognized by National Medical Commission. (Append Document)	
5. Is the Department running any Fellowship / Diploma Courses	
6. If Yes. Is it recognized by the respective Indian National Regulatory Council (NMC / DCI / NCISM / NCH / INC / PCI / RCI etc.)	
7. Is the Department recognized for Research (CSIR/ICMR/DST/DBT etc.)	
8. If Yes. Give Details	
9. Is the institute accorded previous recognition for Fellowships / Ph.D. by this University / Other Universities. Give details	
10. Is the Institution under accreditation to any national or international body or organization.	
11. If Yes give details	

Note: The Institution shall be considered for recognition to start PhD courses based on any of the three criteria, namely,

1. **Type A Recognition:** Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Colleges running postgraduate degree courses in their respective disciplines recognized by the respective councils i.e. National Medical Commission, Dental Council of India, National Commission for Indian System of Medicine, National Commission for Homoeopathy, Pharmacy Council of India, Indian Nursing Council and Rehabilitation Council of India.

2. **Type B Recognition:** Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non teaching in character but are running research programs in their respective disciplines recognized by various national and international bodies which support and accredit research or evidence based clinical activity i.e. ICMR, DST, DBT, CSIR, WHO, CDC(USA).

3. **Type C Recognition:** Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non teaching in character but are eligible to run postgraduate / post doctoral fellowship courses in their respective disciplines as per regulations of the Tamil Nadu Dr MGR Medical University and are accredited to any national or international body or organization related to the specialty of the institute or that enables quality assurance namely NABH, NABL, ISO, QCIL etc.

Section B: INSTITUTIONAL INFORMATION FOR TYPE A RECOGNITION:

Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Colleges running postgraduate degree courses in their respective disciplines recognized by the respective councils i.e. National Medical Commission, Dental Council of India, National Commission for Indian System of Medicine, National Commission for Homoeopathy, Pharmacy Council of India, Indian Nursing Council and Rehabilitation Council of India

[illegible]

B.II. STAFF PATTERN		 Council of India Norm (UG and PG)	Available
Note: The Faculty and Other Staff Requirements shall be as per last published Undergraduate and Post graduate Regulations of the respective councils in vogue at the time of submitting the application: (National Medical Commission, Dental Council of India, National Commission for Indian System of Medicine, National Commission for Homoeopathy, Pharmacy Council of India , Indian Nursing Council and Rehabilitation Council of India).			
1. PROFESSIONAL (FACULTY)	REQUIREMENT	AVAILABLE	
Professor	1		
Associate Professor	1		
Assistant Professor	1		
Others			
2. TECHNICAL STAFF			
a. Scientists	1		
b. Epidemiologists	1		
c. Statisticians	1		
d. Others (Specify)			
3. PARAMEDICAL STAFF			
a. Nursing Staff	As per bed strength		
b. Technicians	As per bed strength		
c. Pharmacy Staff	As per bed strength		
d. Others			
4. SUBORDINATE STAFF			
III. DETAILS OF BUILDINGS		(Give details here – Do not append)	
Note: The Building and Other Infrastructure Requirements shall be as per last published Undergraduate and Post graduate Regulations of the respective councils in vogue at the time of submitting the application: (National Medical Commission, Dental Council of India, National Commission for Indian System of Medicine, National Commission for Homoeopathy, Pharmacy Council of India , Indian Nursing Council and Rehabilitation Council of India).			
1. Total Built up Area			
2. Total No of Beds in Hospital			
Teaching Beds			
Non Teaching Beds			
3. Lecture Halls-Give details of Number & Capacity (The minimum number and capacity of Lecture Halls is as prescribed for the number of MBBS seats in the medical college or in case of postgraduate institutes the minimum requirement will be 3 lecture halls of 80 seats each)			

4. Department Office Rooms (Professor – 20sqm, Associate – 15sqm, Assistant – 15sqm, Tutor – 15sqm, Residents-15sqm, NT Staff – 12sqm, Office -12sqm)	Designation	Size Sqm	Number
	Professor		
	Associate		
	Asst Prof		
	Tutor		
	Residents		
	NT Staff		
	Office		
5. Department Demonstration Room (Teaching Institutes - Two demonstration Rooms for non clinical and Para clinical departments and one for clinical departments with 60-75 Seats and all audiovisual aids)			
6. Departmental Library (25sqm area with seating arrangement for 15-25 members)			
7. Department PG Research Lab of 50sqm area			
8. Diagnostic Laboratories (Mention the size of rooms, name / type of labs and arrangements in the labs for sample collection, processing and waste disposal, accreditation of lab, and arrangements for quality control)			
9. Radiology Facilities (Mention the size of rooms, name / type of rooms and arrangements in the rooms for investigation, processing and reporting, licensing and accreditation, and arrangements for quality control)			
10. Central Research Laboratory			
11. Central Animal House			
12. Hostels(Mention the number of buildings / rooms with size and number of bed accommodation in each, facility for mess, kitchen, common room for recreation etc)			
IV. DETAILS OF EQUIPMENTS	(Give details here – Do not append)		
1. General Instruments			
2. Specialized Instruments			
3. Instruments for Research Work			
4. Other Instruments			

V DETAILS OF LIBRARY FACILITIES			
1. Central Medical Library – Built Area of the Library in Sqmt (The minimum area will as prescribed for the number of MBBS seats in the medical college or in case of postgraduate institutes the minimum area shall be 200 Sqm)			
2. Number of Books (Include Back Volumes) (The minimum number of books is as prescribed for the number of MBBS seats in the medical college or in case of postgraduate institutes the number of books shall be a minimum of 5000 volumes)			
3. Number of Journals (Mention no of titles prescribed in the year 2016 only) A Minimum of 70 Indian & 30 Foreign Journals are required)			
4. Is there an E Library facility. If Yes give details			
5. Is there a Internet Facility			
6. Is there an E Journal Section. If yes give details			
7. How many books and journals were purchased during last 1 year (Append Document)			
VI DETAILS OF FINANCIAL ARRANGEMENTS			
1. Annual Budget		College	Hospital
(Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)	Salaries		
	Equipment		
	Consumables		
	Library		
	Maintenance		
	Contingencies		
	Others		
Diet			
2. Budget for Research - last 3 years (Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)			

3. External Funds for Research if any give details(Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)	
VII. DETAILS OF RESEARCH FACILTIES	
1. Research Funding Schemes (Append Document)	
2. Institutional Tie Up for Research (Append Document)	
3. Is there a Local Research Advisory Committee (If yes Give names and contact details of the member)	
4. Is there a Institutional Ethics Committee(If yes Give names and contact details of the member)	
5. If yes is the IEC registered with the DCGI, New Delhi (Append Details)	
6. Is there a Animal House Ethics Committee (If yes Give names and contact details of the member)	
7. List of Publications in Last 3 years ((Do not append -Give list of the Publications in Vancouver Format)	
8. Availability of Registered Guides and Co-Guides (If yes Give names and contact details of the Guides/Co-Guides and to produce the copy of their orders)	
9. List of Ongoing Research Projects (Do not append -Give details here)	
10. Achievements in Research if any?	
VIII OTHER DETAILS	
1. Does the institute have Blood Bank If yes, Give details of activity and license (Append Documents)	

2. Does the institute have Ultrasonogram Unit if yes give details of PNDT Certificate (Append Documents)	
3. Are there institutional arrangements for biomedical waste disposal – Give details and append documents	
4. Does the institute have Tamilnadu Pollution Control Board certification. (Append Documents)	
IX DETAILS OF PAYMENT OF FEES	
1. Name of the Bank/Branch	
2. Amount Remitted	
3. Demand Draft/Challan No.	
4. Date of issue / remittance	

RECOMMENDATION OF THE :
INSPECTION COMMITTEE

Date :

**Signature of the Members
(Name in Block Letters)**

1)

2)

Section B: INSTITUTIONAL INFORMATION FOR TYPE B RECOGNITION:

Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non teaching in character but are running research programs in their respective disciplines recognized by various national and international bodies which support and accredit research or evidence based clinical activity i.e. ICMR, DST, DBT, CSIR, WHO, CDC(USA)

B.I. STAFF PATTERN	Requirement	Available
1. PROFESSIONAL (FACULTY)		
Senior Consultant / Scientist G (with 15 years of experience in the same specialty after completion of post graduation)	1	
Consultant / Scientist F (with 10 years of experience in the same specialty after completion of post graduation)	1	
Junior Consultant / Scientist E (with 5 years of experience in the same specialty after completion of post graduation)	1	
Others		
2. TECHNICAL STAFF		
a. Scientists D or C	1	
b. Epidemiologists	1	
c. Statisticians	1	
d. Others (Specify)		
3. PARAMEDICAL STAFF		
a. Nursing Staff	As per bed strength	
b. Technicians	As per bed strength	
c. Pharmacy Staff	As per bed strength	
d. Others		
4. SUBORDINATE STAFF		
B2 DETAILS OF BUILDINGS	(Give details here – Do not append)	
1. Total Built up Area		
2. Total No of Beds in Hospital		
	Paid Beds	
	Free Beds	

3. Department Office Rooms (Sr Consultant – 20sqm, Consultant – 15sqm, Junior Consultant – 15sqm, Scientist D & C - 15sqm, NT Staff – 12sqm, Office -12sqm)	Designation	Size Sqm	Number
	Senior Consultant		
	Consultant		
	Junior Consultant		
	Scientist D		
	Scientist C		
	NT Staff		
	Office		
4. Department Demonstration Room (One demonstration Room with 40-50 Seats and all audiovisual aids.			
5. Departmental Library (15 sqm area with seating arrangement for 10-15members)			
6. Department PG Research Lab of 50 sqm area			
7 Diagnostic Laboratories (Mention the size of rooms, name / type of labs and arrangements in the labs for sample collection, processing and 8 disposal, accreditation of lab, and arrangements for quality control)			
8. Radiology Facilities (Mention the size of rooms, name / type of rooms and arrangements in the rooms for investigation, processing and reporting, licensing and accreditation, and arrangements for quality control)			
9. Animal House (Not Mandatory for Non Teaching Institutes)			
10. Hostels(Mention the number of buildings / rooms with size and number of bed accommodation in each, facility for mess, kitchen, common room for recreation etc)			
B3. DETAILS OF EQUIPMENTS	(Give details here – Do not append)		
1. General Instruments			
2. Specialized Instruments			
3. Instruments for Research Work			
4. Other Instruments			

B4. DETAILS OF LIBRARY FACILITIES			
1. Library – Built Area of the Library in Sqmt (A minimum of 100sqm) is required only if the institute has more than 3 departments)			
2. Number of Books (Include Back Volumes) (A minimum of 3000 books)			
3. Number of Journals (Mention no of titles prescribed in the year 2016 only) (A minimum of 20 Indian and 7 Foreign Journals)			
4. Is there an E Library facility. If Yes give details			
5. Is there a Internet Facility			
6. Is there an E Journal Section. If yes give details			
7. How many books and journals were purchased during last 1 year (Append Document)			
B5 DETAILS OF FINANCIAL ARRANGEMENTS			
1. Annual Budget		College	Hospital
(Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)	Salaries		
	Equipment		
	Consumables		
	Library		
	Maintenance		
	Contingencies		
	Others		
Diet			
2. Budget for Research - last 3 years (Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)			
3. External Funds for Research if any give details(Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)			
B6. DETAILS OF RESEARCH FACILTIES			
1. Research Funding Schemes (Append Document)			
2. Institutional Tie Up for Research (Append Document)			
3. Is there a Local Research Advisory Committee (If yes Give names and contact details of the member)			

4. Is there a Institutional Ethics Committee(If yes Give names and contact details of the member)	
5. If yes is the IEC registered with the DCGI, New Delhi (Append Details)	
6. Is there a Animal House Ethics Committee (If yes Give names and contact details of the member)	
7. List of Publications in Last 3 years ((Do not append -Give list of the Publications in Vancouver Format)	
8. Availability of Recognised Guides and Co-Guides (If yes Give names and contact details of the Guides, Co-Guides and produce copy of their orders)	
9. List of Ongoing Research Projects (Do not append -Give details here)	
10. Achievements in Research if any?	
B7. OTHER DETAILS	
1. Does the institute have Blood Bank If yes , Give details of activity and license (Append Documents)	
2. Does the institute have Ultrasonogram Unit if yes give details of PNDT Certificate (Append Documents)	
3. Are there institutional arrangements for biomedical waste disposal – Give details and append documents	
4. Does the institute have Tamilnadu Pollution Control Board certification. (Append Documents)	

RECOMMENDATION OF THE :
INSPECTION COMMITTEE

Date :

**Signature of the Members
(Name in Block Letters)**

1)

2)

Section C: INSTITUTIONAL INFORMATION FOR TYPE C RECOGNITION:

Medicine, Dentistry, AYUSH and Allied Health Sciences (Pharmacy, Nursing, Physiotherapy and Occupational therapy) Institutes which are non teaching in character but are eligible to run Postgraduate / Post Doctoral Fellowship courses in their respective disciplines as per regulations of the Tamil Nadu Dr. M.G.R Medical University and are accredited to any national or international body or organization related to the specialty of the institute or that enables quality assurance namely NABH, NABL, ISO, QCIL etc.

C.I. STAFF PATTERN	Requirement	Available
1. PROFESSIONAL (FACULTY)		
Senior Consultant (with 15 years of experience in the same specialty after completion of post graduation)	1	
Consultant (with 10 years of experience in the same specialty after completion of post graduation)	1	
Junior Consultant (with 5 years of experience in the same specialty after completion of post graduation)	1	
Others		
2. TECHNICAL STAFF		
a. Scientist	1	
b. Epidemiologists	1	
c. Statisticians	1	
d. Others (Specify)		
3. PARAMEDICAL STAFF		
a. Nursing Staff	As per bed strength	
b. Technicians	As per bed strength	
c. Pharmacy Staff	As per bed strength	
d. Others		
4. SUBORDINATE STAFF		
C2. DETAILS OF BUILDINGS	(Give details here – Do not append)	
1. Total Built up Area		
2. Total No of Beds in Hospital		
Paid Beds		
Free Beds		

3. Department Office Rooms (Sr Consultant – 20sqm, Consultant – 15sqm, Junior Consultant – 15sqm, Scientist -15sqm, NT Staff – 12sqm, Office -12sqm)	Designation	Size Sqm	Number
	Senior Consultant		
	Consultant		
	Junior Consultant		
	Scientist		
	Epidemiologist & Statistician		
	Other Staff		
	Office		
4. Department Demonstration Room (One demonstration Room with 40-50 Seats and all audiovisual aids.			
5. Departmental Library (15 sqm area with seating arrangement for 10-15members)			
6. Department PG Research Lab of 50 sqm area			
7. Diagnostic Laboratories (Mention the size of rooms, name / type of labs and arrangements in the labs for sample collection, processing and waste disposal, accreditation of lab, and arrangements for quality control)			
8 Radiology Facilities (Mention the size of rooms, name / type of rooms and arrangements in the rooms for investigation, processing and reporting, licensing and accreditation, and arrangements for quality control)			
9. Animal House (Not Mandatory for Non Teaching Institutes)			
10. Hostels (Mention the number of buildings / rooms with size and number of bed accommodation in each, facility for mess, kitchen, common room for recreation etc)			
C3. DETAILS OF EQUIPMENTS	(Give details here – Do not append)		
1. General Instruments			
2. Specialized Instruments			
3. Instruments for Research Work			
4. Other Instruments			
C4. DETAILS OF LIBRARY FACILITIES			
1. Number of Books (Include Back Volumes) (A minimum of 1000 books)			

2. Number of Journals (Mention no of titles prescribed in the year 2016 only) (A minimum of 10 Indian and 5 Foreign Journals)			
3. Is there an E Library facility. If Yes give details			
4. Is there a Internet Facility			
5. Is there an E Journal Section. If yes give details			
6. How many books and journals were purchased during last 1 year (Append Document)			
C5 DETAILS OF FINANCIAL ARRANGEMENTS			
1. Annual Budget		College	Hospital
(Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)	Salaries		
	Equipment		
	Consumables		
	Library		
	Maintenance		
	Contingencies		
	Others		
Diet			
2. Budget for Research - last 3 years (Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)			
3. External Funds for Research if any give details (Provide evidence of fund allocation in terms of annual audited balance sheet / bank statements etc)			
C6. DETAILS OF RESEARCH FACILITIES			
1. Research Funding Schemes (Append Document)			
2. Institutional Tie Up for Research (Append Document)			
3. Is there a Local Research Advisory Committee (If yes Give names and contact details of the member)			
4. Is there a Institutional Ethics Committee (If yes Give names and contact details of the member)			

5. If yes is the IEC registered with the DCGI, New Delhi (Append Details)	
6. Is there a Animal House Ethics Committee (If yes Give names and contact details of the member)	
7. List of Publications in Last 3 years ((Do not append -Give list of the Publications in Vancouver Format)	
8. Availability of Recognised Guides and Co-Guides (If yes Give names and contact details of the Guides, Co-Guides and produce the copy of their orders)	
9. List of Ongoing Research Projects (Do not append -Give details here)	
10. Achievements in Research if any?	

C7 OTHER DETAILS

1. Does the institute have Blood Bank If yes, Give details of activity and license (Append Documents)	
2. Does the institute have Ultrasonogram Unit if yes give details of PNDT Certificate (Append Documents)	
3. Are there institutional arrangements for biomedical waste disposal – Give details and append documents	
4. Does the institute have Tamilnadu Pollution Control Board certification. (Append Documents)	

RECOMMENDATION OF THE :
INSPECTION COMMITTEE

Date :

**Signature of the Members
(Name in Block Letters)**

1)

2)

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI.

UNIVERSITY WEBSITE

The University Website is www.tnmgrmu.ac.in

1. The candidate shall visit the website to collect all the information regarding the Ph.D., Regulations / Registration etc., as mentioned below :

- a) Name of the Contents.
- b) Approved Ph.D., Thesis with Titles.
- c) Registered Ph.D., Thesis with Titles.

2. The candidate shall declare at the time of submission of the provisional registration that the website has been visited and that there is no repetition / duplication of the subject selected by him / her and duly approved by the Guide.

3. The University shall maintain the above website and periodically update all the modifications and revisions from time to time as approved by the Research Board, Standing Academic Board and the Governing Council of this University.

4. The updated information in the website shall be printed subsequently in the Ph.D., Regulation Booklet accordingly.

5. The candidate should also visit the research websites of other Universities for gaining information and knowledge in the field of research.